



Featherstone Town Council

Featherstone Community Centre, Victoria Street, off Station Lane, Featherstone,  
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***Regenerating Supporting & Caring for our Community by Wisdom and  
Courage***

Dear Councillor

**EVENTS COMMITTEE**

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs  
10 (2) (b) you are summoned to a meeting of the

**EVENTS COMMITTEE of FEATHERSTONE TOWN COUNCIL** to be  
held **AT FEATHERSTONE COMMUNITY CENTRE, VICTORIA  
STREET, FEATHERSTONE**

on **THURSDAY 15<sup>th</sup> JANUARY 2026 at 11.30AM.**

Vicky Symons  
Town Clerk

PP.

IF YOU ARE UNABLE TO ATTEND, PLEASE SUBMIT YOUR APOLOGIES AND  
REASONS TO THE TOWN CLERK PRIOR TO THE MEETING.

## AGENDA

| <u>Item Number</u> | <u>Description</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <u>Enclosure</u> |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 1                  | <b>WELCOME AND APOLOGIES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                  |
| 2                  | <b>MEMBERS DECLARATIONS OF INTEREST</b><br><br>To receive declarations of disclosable pecuniary interests and other interests from Councillors on matters to be considered at the meeting.<br><br>The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have. |                  |
| 3                  | <b>PUBLIC PARTICIPATION</b><br><br>The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However, members of the public cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.                                                                                                                                                                                                                                                 |                  |
| 4                  | <b>PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b><br><br>To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any part of the meeting by reason of the confidential nature of the business being transacted.                                                                                                                                                                                                                    |                  |
| 5                  | <b>MINUTES OF THE EVENTS COMMITTEE HELD ON WEDNESDAY 12<sup>TH</sup> NOVEMBER 2025</b><br><br>To receive and sign the minutes of the Events Committee meeting held on Wednesday 12 <sup>th</sup> November 2025 at 6.30pm (MIN 394/25/A to 408/25/A) and approve the contents contained therein.                                                                                                                                                                                                                                         | <b>Pages 5-8</b> |

|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
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| <b>6</b>  | <p style="text-align: center;"><b>NORTHS FUN FAIR – GALA 2026</b></p> <p>North's Funfair are happy to go ahead with Featherstone Town Council applying for the licence for the Gala Day as usual and norths submitting a separate application to Wakefield Council for the additional days on site. Saturday will be covered under the Gala licence.</p> <p>Members to agree on a rent charge for North's Fun Fair for the Gala day.</p>                                                            |  |
| <b>7</b>  | <p style="text-align: center;"><b>CAR SHOW</b></p> <p>Any updates will be provided by Councillor Symons.</p>                                                                                                                                                                                                                                                                                                                                                                                        |  |
| <b>8</b>  | <p style="text-align: center;"><b>CHRISTMAS EVENTS REVIEW</b></p> <p>Members to discuss Christmas events 2025 and provide any feedback for future reference.</p>                                                                                                                                                                                                                                                                                                                                    |  |
| <b>9</b>  | <p style="text-align: center;"><b>CHRISTMAS LIGHT SWITCH ON DATE</b></p> <p>Members to note that we are currently waiting for the dates for Wakefield Council's meetings.</p> <p>If the dates don't align as in previous years the provisional date for light switch on 2026 would be Wednesday 25<sup>th</sup> November.</p> <p>Alternatively we may be looking at Monday 23<sup>rd</sup> November.</p> <p>Date to be confirmed when Wakefield Council meeting dates are officially published.</p> |  |
| <b>10</b> | <p style="text-align: center;"><b>ART AND PHOTOGRAPHY EXHIBITION 2026</b></p> <p>Councillor Vickers will provide members with an update regarding this agenda item.</p>                                                                                                                                                                                                                                                                                                                             |  |
| <b>11</b> | <p style="text-align: center;"><b>MULTI-FAITH/MULTI-CULTURAL EVENT</b></p> <p>Due to the current budget members are asked to agree that this is deferred for discussion for 2027/2028.</p>                                                                                                                                                                                                                                                                                                          |  |

