Featherstone Town Council

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Regenerating Supporting & Caring for our Community by Wisdom and Courage

Dear Councillor

MEETING OF FEATHERSTONE TOWN COUNCIL

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b) you are summoned to an **ORDINARY MEETING** of **FEATHERSTONE TOWN COUNCIL** to be held in the

GRAHAM ISHERWOOD SUITE at **FEATHERSTONE COMMUNITY CENTRE**, VICTORIA STREET, FEATHERSTONE on

WEDNESDAY 11th NOVEMBER 2026 AT 7.00PM



Vicky Symons
Town Clerk

A moment of reflection
Provided by
Terry Pullinger

IF YOU ARE UNABLE TO ATTEND, PLEASE SUBMIT YOUR APOLOGIES AND REASONS TO THE TOWN CLERK PRIOR TO THE MEETING.

AGENDA

Item Number	Description	Enclosure
1	**WELCOME AND APOLOGIES RECEIVED** The Mayor to welcome everyone to the meeting. To receive and accept any apologies for absence.	
2	**PUBLIC PARTICIPATION** The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However, members of the public cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors. *Note: An answer to any questions raised may not necessarily be available at the meeting. Issues may need further investigation or discussion. Such responses will be communicated in writing to the resident at a later date.	
3	**MEMBERS DECLARATIONS OF INTEREST** To receive declarations of disclosable pecuniary interests and other interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.	
4	**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any agenda item 19 Pillar of the Community Award, by reason of the confidential nature of the business being transacted.	
5	**MINUTES OF THE ORDINARY COUNCIL MEETING** To approve and sign the minutes of the Ordinary Meeting of the Council MIN 264/26 to 284/26 held on the 14th October 2026 and approve the contents contained therein.	**7-13**

6	**MINUTES OF THE FOLLOWING COMMITTEES** A) To receive the minutes of the Administration & Finance Committee held on Wednesday 14TH October 2026 MIN numbers 248/26 to 263/26 B) To receive the minutes of the Events Committee held on Wednesday 9th September 2026 MIN 184/26 to 202/26	**14-18** **19-24**
7	**MAYOR'S ANNOUNCEMENTS** The Mayor will provide a verbal update members at the meeting. No decisions are required from the Town Council.	
8	**DISTRICT COUNCILLOR REPORT** To receive a verbal report from the District Councillors on any matters relating to the Town. Questions/comments from Town Councillors maybe submitted to the District Councillors.	
9	**DEFIBRILLATOR UPDATE** Councillor D Longley will provide an update on this agenda item at the meeting.	
10	**PRIDE IN PLACE** To receive a verbal update at the meeting regarding the progress of Pride in Place from Councillor Symons and Councillor Tennant-King.	
11	**2027 ROYAL GARDEN PARTY NOMINATION** Members are to consider if they wish to nominate a current serving Town Councillor to possibly attend the Royal Garden Party in May 2027. Member to note that being nominated to YLCA for the Royal Garden Party does not automatically mean that the person the Town Council has nominated will be offered a ticket. The nomination form is attached to the agenda. **RECOMMENDATION**: That the Council considers nominating a current Town Councillor to the YLCA.	**25-26**
12	**DIVERSITY CHAMPION**	

	To receive a verbal update at the meeting regarding any issues raised to the Diversity Champion from Councillor M Tennant-King.	
13	**INTERSCHOOLS COMPETITION** The Mayor, Councillor S Haslam, will provide a verbal report at the meeting. The Council are then to agree any action to be taken.	
14	**WAKEFIELD TRANSPORT STRATEGY CONSULTATION** Wakefield Council has just launched a public consultation on its proposed new Transport Strategy. This sets out the council's ambitions for Highways and Transportation up to 2040. The new Strategy aligns with the recently adopted West Yorkshire Local Transport Plan. The new district strategy is important to set out how the council's ambitions align to other policies and will be vital to underpin future funding bids for investment in transportation and highways projects throughout the Wakefield district. The public consultation will run until 30th November. The proposed new strategy will replace the existing Wakefield District Transport Strategy 2011-26. The new strategy is expected to be presented to Cabinet for endorsement in early 2027. **Consultation on the Wakefield Transport Strategy 2026-2040 - Wakefield Council**	
15	**PLANNING AND LICENSING MATTERS**	

