Featherstone Town Council

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Regenerating Supporting & Caring for our Community by Wisdom and Courage

Dear Councillor

EVENTS COMMITTEE

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b) you are summoned to a meeting of the

EVENTS COMMITTEE of FEATHERSTONE TOWN COUNCIL to be held **IN THE GRAHAM ISHERWOOD SUITE AT FEATHERSTONE COMMUNITY CENTRE, VICTORIA STREET, FEATHERSTONE**

on **WEDNESDAY 11TH NOVEMBER 2026 at 6pm.**

Leanne Murphy
Deputy Town Clerk

L. Murphy

IF YOU ARE UNABLE TO ATTEND, PLEASE SUBMIT YOUR APOLOGIES AND REASONS TO THE TOWN CLERK PRIOR TO THE MEETING.

Date Created: 04-11-2026

AGENDA

Item Number	Description	Enclosure
1	**WELCOME AND APOLOGIES**	
2	**MEMBERS DECLARATIONS OF INTEREST** To receive declarations of disclosable pecuniary interests and other interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.	
3	**PUBLIC PARTICIPATION** The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However, members of the public cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.	
4	**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any part of the meeting by reason of the confidential nature of the business being transacted.	
5	**MINUTES OF THE EVENTS COMMITTEE HELD ON WEDNESDAY 09TH SEPTEMBER 2026** To receive and sign the minutes of the Events Committee meeting held on Wednesday 09th September 2026 following the Communications Committee at 5.30pm (MIN 184/26 to 202/26) and approve the contents contained therein.	**Pages 6-12**

Date Created: 04-11-2026

6	**CAR SHOW** Car Show event 2027 Councillor Symons will provide an update to members at the meeting.	
7	**SELF-DEFENCE CLASS** Members to note that the self-defence class organised by Kay and Maddie will take place on Saturday 28th November 9.30am – 3pm at Featherstone Community Centre.	
8	**TABLE TOP SALE** Members to agree on the following dates – Saturday 20th March Saturday 24th April Saturday 22nd May Saturday 19th June	
9	**RATIFICATION OF ROAD CLOSURE QUOTATIONS** Members are asked to ratify the quotations received for the temporary road closures required for the following events taking place in November: • **Remembrance Sunday:** £1,603.20 • **Christmas Light Switch-On Event:** £1,603.20 The Town Clerk and Deputy Town Clerk approved the appointment of Think Traffic Management due to the timescales involved and the deadline requirements set by Wakefield Council. Members are advised that Think Traffic Management is included on the Town Council's approved suppliers list.	

10	**MEMORY CAFÉ** Members to note that this hasn't started yet. It is recommended that this event starts in the new year to allow for adequate advertising and ensuring that suitable provisions are in place, the recommended frequency is the 1st and 3rd Tuesday of each month to coincide with Citizens Advice.	
11	**PANTOMIME 2027** The Pantomime will be taking place on Saturday 9th January this will be afternoon show and an evening show. Members are asked to agree on the ticket price for this event, the cost for 2026 was £5 per adult and £2.50 for children and concessions.	
12	**FEBRUARY HALF TERM EVENT** Following the success of the October half term event which was held in the Community Centre members are asked to discuss a similar style event to take place in the February half term. More information will be provided at the meeting.	
13	**COMMEMORATIVE EVENT** Councillor Vickers requested this item to be placed onto the agenda for discussion. Members to note that a budget will need to be considered for this event and any recommendations will need to be presented to the precept working party meeting on Thursday 12th November.	
14	**MULTI-FAITH/MULTI-CULTURAL EVENT** Councillor Vickers requested this item to be placed onto the agenda for discussion.	

	Members to note that a budget will need to be considered for this event and any recommendations will need to be presented to the precept working party meeting on Thursday 12th November.	
15	**ANY OTHER QUOTES RECEIVED TO BE DISCUSSED AND AGREED** Members will be provided with any other quotes received prior to the meeting taking place.	
16	**ANY OTHER MATTERS TO BE DISCUSSED NO DECISIONS CAN BE MADE**	
17	**ITEMS FOR FUTURE AGENDAS TO BE ADVISED TO THE CLERK/DEPUTY CLERK**	
	CLOSURE	

MINUTES OF A MEETING OF THE EVENTS COMMITTEE OF FEATHERSTONE TOWN COUNCIL HELD IN THE COMMUNITY CENTRE, VICTORIA STREET, FEATHERSTONE ON WEDNESDAY 09TH SEPTEMBER 2026 FOLLOWING THE COMMUNICATIONS COMMITTEE MEETING AT 5.30PM.

