

**MINUTES OF A MEETING OF AN ORDINARY MEETING OF FEATHERSTONE TOWN COUNCIL
HELD IN THE COMMUNITY CENTRE, VICTORIA STREET, FEATHERSTONE ON WEDNESDAY
8TH OCTOBER 2025 AT 7.00PM.**

Present: Councillor P Belbin, Councillor S Haslam, Councillor J Hutsby, Councillor M Isherwood, Councillor K Law, Councillor D Longley, Councillor P McIntosh (Mayor), Councillor H Symons, Councillor R Taylor, Councillor C Tennant, Councillor M Tennant-King and Councillor S Vickers

In Attendance: Mrs. V Symons (Town Clerk) and Leanne Murphy (Town Council Administrator) and 3 members of the public

306/25 WELCOME AND APOLOGIES FOR ABSENCE	Action	Actioned By
The Mayor welcomed everyone to the meeting.		
All members were present, no apologies had been received.		

307/25 UNVEILING OF “GRAHAM ISHERWOOD SUITE”	Action	Actioned By
Councillor S Vickers gave a short speech on the background as to why the Town Council have dedicated the Council chamber to former Councillor and Leader of the Town Council, Graham Isherwood. Councillor Vickers invited Councillor M Isherwood to officially unveil the plaque dedicating the council chamber at Featherstone Community Centre as the “Graham Isherwood Suite”		

308/25 PUBLIC PARTICIPATION	Action	Actioned By
The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However, members of the public cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.		
*Note: An answer to any questions raised may not necessarily be available at the meeting. Issues may need further investigation or discussion. Such responses will be communicated in writing to the resident at a later date.		
No questions or comments were received.		

309/25 MEMBERS DECLARATIONS OF INTEREST	Action	Actioned By
It was:	The book was signed accordingly by Councillor M Tennant-King.	
RESOLVED: That the following Declaration of Interests be recorded.		
Councillor M Tennant- King – Non-Pecuniary Interest Agenda Item 15 (Planning & Licencing Matters) – Deputy Chair of Planning at Wakefield Council		

310/25 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	Action	Actioned By

**MINUTES OF A MEETING OF AN ORDINARY MEETING OF FEATHERSTONE TOWN COUNCIL
HELD IN THE COMMUNITY CENTRE, VICTORIA STREET, FEATHERSTONE ON WEDNESDAY
8TH OCTOBER 2025 AT 7.00PM.**

If thought fit a resolution that under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from agenda item 19 (Local Government Pay Award 2025) by reason of the confidential nature of the business being transacted.		
---	--	--

311/25 MINUTES OF THE ORDINARY COUNCIL MEETING	Action	Actioned By
It was: RESOLVED: That the Minutes of the Ordinary Council meeting held on Wednesday 10 th September 2025, Minute Numbers 251/25 to 267/25 are approved as a true record and signed the by the chairman.	To be placed on the Town Council website	LM

312/25 MINUTES OF THE FOLLOWING COMMITEES	Action	Actioned By
It was: RESOLVED: A) To receive the minutes of the Administration & Finance Committee held on Wednesday 13 th August 2025 MIN numbers 176/25 to 188/25 and approved the contents contained therein.	To be placed on the Town Council website	LM

313/25 MAYORS ANNOUNCEMENTS	Action	Actioned By
The Mayor reported that she had attended the Last Night at the Proms at Normanton Town Council on Friday 26 th September. This was an enjoyable evening and was well attended. On Sunday 5 th October the Mayor attended the British Polio Fellowship awards dinner at Featherstone Community Centre. This was a special event as a couple who attend the community group were celebrating their 60 th Wedding Anniversary. There were also 2 awards presented to members of the group for their outstanding contribution. There was an auction at the event which raised £100.00.		

314/25 DEFIBRILLATOR UPDATE	Action	Actioned By
Councillor D Longley advised members that there had been no activations on any of the defibrillators since the last meeting.		

