



Featherstone Town Council

Featherstone Community Centre, Victoria Street, off Station Lane, Featherstone,
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*Regenerating Supporting & Caring for our Community by Wisdom and
Courage*

Dear Councillor

EVENTS COMMITTEE

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2)
(b) you are summoned to a meeting of the

EVENTS COMMITTEE of FEATHERSTONE TOWN COUNCIL to be held **AT
FEATHERSTONE COMMUNITY CENTRE, VICTORIA STREET, FEATHERSTONE**

on **THURSDAY 12th MARCH 2026** following the Community Centre Management
Committee Meeting.

Vicky Symons
Town Clerk

PP.

IF YOU ARE UNABLE TO ATTEND, PLEASE SUBMIT YOUR APOLOGIES AND
REASONS TO THE TOWN CLERK PRIOR TO THE MEETING.

AGENDA

<u>Item Number</u>	<u>Description</u>	<u>Enclosure</u>
1	WELCOME AND APOLOGIES	
2	MEMBERS DECLARATIONS OF INTEREST To receive declarations of disclosable pecuniary interests and other interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.	
3	PUBLIC PARTICIPATION The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However, members of the public cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.	
4	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any part of the meeting by reason of the confidential nature of the business being transacted.	
5	MINUTES OF THE EVENTS COMMITTEE HELD ON THURSDAY 15TH JANUARY 2026 To receive and sign the minutes of the Events Committee meeting held on Thursday 15 th January 2026 at 11.30am (MIN 461/26 to 475/26) and approve the contents contained therein.	Pages 5-8

6	MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON WEDNESDAY 11TH FEBRUARY 2026 To receive and sign the minutes of the Events Committee meeting held on Wednesday 11th February 2026 at 6pm (MIN 517/26 to 529/26) and approve the contents contained therein.	Pages 9-14
7	CAR SHOW Any updates will be provided by Councillor Symons.	
8	COLOUR RUN – GALA Members are asked to discuss and agree on one of the following options. Option 1: to provide a colour run at the Gala with an adults and a children's option. The run would take place in the 2nd arena around the path and finish with participants making their way down the running track. Option 2: Towards the end of the gala participants gather in the arena and have a colour party.	
9	NOSTALGIA DAY Councillor Vickers requested this item to be placed onto the agenda.	
10	100 YEAR ANNIVERSARY OF THE GENERAL STRIKE 4TH – 12TH MAY 2026 Councillor Vickers requested this item to be placed onto the agenda.	
11	MAYOR MAKING – DEPUTY MAYOR ROLE Councillor Vickers requested this item to be placed onto the agenda.	
12	ANY QUOTES RECEIVED TO BE DISCUSSED AND AGREED	

	Members will be provided with any other quotes received prior to the meeting taking place.	
13	ANY OTHER MATTERS TO BE DISCUSSED NO DECISIONS CAN BE MADE	
14	ITEMS FOR FUTURE AGENDAS TO BE ADVISED TO THE CLERK/ADMINISTRATOR	
	<u>CLOSURE</u>	

MINUTES OF A MEETING OF THE EVENTS COMMITTEE OF FEATHERSTONE TOWN COUNCIL HELD IN THE COMMUNITY CENTRE, VICTORIA STREET, FEATHERSTONE ON THURSDAY 15TH JANUARY 2026 AT 11.30AM.

Present: Councillor J Hutsby, Councillor M Tennant-King, Councillor C Tennant and Councillor P Belbin.

In Attendance: Mrs V Symons (Town Clerk), Miss L Murphy (Town Council Administrator)

461/26 WELCOME AND APOLOGIES FOR ABSENCE	Action	Actioned By
Apologies were received from Councillor Isherwood, Vickers, Taylor, McIntosh, Symons, Longley and Haslam.		

462/26 MEMBERS DECLARATIONS OF INTEREST	Action	Actioned By
None we declared.		

463/26 PUBLIC PARTICIPATION	Action	Actioned By
The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.		

464/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	Action	Actioned By
To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any part of the meeting by reason of the confidential nature of the business being transacted.		

465/26 MINUTES OF THE EVENTS COMMITTEE HELD ON WEDNESDAY 12TH NOVEMBER 2025	Action	Actioned By
It was	To be placed on the Town Council website	LM

RESOLVED: That the Minutes of the Events Committee meeting held on Wednesday 12 th November 2025 (Minute Numbers 394/25/A to 408/25/A) be received as a true record and the contents contained therein be approved.		
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466/26 NORTH'S FUN FAIR – GALA 2026	Action	Actioned By
Members were made aware that North's Fun fair are happy to go ahead with Featherstone Town Council applying for the license for the Gala day as usual and North's submitting a separate application to Wakefield Council for the additional days on site. Saturday will be covered under the Gala license. Members were asked to agree on a rent charge for North's for the Gala day. A discussion took place and it was agreed to keep the rent charge the same as 2025.	Advise the fairground of the rent fee.	LM