APPLICATION NUMBER	ADDRESS	PROPOSAL	WMDC DECISION
26/01533/CPL	64 Nunns Lane	Proposed garage conversion and fenestration alterations	Approved
26/01490/FUL	Featherstone Lions Community Club	Erection of drinks bar	Application refused
26/01908/SPN	Victoria Nurseries	Installation of photovoltaic solar panel to the roofs	
26/01075/OUT	Greenlane House	Erection of up to 2 no. dwellings including demolition of existing building	Approved
26/01532/CPL	26 De Lacy Avenue	Single storey extension	Approved
25/01518/ENFA	Land North of Post Office	Alleged breach: without planning	Inspector approved

		Road, Featherstone	permission the material change of use of land from sport to storage and highway maintenance depot and erection of a 2.5m high palisade and anti-climb fence	appeal allowed.
	26/01757/FUL	4 Tam Road	Single storey rear extension	
	26/01584/FUL	Unit 1, Allison Street	Erection of 3no. industrial units (use class B2)	
	26/01471/SPN	Unit F, Rosie Road	PV solar installation	Prior approval not required.
	26/01576/COU	Millennium House	Change of use of former offices to 13 apartments	Prior approval required and refused

b) ANY OTHER PLANNING MATTERS RECEIVED AFTER THE DATE OF THIS AGENDA

c) LICENSING MATTERS (IF ANY)

16 **CORRESPONDENCE RECEIVED**

Date	FROM	COMMENTS
Any other correspondence received		

17 **URGENT MATTERS FOR DISCUSSION NO DECISIONS CAN BE MADE**

18 **ITEMS FOR FUTURE AGENDAS TO BE ADVISED TO THE CLERK**

PRIVATE AND CONFIDENTIAL

19 **PILLAR OF THE COMMUNITY AWARD**

To consider and agree the format and wording of the Pillar of the Community Award Scheme.

Members will recall that, at the previous Town Council meeting, it was

	suggested that future recipients of the Pillar of the Community Award should have a short citation included beneath their name. The citation would outline the reasons why the individual has been selected for the award and recognise their contribution to the community. Members are to receive any nominations from Councillors at the meeting. **RECOMMENDATION:** That Members consider and agree: 1. Whether a citation should be included alongside each recipient's name. 2. The format and length of the citation. 3. The wording to be used on award certificates, plaques, publicity materials and the Town Council website. 4. The process for approving citations for future award recipients.	
20	**CIVIC AWARD NOMINATION** To consider a nomination received for the Featherstone Town Council Civic Award. Members are invited to review the nomination details and determine whether the nominee meets the criteria for the award. Following consideration of the information provided, Council is requested to resolve whether the Civic Award should be granted. **RECOMMENDATION:** That Featherstone Town Council considers the nomination received for the Civic Award and determines whether the award should be presented to the nominee.	
21	**CLOSURE AND NEXT MEETINGS** The next meetings of the Town Council will be as follows: Precept Working Party – Thursday 12th November at 11.30am Communications Committee – Wednesday 13th January 2027 at 5.30pm Administration & Finance Committee – Wednesday 13th January 2027 at 6.00pm Full Council – Wednesday 13th November 2027 at 7.00pm Events Committee – Thursday 14th January 2027 at 11.30am Environmental Committee – Thursday 14th January 2027 to follow.	

MINUTES OF A MEETING OF AN ORDINARY MEETING OF FEATHERSTONE TOWN COUNCIL HELD IN THE COMMUNITY CENTRE, VICTORIA STREET, FEATHERSTONE ON WEDNESDAY 14TH OCTOBER 2026 AT 7.00PM.

Present: Councillor P Belbin, Councillor S Haslam (Mayor), Councillor J Hutsby, Councillor M Isherwood, Councillor P McIntosh, Councillor H Symons, Councillor C Tennant, Councillor M Tennant-King, .

In Attendance: Mrs. V Symons (Town Clerk), Leanne Murphy (Town Council Administrator), Councillor J Mulligan, Councillor G Womack and three members of the public.

264/26 WELCOME AND APOLOGIES FOR ABSENCE	**Action**	**Actioned By**
The Mayor welcomed everyone to the meeting. Apologies from members with their inability to attend were received and accepted from Councillor D Longley, Councillor R Taylor and Councillor S Vickers.		