315/25 STORAGE CONTAINER	Action	Actioned By
Unfortunately at the time of the meeting no digital image had been received to show to members. This item would be added to future agendas for members to be kept updated.	Once the digital image has been received this will be placed on the agenda for members to review.	VS

**MINUTES OF A MEETING OF AN ORDINARY MEETING OF FEATHERSTONE TOWN COUNCIL
HELD IN THE COMMUNITY CENTRE, VICTORIA STREET, FEATHERSTONE ON WEDNESDAY
8TH OCTOBER 2025 AT 7.00PM.**

316/25 BEACON	Action	Actioned By
Councillor J Hutsby had attended a meeting with RV Rugg who are creating the Beacon basket. Digital images of this were distributed for members to view. Councillor Isherwood asked how the beacon will be lit. Councillor Hutsby advised that he would like to see a gas light, however the logistics of this has to be decided. There is smokeless wood that could be used as an alternative. Councillor Tennant asked for the size of the basket and pole, the pole will be approx. 2ft into the ground and 8ft tall. The beacon basket will be 3ft. Councillor Vickers advised that a full risk assessment will be carried out for the installation and also for when the beacon will be lit. The location is still to be agreed and members would arrange a site meeting to agree on a location. The office would be in touch with all members for dates when the site visit will be.	Risk assessment to be undertaken prior to installation. Office to contact all members to arrange for a date for site meeting	VS VS/LM

317/25 ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH 2025	Action	Actioned By
PKF Littlejohn LLP External auditor have issued their certificate and report 2024/25 in their opinion the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. The notice of conclusion of audit has been placed on the notice board and website. RESOLVED: That the Council approves and accepts the report as attached with thanks to the Clerk for her work in securing this.		

318/25 FLAGPOLE	Action	Actioned By
The Town Clerk has received information from Wakefield Council advising that if Featherstone Town Council still wish to go ahead with a flagpole that a licence is required. Members to note that the Town Council will be required to: - confirm a specification for the flagpole for approval – height, design, materials, mechanism. - provide a Method Statement and Risk Assessment for installation and continued presence of the flagpole	Clerk to contact Wakefield to advise that the Town Council wish to go ahead with the licence. Clerk to obtain a cost from Wakefield on the fees involved in the licence and flag poles.	VS

**MINUTES OF A MEETING OF AN ORDINARY MEETING OF FEATHERSTONE TOWN COUNCIL
HELD IN THE COMMUNITY CENTRE, VICTORIA STREET, FEATHERSTONE ON WEDNESDAY
8TH OCTOBER 2025 AT 7.00PM.**

• take full responsibility for the flagpole and its use • insure the flagpole • indemnify Wakefield Council • cover Wakefield Council's legal and surveyor's fees in relation to the licence • gain any planning or other necessary consents. If the above is agreeable, Wakefield Council will arrange to put in for formal Council consent and then instruct the legal team to prepare a licence. The licence fee would be £1.00pa. Councillor Vickers advised that the Council wish to go ahead with the licence. The clerk is to obtain the costs for a flag pole so that this can be presented to members of Featherstone Town Council and placed on the licence.		
---	--	--

319/25 OFFICE CHRISTMAS CLOSURE	Action	Actioned By
The Town Clerk seeks permission from Members to agree to the office closing at Christmas on Friday 19th December at 1.30pm and reopen again on Monday 5th January 2025 at 9.30am. These days will come out of the holiday entitlement of all members of staff. The Town Clerk will have access to the emails during this time for any urgent matters. It was: RESOLVED: That members agree to the office Christmas closure.	A notice will be posted on the Town Council's social media and website closer to the time.	