467/26 CAR SHOW	Action	Actioned By
Members agreed to defer this item as Councillor Symons wasn't available to provide an update.	Place onto the next agenda.	LM

468/26 CHRISTMAS EVENTS REVIEW	Action	Actioned By
Councillor Tennant had received feedback on Santa Day stating that it is a good event and the cost is brilliant. He raised a couple of issues regarding security. A discussion took place and it was agreed to look at limiting the number of security personnel on Santa Day and to also look at the requirements for first aid to be on site.	To look at the number of security personnel hired and also look at first aid requirements.	LM/VS

469/26 CHRISTMAS LIGHT SWITCH ON DATE	Action	Actioned By
Members noted that the office staff are currently waiting for the dates for Wakefield Council's Meetings. If the date of Wakefield Council's meeting isn't Wednesday 23rd November then this will be the date of the Light Switch on.	To wait for Wakefield Council meeting dates to be published and then start planning the event.	LM/VS

Alternatively we may look at Monday 23 rd November. Official date to be confirmed once Wakefield Council meeting dates are published.		
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470/26 ART AND PHOTOGRAPHY EXHIBITION 2026	Action	Actioned By
Councillor Hutsby provided members with an update. Friday 6 th February 2026 from 6pm is the open evening for this event and Saturday 7 th February 2026 is the main event.		

471/26 MULTI-FAITH/MULTI-CULTURAL EVENT	Action	Actioned By
Due to the current budget members were asked to agree that this is deferred for discussion for 2027/2028. It was: Agreed.		

472/26 PANTOMIME 2027	Action	Actioned By
Members were presented with a quote for £1700 + VAT for 2 same day showings of Jack and the Beanstalk. Costings of previous years were presented to members and an alternative costing for a smaller pantomime was provided at a cost of £800 + Vat Per show. A discussion took place regarding the 2026 pantomime and inappropriate jokes made. Members discussed both options and the dates they thought suitable. It was: Agreed to book the 2 shows for Saturday 9 th January 2027 and ensure that the pantomime is advertised in advance.	To inform the company of the comments made and book for 2027.	LM

473/26 ANY OTHER QUOTES RECEIVED TO BE DISCUSSED AND AGREED	Action	Actioned By

None Received		
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474/26 ANY OTHER MATTERS TO BE DISCUSSED NO DECISIONS CAN BE MADE	Action	Actioned By
None.		

475/26 ITEMS FOR FUTURE AGENDA'S TO BE ADVISED TO THE CLERK/ADMINISTRATOR	Action	Actioned By
None		LM

CLOSURE	Action	Actioned By
The meeting was closed at 11.54AM <u>Dates for your diary 2026</u> Saturday 7th February – Art & Photography Exhibition Saturday 4th July – Gala Saturday 29th August – Seaside in the Park Saturday 26th September – Produce and Craft Show Sunday 8th November – Remembrance Sunday Wednesday 11th November – Remembrance Service War Horse Thursday 26th and Friday 27th November – Grotto Build Saturday 5th December – Santa Day Thursday 10th December – Christmas Carol Concert Saturday 12th December – Relaxed Santa Day		

MINUTES OF A MEETING OF THE EVENTS COMMITTEE OF FEATHERSTONE TOWN COUNCIL HELD IN THE COMMUNITY CENTRE, VICTORIA STREET, FEATHERSTONE ON WEDNESDAY 11TH FEBRUARY 2026 AT 6.00PM.

Present: Councillor S Haslam, Councillor J Hutsby, Councillor M Isherwood, Councillor D Longley, Councillor P McIntosh, Councillor H Symons, Councillor R Taylor and Councillor S Vickers.

In Attendance: Miss L Murphy (Town Council Administrator).

517/26 WELCOME AND APOLOGIES FOR ABSENCE	Action	Actioned By
Apologies were received from Councillor M Tennant-King, Councillor C Tennant and Councillor P Belbin.		

518/26 MEMBERS DECLARATIONS OF INTEREST	Action	Actioned By
None we declared.		

519/26 PUBLIC PARTICIPATION	Action	Actioned By
The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.		

520/26 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	Action	Actioned By
To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any part of the meeting by reason of the confidential nature of the business being transacted.		

521/26 MINUTES OF THE EVENTS COMMITTEE HELD ON THURSDAY 15TH JANUARY 2026	Action	Actioned By

It was RESOLVED: That the Minutes of the Events Committee meeting held on Thursday 15th January 2026 (Minute Numbers 461/26 to 475/26) be deferred to the next available meeting.	To be placed on the next available events agenda.	LM
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522/26 QUOTES FOR GALA 2026	Action	Actioned By
Members were informed that Wakefield Council's Armed Forces Day was due to be held on the same day as the Gala 2026. A discussion took place and it was: Agreed to keep the Gala date to Saturday 4th July 2026. Members were presented with the following quotes for the Gala 2026. Security: Media Securities: £1321.08 Saxon Security: £1167.60 Gladiator Security Services LTD: £1334.40 TSSL of Doncaster LTD: £14242.00 It was: Agreed: to approve the quote from Media Securities, members were made aware that this company are on the Town Council's preferred supplier list. Toilet Hire: G&S Toilet Hire £1080 It was: Agreed Furniture Hire: You Can Hire: £1230.89 Members were informed that this is the only company we have found so far who provide same day delivery and collection. It was: Agreed, members were informed that You Can Hire are on the Town Council preferred supplier list.	To inform all contacts of the outcome of the meeting.	LM

