



Featherstone Town Council

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Regenerating Supporting & Caring for our Community by Wisdom and Courage

Dear Councillor

MEETING OF FEATHERSTONE TOWN COUNCIL

In accordance with the Local Government Act (LGA) 1972, Schedule 12,
paragraphs 10 (2) (b) you are summoned to an ORDINARY MEETING OF
FEATHERSTONE TOWN COUNCIL to be held in the **GRAHAM
ISHERWOOD SUITE** at Featherstone Community Centre, Victoria Street,
on
WEDNESDAY 12th NOVEMBER 2025 AT 7.00PM

Vicky Symons
Town Clerk

A moment of reflection
Provided by
Father Joseph

IF YOU ARE UNABLE TO ATTEND, PLEASE SUBMIT YOUR APOLOGIES AND
REASONS TO THE TOWN CLERK PRIOR TO THE MEETING.

AGENDA

<u>Item Number</u>	<u>Description</u>	<u>Enclosure</u>
1	WELCOME AND APOLOGIES RECEIVED The Mayor to welcome everyone to the meeting. To receive and accept any apologies for absence.	
2	PUBLIC PARTICIPATION The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However, members of the public cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors. *Note: An answer to any questions raised may not necessarily be available at the meeting. Issues may need further investigation or discussion. Such responses will be communicated in writing to the resident at a later date.	
3	MEMBERS DECLARATIONS OF INTEREST To receive declarations of disclosable pecuniary interests and other interests from Councillors on matters to be considered at the meeting. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.	
4	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any agenda item by reason of the confidential nature of the business being transacted.	
5	MINUTES OF THE ORDINARY COUNCIL MEETING To approve and sign the minutes of the Ordinary Meeting of the Council MIN 306/25 to 324/25 held on the 8th October 2025 and approve the contents contained therein.	<u>5-10</u>

6	MINUTES OF THE FOLLOWING COMMITTEES A) To receive the minutes of the Administration & Finance Committee held on Wednesday 11th September 2025 MIN numbers 176/25 to 188/25 B) To receive the minutes of the Administration & Finance Committee held on Wednesday 8th October 2025 MIN numbers 283/25 to 293/25 C) To receive the minutes of the Events Committee held on Thursday 4th September 2025 Min numbers 225/25 to 236/25	<u>11-13</u> <u>14-17</u> <u>18-21</u>
7	MAYOR'S ANNOUNCEMENTS The Mayor will update members at the meeting	
8	DEFIBRILLATOR UPDATE Councillor D Longley will provide an update on this agenda item at the meeting.	
9	STORAGE CONTAINER For info: The artist has been in touch to request the measurements for the container. These have been sent. If the digital image has been received, this will be presented to members at the meeting.	
10	BEACON Members are to approve the costings for the metal post for the beacon basket of £175.00.	
11	PURSTON PARK FOUNTAIN Wakefield Council have been in touch with regards to the fountain at Purston Park following the disbanding of the Friends of Purston Park. Members of the Town Council are asked if they would like to take over the responsibility of the fountain. Members to note there is no current budget set for the Fountain and the Council also need to consider water quality testing and treatment, mechanical and electrical maintenance, cleaning, safety, seasonal shut down along with maintenance costs, insurance costs and any vandalism. Member's thoughts are requested.	