265/26 PUBLIC PARTICIPATION	**Action**	**Actioned By**
The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However, residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors. There were no questions from members of the public.		

266/26 MEMBERS DECLARATIONS OF INTEREST	**Action**	**Actioned By**
Councillor Tennant declared an interest on Agenda Item 15 – Member of Featherstone Lions Committee		
267/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	**Action**	**Actioned By**
RESOLVED: That under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from Agenda item 19, Pillar of the Community, by reason of the confidential nature of the business being transacted.		

268/26 MINUTES OF THE ORDINARY COUNCIL MEETING	**Action**	**Actioned By**
It was: **RESOLVED:** To approve and sign the minutes of the Ordinary Meeting of the Council MIN 203/26 to 223/26 held on the 9th September 2026 and approve the contents contained therein.	To be placed on the Town Council website	LM

269/26 MINUTES OF THE FOLLOWING COMMITTEES	Action	Actioned By
It was: **RESOLVED:** To receive the minutes of the Administration & Finance Committee held on Thursday 9th September 2026 MIN numbers 224/26 to 239/26		

270/26 MAYORS ANNOUNCEMENTS	Action	Actioned By
Since the last meeting the Mayor has attended: 12th September - Normanton Town Council Gala 16th September – Grant Presentation to the PCC Friends of All Saints Church 26th September- Produce & Craft Show which included the new Scarecrow Festival in which the Mayor wished to thank Kestrel Estates. Attended St Giles Church for a concert with Featherstone Male Voice Choir 8th October – Attended a meeting with regards to the Interschools Competition Upcoming engagements include attending the Festival of Remembrance at Nostell Priory, Featherstone's Remembrance Services which are being held on Sunday 8th November and Wednesday 11th November. The Mayor presented Katie Walker with a Mayor Says Thanks Certificate for her assistance in the Produce and Craft Show. Her help was invaluable on the day and helped the event run smoothly.		

271/26 DISTRICT COUNCILLORS REPORT	Action	Actioned By
The Clerk advised that the District Councillors had requested that any questions be submitted 48 hours prior to the meeting. Four questions had been submitted within the requested timescale. Prior to the meeting, the Clerk had received notification that the District Councillors intended to provide a statement in response; however, the statement had been prepared by a District Councillor who was not in attendance and was therefore not presented. A question submitted by Councillor Vickers after the requested deadline was read to the meeting. The question related to a social media post made by Councillor Mulligan. Councillor Mulligan acknowledged the concerns raised, apologised for any offence caused and confirmed his intention to work constructively with Featherstone Town Council for the benefit of local residents. Councillor Womack also expressed a wish to work positively with the Town Council.		

Councillor Mulligan reported on activities undertaken over recent months, including engagement with local community organisations such as Featherstone Flyers and Featherstone Lions, and ongoing efforts to support Featherstone Rovers . Councillor Haslam welcomed the ongoing efforts being made to support Featherstone Rovers. Councillor Hutsby raised a query regarding old flags and cable ties remaining on lamp posts. Councillor Mulligan agreed to investigate the matter and provide an update. Councillor Belbin welcomed the District Councillors to the meeting and stated that, regardless of political differences, it was important for the Town and District Councils to work together and communicate effectively to help improve the town for residents. Councillor Tennant-King raised concerns regarding potholes at the junction of Victoria Street and Vicarage Lane. Councillor Mulligan advised that the previous repair work was not of a satisfactory standard and that he would pursue the matter further with the relevant authority. The Mayor, Councillor Haslam, thanked the District Councillors for their attendance and looked forward to welcoming them to future meetings.		

272/26 DEFIBRILLATOR UPDATE	**Action**	**Actioned By**
Councillor Longley had submitted his apologies to the meeting however the Clerk could confirm that all checked were up to date and that the Buildings & Facilities Officer had undertaken some of the checks required.		

273/26 PRIDE IN PLACE	**Action**	**Actioned By**
Councillor Symons handed out the current consultation that is currently available for all residents of Featherstone to complete. There is currently a consultation in the Library should members wish to see the projects and information that is currently available. Councillor Tennant-King added that at the last meeting Ambition to Action was in attendance and gave some details on their work. She added that people seem to be engaging with the current consultation and that around 20 people attended today. Councillor Tennant-King added that	Place on next Council agenda	VS

a project on the footpath around Girnhill Lane School was being investigated to completed in the short term. The Mayor allowed Katie Walker to speak on this item as she is also a member on Pride in Place. Katie added that the footpath is due to be re-surfaced and once this work had been carried out it would be redecorated to make it a nice walk for the children coming into school. The Mayor thanked members for their update.		