Entertainment: Backstage Brass: x2 45minute park performances £970 x1 Park performance and marching in the parade £1130 Yorkshire Silver: X1 Park performance £60 Flatcap brass: Parade 5 piece band: £1500 7 piece band: £1700 Revolution Show Corps: Parade £1000 It was: Agreed that Backstage Brass would be booked for 1 park performance and parade participation and Yorkshire Silver would be booked for x1 park performance. Open Top Bus: YesterYear £600 It was: Agreed, members were informed that YesterYear are on the Town Council preferred supplier list. First Aid Quotes: Rescue One £1264 Mediqas Group: £564 Jas First Aid: £510 It was: Agreed: to approve the quote provided by Mediqas Group. Pole Position Karts: Members were informed that the go karts had been in touch with a quote of £675 to attend this year's gala, a discount of £75.00 compared to 2025.		
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The discount has been provided as they have asked if they can bring along a 3D print's stall. It was: Agreed Rhubarb Radio: £1200, members were informed that this is the same cost as 2025. It was: Agreed. NVRLND: X2 mirror men X4 stilt walkers X2 minions X1 bubble performer £2000 plus vat. Members were informed that this is the same cost as 2025. It was: Agreed. Barriers: Two quotes were provided for 120 crows control barriers, same day delivery and collection, installation and dismantling. Yorkshire Fence Hire £930 plus vat Sunbelt Rentals: £1640 plus vat. It was: Agreed: to approve the quote from Yorkshire Fence Hire.		
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18.26pm – As per standing order 10axbi - Councillor M Isherwood proposed that this meeting be adjourned due to time. It was agreed that this meeting would re-convene following Admin & Finance at 6.30pm if time was sufficient.

Meeting re-convened at 18.38pm.

523/26 COLOUR RUN – GALA 2026	Action	Actioned By
Members were informed that the office staff had been looking at the potential for a colour run with two options –	Place onto the next agenda.	LM

Option 1: to provide a colour run at the Gala with an adults and a children's option. The run would take place in the 2nd arena around the path and finish with participants making their way down the running track. Option 2: Towards the end of the gala participants gather in the arena and have a colour party. The quote provided was presented to members. £395, for 75kg of colour powder in different colours and 100 bags, this quote is exclusive of vat and delivery charges. It was: Agreed that this is a good idea and the quote was approved however this item is to be placed onto a future agenda for further discussion.		
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524/26 FOOD VENDORS – GALA 2026	Action	Actioned By
Members were informed that Cottage Catering who have attended the Gala in the past have said that they wouldn't wish to attend if there are other food vendors on site as this will considerably affect their profit margins, they informed the office that they had already had enquiries regarding an alternative event for the same day. Enquiries had been received from the following food vendors: Blue Marlin – Mobile Fish and Chip Van – Rent fee £100 Lotus and Rice – Chinese Cuisine - £50 Rent Fee A discussion took place. It was: Agreed: That Cottage Catering wouldn't be required to attend the Gala 2026. Members would like to see the Blue Marlin and Lotus and Rice at the Gala 2026 and the rent fee's for these vendors were agreed.	Inform the Food Vendors of the outcome of the meeting. Place any further enquiries onto the next agenda.	LM

525/26 CAR SHOW	Action	Actioned By
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Councillor Symons provided an update on this event. Members were presented with two options for window screen inserts for the event stating which category the vehicles would fall into. Members agreed to go with the option 2 which would make it easier and less time consuming to record the vehicles on the day.	Place onto the next agenda.	LM
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526/26 SEASIDE IN THE PARK – QUOTES	Action	Actioned By
Members were presented with a quote from Eddy Leisure for a Sandpit for this event. £4500 plus vat for a 10x10m Sand Pit. It was: Agreed.	Inform Eddy Leisure of the decision made.	

527/26 ANY OTHER QUOTES RECEIVED TO BE DISCUSSED AND AGREED	Action	Actioned By
None Received		

528/26 ANY OTHER MATTERS TO BE DISCUSSED NO DECISIONS CAN BE MADE	Action	Actioned By
None.		

529/26 ITEMS FOR FUTURE AGENDA'S TO BE ADVISED TO THE CLERK/ADMINISTRATOR	Action	Actioned By
Councillor S Vickers requested that the following be placed onto the next agenda: Nostalgia Day 100 Year Anniversary General Strike – 4th – 12th May 2026	To place these onto the next agenda for discussion.	LM

CLOSURE	Action	Actioned By
The meeting was closed at 18.57PM		