12	<table><tr><th colspan="4">PLANNING AND LICENSING MATTERS</th></tr><tr><th>APPLICATION NUMBER</th><th>ADDRESS</th><th>PROPOSAL</th><th>DECISION</th></tr><tr><td>25/01528/FUL</td><td>71 Ravensmead</td><td>Proposed driveway extension including dropped kerb to front</td><td>Approved</td></tr><tr><td>25/01891/FUL</td><td>Featherstone All Saints CE Academy</td><td>Installation of new security gates and fencing to site entrance with associated intercom system</td><td></td></tr><tr><td>25/01602/FUL</td><td>7 Nunns View</td><td>Two storey side extension and single storey extension to rear</td><td>Approved</td></tr><tr><td>25/01897/FUL</td><td>190 Featherstone Lane</td><td>Part two storey part single storey extension to rear</td><td></td></tr><tr><td colspan="4">b) ANY OTHER PLANNING MATTERS RECEIVED AFTER THE DATE OF THIS AGENDA c) LICENSING MATTERS (IF ANY)</td></tr></table>	PLANNING AND LICENSING MATTERS				APPLICATION NUMBER	ADDRESS	PROPOSAL	DECISION	25/01528/FUL	71 Ravensmead	Proposed driveway extension including dropped kerb to front	Approved	25/01891/FUL	Featherstone All Saints CE Academy	Installation of new security gates and fencing to site entrance with associated intercom system		25/01602/FUL	7 Nunns View	Two storey side extension and single storey extension to rear	Approved	25/01897/FUL	190 Featherstone Lane	Part two storey part single storey extension to rear		b) ANY OTHER PLANNING MATTERS RECEIVED AFTER THE DATE OF THIS AGENDA c) LICENSING MATTERS (IF ANY)				
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14	URGENT MATTERS FOR DISCUSSION NO DECISIONS CAN BE MADE																													
15	ITEMS FOR FUTURE AGENDAS TO BE ADVISED TO THE CLERK																													
16	<u>CLOSURE AND NEXT MEETINGS</u> The next meetings of the Town Council will be as follows: Precept Working Party – Thursday 20th November 2025 at 11.30am Administration & Finance Committee – Wednesday 10th December 2025 at 6.30pm Full Council – Wednesday 10th December 2025 at 7.00pm Please note that these meetings are subject to enough council business.																													

MINUTES OF A MEETING OF AN ORDINARY MEETING OF FEATHERSTONE TOWN COUNCIL HELD IN THE COMMUNITY CENTRE, VICTORIA STREET, FEATHERSTONE ON WEDNESDAY 8TH OCTOBER 2025 AT 7.00PM.

Present: Councillor P Belbin, Councillor S Haslam, Councillor J Hutsby, Councillor M Isherwood, Councillor K Law, Councillor D Longley, Councillor P McIntosh (Mayor), Councillor H Symons, Councillor R Taylor, Councillor C Tennant, Councillor M Tennant-King and Councillor S Vickers

In Attendance: Mrs. V Symons (Town Clerk) and Leanne Murphy (Town Council Administrator) and 3 members of the public

306/25 WELCOME AND APOLOGIES FOR ABSENCE	Action	Actioned By
The Mayor welcomed everyone to the meeting. All members were present, no apologies had been received.		

307/25 UNVEILING OF “GRAHAM ISHERWOOD SUITE”	Action	Actioned By
Councillor S Vickers gave a short speech on the background as to why the Town Council have dedicated the Council chamber to former Councillor and Leader of the Town Council, Graham Isherwood. Councillor Vickers invited Councillor M Isherwood to officially unveil the plaque dedicating the council chamber at Featherstone Community Centre as the “Graham Isherwood Suite”		

308/25 PUBLIC PARTICIPATION	Action	Actioned By
The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However, members of the public cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors. *Note: An answer to any questions raised may not necessarily be available at the meeting. Issues may need further investigation or discussion. Such responses will be communicated in writing to the resident at a later date. No questions or comments were received.		

309/25 MEMBERS DECLARATIONS OF INTEREST	Action	Actioned By
It was: RESOLVED: That the following Declaration of Interests be recorded. Councillor M Tennant- King – Non-Pecuniary Interest Agenda Item 15 (Planning & Licencing Matters) – Deputy Chair of Planning at Wakefield Council	The book was signed accordingly by Councillor M Tennant-King.	