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|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 12 | <p style="text-align: center;"><b>PANTOMIME 2027</b></p> <p>Members are asked to discuss this item at the meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 13 | <p><b>ANY OTHER QUOTES RECEIVED TO BE DISCUSSED AND AGREED</b></p> <p>Members will be provided with any other quotes received prior to the meeting taking place.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 14 | <p><b>ANY OTHER MATTERS TO BE DISCUSSED NO DECISIONS CAN BE MADE</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| 15 | <p><b>ITEMS FOR FUTURE AGENDAS TO BE ADVISED TO THE CLERK/ADMINISTRATOR</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
|    | <p style="text-align: center;"><b><u>CLOSURE</u></b></p> <p style="text-align: center;"><b><u>Dates for your diary 2026</u></b></p> <p style="text-align: center;"><b>Saturday 7<sup>th</sup> February – Art &amp; Photography Exhibition</b></p> <p style="text-align: center;"><b>Saturday 4<sup>th</sup> July – Gala</b></p> <p style="text-align: center;"><b>Saturday 29<sup>th</sup> August – Seaside in the Park</b></p> <p style="text-align: center;"><b>Saturday 26<sup>th</sup> September – Produce and Craft Show</b></p> <p style="text-align: center;"><b>Sunday 8<sup>th</sup> November – Remembrance Sunday</b></p> <p style="text-align: center;"><b>Wednesday 11<sup>th</sup> November – Remembrance Service War Horse</b></p> <p style="text-align: center;"><b>Thursday 26<sup>th</sup> and Friday 27<sup>th</sup> November – Grotto Build</b></p> <p style="text-align: center;"><b>Saturday 5<sup>th</sup> December – Santa Day</b></p> <p style="text-align: center;"><b>Thursday 10<sup>th</sup> December – Christmas Carol Concert</b></p> <p style="text-align: center;"><b>Saturday 12<sup>th</sup> December – Relaxed Santa Day</b></p> |  |

**MINUTES OF A MEETING OF THE EVENTS COMMITTEE OF FEATHERSTONE TOWN COUNCIL HELD IN THE COMMUNITY CENTRE, VICTORIA STREET, FEATHERSTONE ON WEDNESDAY 12<sup>TH</sup> NOVEMBER 2025 AT 6.30PM.**

**Present:** Councillor S Haslam, Councillor J Hutsby, Councillor M Tennant-King, Councillor H Symons, Councillor D Longley, Councillor S Vickers, Councillor P Belbin, Councillor R Taylor, Councillor P McIntosh and Councillor M Isherwood.

**In Attendance:** Mrs V Symons (Town Clerk) and Miss L Murphy (Town Council Administrator)

| <b>394/25/A WELCOME AND APOLOGIES FOR ABSENCE</b>                       | <b>Action</b> | <b>Actioned By</b> |
|-------------------------------------------------------------------------|---------------|--------------------|
| Apologies were received from Councillor C Tennant and Councillor K Law. |               |                    |

| <b>395/25/A ELECTION OF VICE-CHAIRMAN</b>                                                                                                                                                              | <b>Action</b> | <b>Actioned By</b> |
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| <p><b>It was:</b></p> <p>Proposed by Councillor M Isherwood and seconded by Councillor R Taylor and</p> <p><b>Resolved:</b></p> <p>That Councillor J Hutsby is Vice-chairman for the ensuing year.</p> |               |                    |

| <b>396/25/A MEMBERS DECLARATIONS OF INTEREST</b> | <b>Action</b> | <b>Actioned By</b> |
|--------------------------------------------------|---------------|--------------------|
| None we declared.                                |               |                    |

| <b>397/25/A PUBLIC PARTICIPATION</b>                                                                                                                                                                                                    | <b>Action</b> | <b>Actioned By</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------------------|
| The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors. |               |                    |

| <b>398/25/A PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b> | <b>Action</b> | <b>Actioned By</b> |
|----------------------------------------------------------------|---------------|--------------------|
|                                                                |               |                    |