320/25 PLANNING APPLICATIONS	Action	Actioned By

APPLICATION NUMBER	ADDRESS	PROPOSAL	DECISION
25/01722/FUL	5 Carlton Street	Part single part two storey extension to rear	
25/01662/AGR	Grange Farm, New Road	Construction of roof over an existing concrete yard to create covered area between 2no. existing buildings.	
25/01717/TPO	Electrical Sub Station, Ackworth Road	Ash Tree T3 – Image 1 to Crown Reduce canopy over the neighbouring property by what appears to be 4meters (app no 25/01249/TPO was invalidated due to the portion of the work being	Application Refused

**MINUTES OF A MEETING OF AN ORDINARY MEETING OF FEATHERSTONE TOWN COUNCIL
HELD IN THE COMMUNITY CENTRE, VICTORIA STREET, FEATHERSTONE ON WEDNESDAY
8TH OCTOBER 2025 AT 7.00PM.**

		vague and ambiguous, hence the officer has estimated this distance.	
25/01452/FUL	91 Featherstone Lane	Garden Room	
25/01228/FUL	24 Huntwick Crescent	Construction of a new porch to the front and side elevations	Approved
25/01765/FUL	Council Farm, Cooksland Lane	Demolition of single storey wind and constriction of two storey granny annex on same footprint	

b) ANY OTHER PLANNING MATTERS RECEIVED AFTER THE DATE OF THIS AGENDA –

There had been a further 2 applications received:

25/01337/CPE – 183 Pontefract Road – Use of house in multiple occupation (use of C4) – Application refused.

25/01662/AGR – Grange Farm, New Road, Old Snyderdale – Construction of roof over an existing concrete yard to create covered area between 2no. existing buildings. – Prior approval not required.

Councillor Vickers wished to point out that information on social media was incorrect and that Councillor Vickers had always been against HMO's.

c) LICENSING MATTERS (IF ANY)

Admiral Taverns Ltd	Travellers Rest	Minor variation application	Application to change the layout of the premises plan	
---------------------	-----------------	-----------------------------	---	--

321/25 CORRESPONDENCE RECEIVED			Action	Actioned By
Date	FROM	COMMENTS		
30 th September 2025	Protect UK – Martyn's Law Myth Buster	Pages 17-20		
29 th September	Wakefield East WYP Newsletter	Pages 21-30		
Any other correspondence received				

322/25 URGENT MATTERS FOR DISCUSSION NO DECISIONS CAN BE MADE	Action	Actioned By
Councillor Vickers welcomed the recent news that £2 million pounds has been awarded to Featherstone by Central Government. At the moment the workings are unclear, however the funds are to be administered by Wakefield Council. Councillor Belbin asked the area in which was covered by Featherstone. Councillor Vickers advised that the Ward 6 Featherstone which includes, Sharlston, Streethouse, Ackton and Old Syndale is covered.		

**MINUTES OF A MEETING OF AN ORDINARY MEETING OF FEATHERSTONE TOWN COUNCIL
HELD IN THE COMMUNITY CENTRE, VICTORIA STREET, FEATHERSTONE ON WEDNESDAY
8TH OCTOBER 2025 AT 7.00PM.**

Councillor Isherwood advised that her understanding of the funds will be a panel will be set up and the MP will be instrumental in the decision making. Councillor Longley advised that on Friday 10th October he will be attending the Yorkshire Ambulance Star awards at Wakefield Cathedral. This invite has come about as when Councillor Longley was in attendance at the Carol Concert in December 2024 as Mayor of Featherstone, he, along with others performed lifesaving CPR on a member in attendance. Members wished Councillor Longley all the best for Friday.		
--	--	--

323/25 ITEMS FOR FUTURE AGENDAS TO BE ADVISED TO THE CLERK	Action	Actioned By
None		

324/25 CLOSURE AND NEXT MEETINGS	Action	Actioned By
The next meetings of the Town Council will be as follows: Events Committee – Thursday 9th October at 11.30am Grants Sub-Committee – Thursday 9th October 2025 to follow the Events Committee at 11.30am Administration & Finance Committee – Thursday 6th November 2025 at 11.30am Community Centre Management Committee – Thursday 6th November 2025 following the Administration & Finance Committee at 11.30am Communications Committee – Wednesday 12th November 2025 at 6.00pm Events Committee – Wednesday 12th November 2025 at 6.30pm Full Council – Wednesday 12th November 2025 at 7.00pm		

Closure: 7.36pm