274/26 ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH 2026	**Action**	**Actioned By**
PKF Littlejohn LLP External auditor have issued their certificate and report 2025/26 in their opinion the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. The notice of conclusion of audit has been placed on the notice board and website. Councillor Isherwood wished to thank the Town Clerk and Deputy Town Clerk for their work in ensuring that the Town Council is complying with all rules and regulations. It was **RESOLVED**: That the Council approves and accepts the report as attached.		

275/26 DIVERSITY CHAMPION	**Action**	**Actioned By**
Councillor Tennant-King wished to inform members that Reclaim the Night would be taking place on 26th November this would start and finish at Wakefield College. Everyone is welcome to attend. Unfortunately, some funding had been withdrawn. If any member wished to attend if they could let Councillor Tennant-King know.		

276/26 INTERSCHOOLS COMPETITION	**Action**	**Actioned By**
The Mayor, Councillor Scott Haslam, provided a verbal report on the recent Inter-Schools Meeting. Members were advised that discussions had focused on the development of an annual inter-school sporting programme involving local primary schools, with consideration being		

given to a range of sporting and recreational activities across different age groups. The importance of ensuring inclusivity was emphasised, including the potential provision of a dedicated SEND event and recognition of participation, teamwork and sportsmanship alongside competitive achievement. Discussions also covered potential funding opportunities, transport arrangements and partnership working with local organisations. A number of next steps were identified, including engagement with schools, development of an event programme and exploration of suitable venues and funding streams. Members noted the report and would be happy to explore the possibility of setting a budget to assist with the programme.		

278/26 OFFICE CHRISTMAS CLOSURE	**Action**	**Actioned By**
The Town Clerk seeks permission from Members to agree to the office closing at Christmas on Friday 18th December at 1.30pm and reopen again on Monday 4th January 2027 at 9.30am. These days will come out of the holiday entitlement of all members of staff. The Town Clerk will have access to the emails during this time for any urgent matters. It was: **RESOLVED:** That members approved the request.		

279/26 PLANNING AND LICENSING MATTERS	**Action**	**Actioned By**

APPLICATION NUMBER	**ADDRESS**	**PROPOSAL**	**WMDC DECISION**
26/00772/FUL	Rosemount	Change of use of commercial out building to residential annex in connection with existing dwelling with external alterations	
26/01533/CPL	64 Nunns Lane	Proposed garage conversion and fenestration alterations	
26/00770/FUL	Rosemount	Removal of existing conservatory, single storey extensions to side (western and eastern dormer to rear	Approved
26/01070/FUL	Jayscreen House	Extension to side, canopy to side, re-clad of existing building and works to yard area	Approved
26/01332/CPL	24 Lidgett Green	Single storey extension to rear	Approved
26/01308/CPL	23 Thistle Hill Drive	Garage conversion, extension to rear and addition of soil vent pipe	Approved
26/01490/FUL	Featherstone Lions Community Club	Erection of drinks bar	
26/01612/FUL	Coach House, New Road	Kitchen extension	

26/01576/COU	Millennium House	Change of use of former offices to 13 apartments	

d) PLANNING APPLICATION 26/01576/COUMA – Ratification of Objection

To ratify the objection submitted on behalf of Featherstone Town Council to Planning Application 26/01576/COUMA, in accordance with the comments previously circulated to Members and submitted to the Local Planning Authority prior to the consultation deadline. Members approved.

e) ANY OTHER PLANNING MATTERS RECEIVED AFTER THE DATE OF THIS AGENDA

f) LICENSING MATTERS (IF ANY)

280/26 CORRESPONDENCE RECEIVED		

Date	**FROM**	**COMMENTS**
Any other correspondence received		

281/26 URGENT MATTERS FOR DISCUSSION NO DECISIONS CAN BE MADE	**Action**	**Actioned By**
None		

282/26 ITEMS FOR FUTURE AGENDAS TO BE ADVISED TO THE CLERK	**Action**	**Actioned By**
No items were raised.		