Present: Councillor S Haslam, Councillor M Isherwood, Councillor P Belbin, Councillor C Tennant, Councillor D Longley, Councillor M Tennant-King (Chair), Councillor J Hutsby and Councillor S Vickers.

In Attendance: Mrs V Symons (Town Clerk), Miss L Murphy (Town Council Administrator), Mr T Pullinger (Mayors Consort) & 1 member of the public.

184/26 WELCOME AND APOLOGIES FOR ABSENCE	**Action**	**Actioned By**
Apologies were received from Councillor P McIntosh and Councillor H Symons.		

185/26 MEMBERS DECLARATIONS OF INTEREST	Action	Actioned By
None were declared.		

186/26 PUBLIC PARTICIPATION	Action	Actioned By
The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors. Mrs K Binnersley was invited to address the Council. She informed members that she is working with Maddy from Blossom and would like to provide a Self-Defence session at the Community Centre this would be a free session for 20 women. She also mentioned the idea of holding a paint the park pink event for females, she asked if the Town Council would consider making this event theirs and covering any cost implications. All members agreed that this is a fantastic opportunity. Kay was informed that the office staff would contact her regarding suitable dates for an events working party meeting to take place to discuss this in more details and with regards to a date for the self-defence class to be held at the Community centre.	To contact Kay & Maddie to arrange a suitable meting date and date for the self-defence class to be held.	

187/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	Action	Actioned By
To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any part of the meeting by reason of the confidential nature of the business being transacted.		

188/26 MINUTES OF THE EVENTS COMMITTEE HELD ON WEDNESDAY 8th April 2026	Action	Actioned By
It was **RESOLVED:** That the Minutes of the Events Committee meeting held on Wednesday 10th June 2026 at 6.00pm (MIN 40/26 to 55/26) be received as a true record and the contents contained therein be approved.	To be placed on the Town Council website	LM

189/26 MINUTES OF THE EVENTS WORKING PARTY HELD ON WEDNESDAY 24TH JUNE 2026	Action	Actioned By
It was: **RESOLVED:** That the minutes of the Events Working Party meeting held on Wednesday 24th June 2026 at 11.30am be received as a true record and the contents contained therein be approved.	To be placed on the Town Council website	LM

190/26 GALA	Action	Actioned By
Members were informed that the office staff had received positive feedback following the Gala 2026. A discussion took place. **It was:** Agreed to consider developing the Gala 2027.		

191/26 CAR SHOW	Action	Actioned By
Councillor S Vickers wanted to place on record thanks to Councillor H Symons, it was his first event that he had planned and organised and it was a great success.	To place this item on a future agenda.	VS/LM

All members agreed. **It was:** Agreed that this item be placed onto a future agenda for discussion regarding the event taking place in 2027.		

192/26 SEASIDE IN PARK	Action	Actioned By
Due to the weather this event couldn't be held in Purston Park, as an alternative a smaller scale event was held in Featherstone Community Centre which was a great success.		

193/26 TABLE TOP SALE	Action	Actioned By
Members noted the following dates for the Tabletop Sale are - Saturday 12th September - Saturday 10th October - Saturday 14th November A discussion took place regarding this agenda item. **It was:** Agreed that the funds raised from the £5 per table charge would be donated to the Mayor's Chosen Charity.		

194/26 WAR HORSE REMEMBRANCE SERVICE	Action	Actioned By
Members were asked to discuss this item in more detail. A discussion took place and it was agreed to hold a remembrance service on Wednesday 11th November at the War Horse as long as a representative from the Town Council attends the service that the Royal British Legion hold at the Memorial Gardens.	To arrange a service for Wednesday 11th November at the War Horse.	LM

195/26 CHRISTMAS LIGHTS SWITCH ON	Action	Actioned By
Members were asked to discuss and agree to source an alternative location for the Slimming World Group booking that takes place on a Wednesday in the Community centre. Members were asked to discuss and approve any quotes received prior to the meeting taking place.	To contact all relevant people.	LM

