



Featherstone Town Council

Featherstone Community Centre, Victoria Street, off Station Lane, Featherstone, West Yorkshire,
WF7 5BB

Tel: 01977 798608.

Email: towncouncil@featherstone-tc.gov.uk www.featherstone-tc.gov.uk

Regenerating Supporting & Caring for our Community by Wisdom and Courage

Dear Councillor

MEETING OF FEATHERSTONE TOWN COUNCIL

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b) you are summoned to an **ORDINARY MEETING OF FEATHERSTONE TOWN COUNCIL** to be held in the GRAHAM ISHERWOOD SUITE AT FEATHERSTONE COMMUNITY CENTRE, FEATHERSTONE on **WEDNESDAY 10TH JUNE 2026 AT 7.00PM**

Vicky Symons
Town Clerk

A moment of reflection
Provided by
Terry Pullinger

IF YOU ARE UNABLE TO ATTEND, PLEASE SUBMIT YOUR APOLOGIES AND REASONS TO THE TOWN CLERK PRIOR TO THE MEETING.

AGENDA

<u>Item Number</u>	<u>Description</u>	<u>Enclosure</u>
1	WELCOME AND APOLOGIES RECEIVED To receive and consider the reason for absence.	
2	PUBLIC PARTICIPATION The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However, residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors. *Note: An answer to any questions raised may not necessarily be available at the meeting. Issues may need further investigation or discussion. Such responses will be communicated in writing to the resident at a later date.	
3	MEMBERS DECLARATIONS OF INTEREST To receive declarations of disclosable pecuniary interests and other interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.	
4	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from Agenda item 20 by reason of the confidential nature of the business being transacted.	
5	MINUTES OF THE ORDINARY COUNCIL MEETING To approve and sign the minutes of the Ordinary Meeting of the Council MIN 01/26 to 26/26 held on the 20th May 2026 and approve the contents contained therein.	<u>7-13</u>
6	MAYOR'S ANNOUNCEMENTS The Mayor will provide a verbal update to members at the meeting.	
7	DISTRICT COUNCILLORS REPORT	

	To receive a verbal report from the District Councillors on any matters relating to the Town. Questions/comments may be submitted to the District Councillors.	
8	INTERNAL AUDIT REPORT The report is attached to the agenda for members to review. Any recommendations will be actioned for the new financial year.	<u>14-19</u>
9	ANNUAL RETURN 2025/2026 a) Section 1 of the Annual Return The Town Council must carry out a review of the effectiveness of the system of internal control and prepare the Annual Governance Statement (Section 1 of the Annual Return) at this meeting. To RESOLVE to consider the findings of the review by members' as a whole and approve the Annual Governance Statement. b) Section 2 of the Annual Return I. To consider the Account Statements as a whole. II. To approve the Accounting Statements and RESOLVE to accept. The Mayor to sign and date at this meeting	<u>20-25</u>
10	ARMED FORCES CHAMPION To discuss the appointment of an Armed Forces Champion.	
11	FIBROMYALGIA GROUP Following on from the May meeting, Councillor P McIntosh requested that this item is placed on the agenda for members to discuss. A verbal report will be made at the meeting and the Town Council are to consider any action required by the Council.	
12	SCHEME OF DELEGATION INCLUDING COMMITTEE TERMS OF REFERENCE The Town Council is asked to review the terms of reference document attached to the Agenda. Changes can be made at the meeting prior to approval. RECOMMENDATION: To review and accept the Committee Terms of Reference following any changes made at the meeting.	<u>26-58</u>

13	FRIENDS OF PURSTON PARK AND FOUNTAIN To receive a verbal update at the meeting regarding the progress of the Purston Park Group and consider any action required by the Council.	
14	TOWN COUNCIL SURGERIES To consider the establishment of regular Town Council surgeries to provide residents with an opportunity to raise issues, seek advice and engage with Town Councillors. A number of Town Councillors have expressed an interest in holding informal surgeries within the community. While such engagement can be beneficial, it is important that any arrangements are formally agreed by the Town Council to ensure consistency, transparency and appropriate governance. Please find attached a draft Surgery Protocol and risk assessment. RECOMMENDATION: That the Town Council approves the principle of holding Town Council surgeries for residents and attached protocol. Agree the format, frequency and locations of such surgeries and risk assessment.	<u>59-63</u>
15	VEXATIOUS POLICY To review and approve the Town Council's Habitual/Vexatious Complaints Policy. Changes/amendments can be made at the meeting. RECOMMENDATION: That the policy is reviewed by members approved at the meeting.	<u>64-69</u>
16	COMMUNITY CENTRE ACCESS FOR INFORMATION ONLY: The Town Clerk has sought advice from the Yorkshire Local Council Association (YLCA) in relation to access to Featherstone Community Centre. Please find this attached to the agenda. To receive any comments in relation to the advice from members.	<u>70</u>
17	PRIDE IN PLACE Members to receive a verbal update from Councillor Symons in relation to the Pride in Place board meetings.	
18	SCULPTURE WALL To receive a verbal update at the meeting and consider any action required by the Council.	

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PLANNING AND LICENSING MATTERS			
APPLICATION NUMBER	ADDRESS	PROPOSAL	WMDC DECISION (if applicable)
26/00430/FUL	43 Meadway, Streethouse	Part demolition of existing ground floor and construction of two storey side extension	Approved
26/00486/FUL	23 Wentbridge Road	Detached garden outbuilding	
26/00770/FUL	Rosemount, Ackton Lane	Removal of existing conservatory single storey extensions to side (western and eastern elevation) extension of existing dormer to rear.	
26/00776/AGR	Ravensknowle Farm, Pontefract Road	An agricultural building	
26/00772/FUL	Rosemount, Ackton Lane	Change of use of commercial out building to residential annex in connection with existing dwelling with external alternations	
26/00271/FUL	1 Newlove Close	Proposed single storey extensions to front and side	Approved
26/00455/CPL	5 Eastbourne Avenue	Proposed rear dormer and external fenestration alterations and alterations to existing soil vent pipe.	Approved
b) ANY OTHER PLANNING MATTERS RECEIVED AFTER THE DATE OF THIS AGENDA			
c) LICENSING MATTERS (IF ANY)			
None			

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CORRESPONDENCE RECEIVED		
Date	FROM	COMMENTS
At the time of producing the agenda that had been no items of correspondence received.		
Any other correspondence received		

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URGENT MATTERS FOR DISCUSSION NO DECISIONS CAN BE MADE		
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ITEMS FOR FUTURE AGENDAS TO BE ADVISED TO THE CLERK		
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23	<u>CLOSURE AND NEXT MEETINGS</u> The next meetings of the Town Council will be as follows: Admin & Finance – Wednesday 8th July 20256at 6.00pm Community Centre Management Committee – Wednesday 8th July to follow Admin & Finance Full Council – Wednesday8th July at 7.00pm	