PRIVATE AND CONFIDENTIAL		

283/26 PILLAR OF THE COMMUNITY AWARD	**Action**	**Actioned By**
There has been an application received for the Pillar of Community award. This was presented to members at the meeting. **RECOMMENDATION:** That members approved the award, however would like to see this as a reoccurring item on the agenda and the application form to be sent to all members of the Town Council.		

284/26 CLOSURE AND NEXT MEETINGS	**Action**	**Actioned By**
The next meetings of the Town Council will be as follows:		

Events Committee – Wednesday 11th November 2026 at 6.00pm Community Centre Management Committee – Wednesday 11th November 2026 following the Events Committee at 6.00pm Administration & Finance Committee – Wednesday 11th November 2026 following the Community Centre Management Committee Full Council – Wednesday 11th November 2026 at 7.00pm		

Closure: 8.19pm

MINUTES OF THE ADMINISTRATION & FINANCE COMMITTEE MEETING OF FEATHERSTONE TOWN COUNCIL HELD IN THE COMMUNITY CENTRE, VICTORIA STREET, FEATHERSTONE ON WEDNESDAY 14TH OCTOBER 2026 FOLLOWING THE GRANTS SUB-COMMITTEE AT 6.00PM.

Present: Councillor P Belbin, Councillor S Haslam, Councillor J Hutsby, Councillor M Isherwood (Chairman), Councillor P McIntosh, Councillor H Symons, Councillor R Taylor, Councillor C Tennant and Councillor M Tennant-King.

In Attendance: Mrs. Vicky Symons (Town Clerk) and Miss Leanne Murphy (Town Council Administrator)

248/26 WELCOME AND APOLOGIES FOR ABSENCE	**Action**	**Actioned By**
Apologies were received and accepted from Councillor Longley and Councillor Vickers.		

249/26 PUBLIC PARTICIPATION	Action	Actioned By
The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.	No members of the public were present	

250/26 MEMBERS DECLARATIONS OF INTEREST	Action	Actioned By
None were declared		

251/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	Action	Actioned By
It was **RESOLVED** that a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from agenda item 16, by reason of the confidential nature of the business being transacted.		

252/26 MINUTES OF THE PREVIOUS MEETING	Action	Actioned By
It was **RESOLVED:** That the Minutes of the Administration & Finance Committee meeting held on Wednesday 9th September 2026 (Minute Numbers 224/26 to 239/26) be received as a true record and the contents contained therein be approved.	To be placed on the Town Council website	LM

253/26 FINANCE REPORTS	Action	Actioned By

a) List of payments for September up to 14th October 2026/2027 totalling: £36,619.46 The payments above include debit card payments made by the Town Clerk. b) List of income for September 2026/2027 totalling £108,400.75 being 2nd Precept Instalment and community centre hire. c) A total of £2,122.67 invoices and debit card payments that had received prior to the meeting. . It was: **RESOLVED:** That the payments as listed above are approved for payment and that the income is noted by members.	Payments to be sent via post.	VS

254/26 BANK RECONCILIATION	Action	Actioned By
The bank reconciliation was presented to members at the meeting up to the 30th September 2026. The invoices, cheque book and bank statement was also available for members to view. The chairman checked the bank statement and signed accordingly.		

255/26 BUDGET 2026-2027	Action	Actioned By
Members to receive the current budget to date for 2026/2027. Members reviewed the current budget monitoring report, including income and expenditure against budget headings. The Council considered the financial position as at the date of the meeting and was satisfied that appropriate budgetary controls and monitoring arrangements remain in place. This review forms part of the Council's system of internal financial control and governance.		

256/26 PROJECTS FOR 2027-2028	Action	Actioned By
Members are asked to put forward any projects that will require a budget for 2027 – 2028.	Clerk to contact Wakefield Council to see if there are any plans to restore the 2 buildings at North	

This will help the Clerk prepare an accurate budget proposal to put forward to the Precept working party. Councillor Isherwood asked if members would support the investigation into the 2 buildings at North Featherstone Cemetery. Councillor Tennant advised that these would belong to Wakefield Council. Councillor Isherwood requested that the clerk ask Wakefield if there is anything in the pipeline to restore these 2 buildings.	Featherstone Cemetery.	