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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any part of the meeting by reason of the confidential nature of the business being transacted. |  |  |
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| <b>399/25/A MINUTES OF THE EVENTS COMMITTEE HELD ON THURSDAY 9<sup>TH</sup> OCTOBER 2025</b>                                                                                                                                                       | Action                                   | Actioned By |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------|
| <p>It was</p> <p><b>RESOLVED:</b> That the Minutes of the Events Committee meeting held on Thursday 9<sup>TH</sup> October 2025 at 11.30am (MIN 325/25 to 344/25) be received as a true record and the contents contained therein be approved.</p> | To be placed on the Town Council website | LM          |

| <b>400/25/A NORTH'S FUN FAIR – GALA 2026</b>                                                                                                                                                                                                                                                                                                                                                                                       | Action                                                | Actioned By |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|-------------|
| <p>Members noted that the office staff have received correspondence from Parks and Greenspaces stating that North's Fun Fair have to apply for their own licence covering the time they are on site. Featherstone Town Council will apply as usual for the licence for Gala day.</p> <p>A discussion took place and it was requested that this item be placed onto a future agenda for further discussion regarding rent/fees.</p> | To place onto the next agenda for further discussion. | LM/VS       |

| <b>401/25/A CAR SHOW</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Action                                                                    | Actioned By |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|-------------|
| <p>Councillor H Symons presented members with poster options for this event and informed members that he was planning on contacting Squires Café to arrange a meeting with the Town Council regarding this event.</p> <p>A discussion took place and members agreed that the black poster was more suitable, Councillor Haslam suggested some changes to the poster.</p> <p><b>It was:</b></p> <p>Agreed that Councillor Symons would amend the poster and bring this to a future meeting for approval along with an update on this item.</p> | Councillor Symons to arrange a suitable date for a meeting to take place. | HS          |

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| <b>402/25/A CHRISTMAS LIGHT SWITCH ON</b>                                                                                                                                                                                                                                                                                                                                                      | Action                                                                                    | Actioned By |
| <p>Members discussed who would be available for this event.</p> <p>A discussion took place and it was clear that additional resources were needed for this event.</p> <p><b>It was:</b> Agreed</p> <p>That the office staff would contact Media Securities to request additional staff, once the quote is received this can be emailed to Councillors for approval.</p>                        | <p>Contact Media securities and email any quote received to Councillors for approval.</p> | LM          |
| <b>403/25/A CHRISTMAS CARD DELIVERY DATES</b>                                                                                                                                                                                                                                                                                                                                                  | Action                                                                                    | Actioned By |
| <p>Members were asked to let the office staff know their availability for Thursday 27<sup>th</sup> and Friday 28<sup>th</sup> November to deliver Christmas cards to schools.</p> <p><b>It was:</b> Agreed</p> <p>That members would attend on any of the above dates if they were able to do so. Timings would be sought from the schools and communicated with Councillors.</p>              | <p>Email all schools for a time for delivery and let all Councillors know.</p>            | LM          |
| <b>404/25/A ART AND PHOTOGRAPHY EXHIBITION 2026</b>                                                                                                                                                                                                                                                                                                                                            | Action                                                                                    | Actioned By |
| <p>Councillor Vickers informed members that the date set for this event is Saturday 7<sup>th</sup> February 2026. He has been communicating with Mr Lyman as this event is being organised by Mr Lyman. They have held a meeting with other members of the public who are interested in the event.</p> <p>The next meeting will be held at the Corra on Wednesday 3<sup>rd</sup> December.</p> |                                                                                           |             |
| <b>405/25/A MULTI-FAITH/MULTI-CULTURAL EVENT</b>                                                                                                                                                                                                                                                                                                                                               | Action                                                                                    | Actioned By |
| <p>Councillor Vickers led a discussion regarding this event. He informed members that he would like to be responsible for the organisation of this event and will gather further information to bring to a future meeting.</p>                                                                                                                                                                 | <p>To gather further information and bring this to the next meeting.</p>                  | SV          |

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| <b>406/25/A ANY OTHER QUOTES RECEIVED TO BE DISCUSSED AND AGREED</b> | Action | Actioned By |
| None received                                                        |        |             |

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| <b>407/25/A ANY OTHER MATTERS TO BE DISCUSSED NO DECISIONS CAN BE MADE</b> | Action | Actioned By |
| None                                                                       |        |             |

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| <b>408/25/A ITEMS FOR FUTURE AGENDA'S TO BE ADVISED TO THE CLERK/ADMINISTRATOR.</b> | Action | Actioned By |
| None                                                                                |        | LM          |

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| <b>CLOSURE</b>                    | Action | Actioned By |
| The meeting was closed at 18.57pm |        |             |