A quote was received from Media Securities for £658.36 to cover security in the community centre, around the precinct and throughout the parade. **It was:** Agreed A quote was received from Mark Ineson for providing the Donkey rides for £450.00. **It was:** Agreed A quote was received from West Yorkshire Autos for £250.00 to provide the locomotive and Santa on the sleigh for the parade. **It was:** Agreed Two quotes were received for hire of 120 crow control barriers to be delivered and collected same day and installed and dismantled. Sunbelt Rentals £1080 + VAT and Yorkshire Fence Hire £1030 + VAT. **It was:** agreed to go with Sunbelt at a cost of £1080 + VAT. A quote was received from NVRLND for £3690 + VAT for the following to take part in the Christmas parade - X2 Stil walkers X2 Fire breathers Glowbot X2 Mirror Men X2 Witches X2 Superheroes X2 Pixel Heads X2 LED Flower Ladies X2 Gingerbread Bubble Performer **It was:** Agreed		

196/26 SANTA DAY/RELAXED SANTA DAY	Action	Actioned By
Members were asked to agree who will be Santa for both Santa day events and discuss refreshment options. It is recommended that refreshment options include the following - Hot Dogs £1 - Waffles 50p or £1 with toppings - Cans of pop 50p - Tea, Coffee 50p Councillor C Tennant and D Longley volunteered for the role of Santa. **It was:** Agreed that the office staff would do the food for the events as detailed above. Members were also asked to discuss and approve any quotes received prior to the meeting taking place. A quote was received from Media Securities for £397.10 for Santa Day. **It was:** Agreed A quote was received from Demi – Face painter for £360.00 for Santa Day. **It was:** Agreed A quote was received from Yorkshire Fun Hire for both Santa day and Relaxed Santa Day for £300.00. **It was:** Agreed.	To contact all relevant people and gather any further quotes required.	LM

197/26 MEMORY CAFE	Action	Actioned By
Attached to the agenda were some information leaflets with hints and tips for anyone working closely with people with dementia for information purposes. A risk assessment and poster to advertise the start of the memory café was attached for approval – **It was**: Approved.	To advertise the memory café.	LM/VS

Members were asked to agree to start the memory café on Tuesday 6th October 2026 10am – 12pm, volunteers were requested. **It was:** Agreed to start the memory café on Tuesday 6th October 10am – 12pm anyone who wishes to volunteer should arrive from 9.30am.		

198/26 PUBLIC AWARENESS EVENT	Action	Actioned By
Attached to the agenda was an email received from a member of the public regarding a public awareness event in relation to Tourette's. A discussion took place and it was agreed that a meeting should be arranged with the support groups available so that they could potentially provide an event in the Community Centre as they have more information and relevant training in relation to Tourette's	To contact relevant personnel.	LM

199/26 OCTOBER HALF TERM EVENT	Action	Actioned By
Following the success of the Seaside in the Park event which was held in the Community Centre members were asked to discuss a similar style event to take place in the October half term. A discussion took place and it was agreed that this would be best taking place on a weekday, a Halloween theme would be suitable. Members were informed that no budget had been set for this event however the Gala 2026 was under budget so the funds left could be used to hold this event. **It was:** Agreed that this event should take place, and the office staff will gather relevant quotations to be brought to the next suitable meeting.	To gather relevant quotes for the next suitable meeting.	LM

200/26 ANY OTHER QUOTES RECEIVED TO BE DISCUSSED AND AGREED	Action	Actioned By
None received		

201/26 ANY OTHER MATTERS TO BE DISCUSSED NO DECISIONS CAN BE MADE	Action	Actioned By
Councillor S Vickers informed members that he was disappointed that no celebration had taken place for the 100 year of the General Strike and the Featherstone Massacre.		

202/26 ITEMS FOR FUTURE AGENDA'S TO BE ADVISED TO THE CLERK/ADMINISTRATOR.	Action	Actioned By
Commemorative event Multifaith/Multicultural event	To place onto the next agenda.	LM

CLOSURE	Action	Actioned By
The meeting was closed at 18.50PM		

Due to the timings of the Communications Committee and the Events Committee Meeting Council voted to suspend standing orders to allow the Admin & Finance Committee Meeting to take place following Full Council.