257/26 PRECEPT WORKING PARTY	Action	Actioned By
Members are to agree on a date for the Precept Working Party. Suggested dates are: 12th November 2026 – 11.30am 19th November 2026 – 11.30am It was: **RESOLVED:** That the meeting be held on Thursday 12th November 2026		

258/26 HIGH STREET SAFARI – THE GRINK CHRISTMAS QUEST	Action	Actioned By
To consider participation in the High Street Safari *"The Grinch Christmas Quest"* Christmas trail event and the associated cost. The Town Clerk attended an online presentation delivered by High Street Safari regarding *The Grinch Christmas Quest*, an interactive Christmas-themed town centre trail designed to increase footfall, encourage visitors to local businesses, and provide a free festive activity for families. The promotional offer available is £799.99 if the Council signs up before 31 October 2026. **Members are requested to consider:** • The benefits of introducing the Christmas trail within Featherstone. • The cost of £799.99 under the early sign-up offer. • Whether the event aligns with the Council's objectives of supporting the town centre and encouraging community participation. If members have the opportunity, you can view the website at Sales Page - The Grinch - High Street Safari Questions are welcomed from members to the Town Clerk.	Clerk to order the information pack	VS

RESOLVED: That Featherstone Town Council approves participation in the High Street Safari *"The Grinch Christmas Quest"* at a cost of £799.99, with funding to be met from the Christmas budget.		

259/26 FIRST AID QUOTATION – CHRISTMAS LIGHTS SWTICH ON	Action	Actioned By
Members are asked to consider the quotation for First Aid received for the Christmas Lights Switch On. The office staff have requested this as most members will be busy during the event. **RESOLVED:** That the quotation of £282.00 is approved.		

260/26 SCULPTURE WALL QUOTES	Action	Actioned By
The Town Clerk has requested several quotes for the cleaning of the Sculpture Wall. However, a few companies require access to water and electricity. The Town Clerk has asked Wakefield Council if they would allow for the water and electric to be accessed from the Old Town Hall. At the time of producing the agenda the Clerk was still waiting for a reply. If this has been received and quotes have been provided these will be presented to members at the meeting. There had been no update from Wakefield, it was requested that the Clerk chase this up.	Clerk to chase up	VS

261/26 URGENT MATTERS FOR DISCUSSION NO DECISIONS CAN BE MADE	Action	Actioned By
None		

262/26 ITEMS FOR FUTURE AGENDAS TO BE ADVISED TO THE CLERK	Action	Actioned By
None		

PRIVATE AND CONFIDENTIAL	Action	Actioned By

263/26 STAFF MATTERS	Action	Actioned By
The chairman is asked to approve the TOIL for the Deputy Town Clerk for Saturday 26th September 2026 and sign the overtime sheet provided.		

It was: **RESOLVED:** That members approve the TOIL for the overtime worked on 26th September 2026.		

Closure: The meeting closed at 8.26pm

MINUTES OF THE EVENTS COMMITTEE MEETING OF FEATHERSTONE TOWN COUNCIL HELD IN THE COMMUNITY CENTRE, VICTORIA STREET, FEATHERSTONE ON WEDNESDAY 9TH SEPTEMBER 2026 FOLLOWING THE COMMUNICATIONS COMMITTEE AT 5.30PM.

Present: Councillor S Haslam, Councillor M Isherwood, Councillor P Belbin, Councillor C Tennant, Councillor D Longley, Councillor M Tennant-King (Chair), Councillor J Hutsby and Councillor S Vickers.

In Attendance: Mrs V Symons (Town Clerk), Miss L Murphy (Town Council Administrator), Mr T Pullinger (Mayors Consort) & 1 member of the public.

184/26 WELCOME AND APOLOGIES FOR ABSENCE	**Action**	**Actioned By**
Apologies were received from Councillor P McIntosh and Councillor H Symons.		

185/26 MEMBERS DECLARATIONS OF INTEREST	Action	Actioned By
None were declared.		

186/26 PUBLIC PARTICIPATION	Action	Actioned By
The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors. Mrs K Binnersley was invited to address the Council. She informed members that she is working with Maddy from Blossom and would like to provide a Self-Defence session at the Community Centre this would be a free session for 20 women. She also mentioned the idea of holding a paint the park pink event for females, she asked if the Town Council would consider making this event theirs and covering any cost implications. All members agreed that this is a fantastic opportunity. Kay was informed that the office staff would contact her regarding suitable dates for an events working party meeting to take place to discuss this in more details and with regards to a date for the self-defence class to be held at the Community centre.	To contact Kay & Maddie to arrange a suitable meting date and date for the self-defence class to be held.	

187/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	Action	Actioned By
To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any part of the meeting by reason of the confidential nature of the business being transacted.		

188/26 MINUTES OF THE EVENTS COMMITTEE HELD ON WEDNESDAY 8th April 2026	Action	Actioned By
It was **RESOLVED:** That the Minutes of the Events Committee meeting held on Wednesday 10th June 2026 at 6.00pm (MIN 40/26 to 55/26) be received as a true record and the contents contained therein be approved.	To be placed on the Town Council website	LM

189/26 MINUTES OF THE EVENTS WORKING PARTY HELD ON WEDNESDAY 24TH JUNE 2026	Action	Actioned By
It was **RESOLVED:** That the minutes of the Events Working Party meeting held on Wednesday 24th June 2026 at 11.30am be received as a true record and the contents contained therein be approved.	To be placed on the Town Council website	LM

190/26 GALA	Action	Actioned By
Members were informed that the office staff had received positive feedback following the Gala 2026. A discussion took place. **It was:** Agreed to consider developing the Gala 2027.		

191/26 CAR SHOW	Action	Actioned By
Councillor S Vickers wanted to place on record thanks to Councillor H Symons, it was his first event that he had planned and organised and it was a great success. All members agreed. **It was:** Agreed that this item be placed onto a future agenda for discussion regarding the event taking place in 2027.	To place this item on a future agenda.	VS/LM

192/26 SEASIDE IN PARK	Action	Actioned By
Due to the weather this event couldn't be held in Purston Park, as an alternative a smaller scale event was held in Featherstone Community Centre which was a great success.		

193/26 TABLE TOP SALE	Action	Actioned By
Members noted the following dates for the Tabletop Sale are - Saturday 12th September - Saturday 10th October - Saturday 14th November A discussion took place regarding this agenda item.		

It was: Agreed that the funds raised from the £5 per table charge would be donated to the Mayor's Chosen Charity.		

194/26 WAR HORSE REMEMBRANCE SERVICE	Action	Actioned By
Members were asked to discuss this item in more detail. A discussion took place and it was agreed to hold a remembrance service on Wednesday 11th November at the War Horse as long as a representative from the Town Council attends the service that the Royal British Legion hold at the Memorial Gardens.	To arrange a service for Wednesday 11th November at the War Horse.	LM

195/26 CHRISTMAS LIGHTS SWITCH ON	Action	Actioned By
Members were asked to discuss and agree to source an alternative location for the Slimming World Group booking that takes place on a Wednesday in the Community centre. Members were asked to discuss and approve any quotes received prior to the meeting taking place. A quote was received from Media Securities for £658.36 to cover security in the community centre, around the precinct and throughout the parade. **It was:** Agreed A quote was received from Mark Ineson for providing the Donkey rides for £450.00. **It was:** Agreed A quote was received from West Yorkshire Autos for £250.00 to provide the locomotive and Santa on the sleigh for the parade. **It was:** Agreed Two quotes were received for hire of 120 crow control barriers to be delivered and collected same day and installed and dismantled. Sunbelt Rentals £1080 + VAT and Yorkshire Fence Hire £1030 + VAT. **It was:** agreed to go with Sunbelt at a cost of £1080 + VAT. A quote was received from NVRLND for £3690 + VAT for the following to take part in the Christmas parade - X2 Stil walkers X2 Fire breathers Glowbot	To contact all relevant people.	LM

X2 Mirror Men X2 Witches X2 Superheroes X2 Pixel Heads X2 LED Flower Ladies X2 Gingerbread Bubble Performer **It was:** Agreed		

196/26 SANTA DAY/RELAXED SANTA DAY	Action	Actioned By
Members were asked to agree who will be Santa for both Santa day events and discuss refreshment options. It is recommended that refreshment options include the following - Hot Dogs £1 - Waffles 50p or £1 with toppings - Cans of pop 50p - Tea, Coffee 50p Councillor C Tennant and D Longley volunteered for the role of Santa. **It was:** Agreed that the office staff would do the food for the events as detailed above. Members were also asked to discuss and approve any quotes received prior to the meeting taking place. A quote was received from Media Securities for £397.10 for Santa Day. **It was:** Agreed A quote was received from Demi – Face painter for £360.00 for Santa Day. **It was:** Agreed A quote was received from Yorkshire Fun Hire for both Santa day and Relaxed Santa Day for £300.00. **It was:** Agreed.	To contact all relevant people and gather any further quotes required.	LM

197/26 MEMORY CAFE	Action	Actioned By
Attached to the agenda were some information leaflets with hints and tips for anyone working closely with people with dementia for information purposes. A risk assessment and poster to advertise the start of the memory café was attached for approval – **It was**: Approved.	To advertise the memory café.	LM/VS

Members were asked to agree to start the memory café on Tuesday 6th October 2026 10am – 12pm, volunteers were requested. **It was:** Agreed to start the memory café on Tuesday 6th October 10am – 12pm anyone who wishes to volunteer should arrive from 9.30am.		

198/26 PUBLIC AWARENESS EVENT	Action	Actioned By
Attached to the agenda was an email received from a member of the public regarding a public awareness event in relation to Tourette's. A discussion took place and it was agreed that a meeting should be arranged with the support groups available so that they could potentially provide an event in the Community Centre as they have more information and relevant training in relation to Tourette's	To contact relevant personnel.	LM

199/26 OCTOBER HALF TERM EVENT	Action	Actioned By
Following the success of the Seaside in the Park event which was held in the Community Centre members were asked to discuss a similar style event to take place in the October half term. A discussion took place and it was agreed that this would be best taking place on a weekday, a Halloween theme would be suitable. Members were informed that no budget had been set for this event however the Gala 2026 was under budget so the funds left could be used to hold this event. **It was:** Agreed that this event should take place, and the office staff will gather relevant quotations to be brought to the next suitable meeting.	To gather relevant quotes for the next suitable meeting.	LM

200/26 ANY OTHER QUOTES RECEIVED TO BE DISCUSSED AND AGREED	Action	Actioned By
None received		

201/26 ANY OTHER MATTERS TO BE DISCUSSED NO DECISIONS CAN BE MADE	Action	Actioned By
Councillor S Vickers informed members that he was disappointed that no celebration had taken place for the 100 year of the General Strike and the Featherstone Massacre.		

202/26 ITEMS FOR FUTURE AGENDA'S TO BE ADVISED TO THE CLERK/ADMINISTRATOR.	Action	Actioned By
Commemorative event Multifaith/Multicultural event	To place onto the next agenda.	LM

CLOSURE	Action	Actioned By
The meeting was closed at 18.50PM		

Due to the timings of the Communications Committee and the Events Committee Meeting Council voted to suspend standing orders to allow the Admin & Finance Committee Meeting to take place following Full Council.

YORKSHIRE
LOCAL COUNCILS ASSOCIATIONS

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Email: admin@yorkshirelca.gov.uk

2027 ROYAL GARDEN PARTY NOMINATION FORM

Association Area: WEST YORKSHIRE

Name of council/parish meeting……...

Name of nominee……..

Reasons for Nomination (Please write in the box below. The box will expand) – Please note that further information may be requested following receipt of the nomination.
Date and minute number of nomination approval by council/parish meeting……. Signed by clerk……. Date……. Print name……..... Phone number of clerk……

GUIDELINES FOR NOMINATION OF CANDIDATES

- Nominations for 2027 are invited from West Yorkshire area councils and parish meetings. South Yorkshire had this opportunity in 2026 and North Yorkshire will have the opportunity in 2028. The regional policy will be reviewed in 2028.
- Only one nomination per council/parish meeting is permitted
- Nominations must be supported by the resolution of the council/parish meeting making the nomination
- A council may nominate any current serving councillor who has given outstanding service to the council and community and a parish meeting may nominate the Chair.
- The council/parish meeting may consider the councillor's contribution to the council/parish meeting and outside bodies appointed by their council or parish meeting, over many years or, alternatively, the nominating body may consider a noteworthy contribution over a short time which has significantly improved the council/parish meeting and the community
- Nominees should not have attended a previous Royal Garden Party. However, if the nominated individual was the accompanying guest (i.e. not the main guest) last time they attended, they may be nominated in their own right.
- The deadline for nominations for the Royal Garden Party 2026 is Wednesday 16 December 2026