310/25 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	Action	Actioned By
If thought fit a resolution that under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from agenda item 19 (Local Government Pay Award 2025) by reason of the confidential nature of the business being transacted.		
311/25 MINUTES OF THE ORDINARY COUNCIL MEETING	Action	Actioned By
It was: RESOLVED: That the Minutes of the Ordinary Council meeting held on Wednesday 10 th September 2025, Minute Numbers 251/25 to 267/25 are approved as a true record and signed the by the chairman.	To be placed on the Town Council website	LM
312/25 MINUTES OF THE FOLLOWING COMMITEES	Action	Actioned By
It was: RESOLVED: To receive the minutes of the Administration & Finance Committee held on Wednesday 13 th August 2025 MIN numbers 176/25 to 188/25 and approved the contents contained therein.	To be placed on the Town Council website	LM
313/25 MAYORS ANNOUNCEMENTS	Action	Actioned By
The Mayor reported that she had attended the Last Night at the Proms at Normanton Town Council on Friday 26 th September. This was an enjoyable evening and was well attended. On Sunday 5 th October the Mayor attended the British Polio Fellowship awards dinner at Featherstone Community Centre. This was a special event as a couple who attend the community group were celebrating their 60 th Wedding Anniversary. There were also 2 awards presented to members of the group for their outstanding contribution. There was an auction at the event which raised £100.00.		
314/25 DEFIBRILLATOR UPDATE	Action	Actioned By
Councillor D Longley advised members that there had been no activations on any of the defibrillators since the last meeting.		
315/25 STORAGE CONTAINER	Action	Actioned By
Unfortunately at the time of the meeting no digital image had been received to show to members. This item would be added to future agendas for members to be kept updated.	Once the digital image has been received this will be placed on the agenda for members to review.	VS

316/25 BEACON	Action	Actioned By
Councillor J Hutsby had attended a meeting with RV Rugg who are creating the Beacon basket. Digital images of this were distributed for members to view. Councillor Isherwood asked how the beacon will be lit. Councillor Hutsby advised that he would like to see a gas light, however the logistics of this has to be decided. There is smokeless wood that could be used as an alternative. Councillor Tennant asked for the size of the basket and pole, the pole will be approx. 2ft into the ground and 8ft tall. The beacon basket will be 3ft. Councillor Vickers advised that a full risk assessment will be carried out for the installation and also for when the beacon will be lit. The location is still to be agreed and members would arrange a site meeting to agree on a location. The office would be in touch with all members for dates when the site visit will be.	Risk assessment to be undertaken prior to installation. Office to contact all members to arrange for a date for site meeting	VS VS/LM

317/25 ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH 2025	Action	Actioned By
PKF Littlejohn LLP External auditor have issued their certificate and report 2024/25 in their opinion the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. The notice of conclusion of audit has been placed on the notice board and website. RESOLVED: That the Council approves and accepts the report as attached with thanks to the Clerk for her work in securing this.		

318/25 FLAGPOLE	Action	Actioned By
The Town Clerk has received information from Wakefield Council advising that if Featherstone Town Council still wish to go ahead with a flagpole that a licence is required. Members to note that the Town Council will be required to: - confirm a specification for the flagpole for approval – height, design, materials, mechanism. - provide a Method Statement and Risk Assessment for installation and continued presence of the flagpole - take full responsibility for the flagpole and its use - insure the flagpole - indemnify Wakefield Council - cover Wakefield Council's legal and surveyor's fees in relation to the licence	Clerk to contact Wakefield to advise that the Town Council wish to go ahead with the licence. Clerk to obtain a cost from Wakefield on the fees involved in the licence and flag poles.	VS

gain any planning or other necessary consents. If the above is agreeable, Wakefield Council will arrange to put in for formal Council consent and then instruct the legal team to prepare a licence. The licence fee would be £1.00pa. Councillor Vickers advised that the Council wish to go ahead with the licence. The clerk is to obtain the costs for a flag pole so that this can be presented to members of Featherstone Town Council and placed on the licence.		
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319/25 OFFICE CHRISTMAS CLOSURE	Action	Actioned By
The Town Clerk seeks permission from Members to agree to the office closing at Christmas on Friday 19th December at 1.30pm and reopen again on Monday 5th January 2025 at 9.30am. These days will come out of the holiday entitlement of all members of staff. The Town Clerk will have access to the emails during this time for any urgent matters. It was: RESOLVED: That members agree to the office Christmas closure.	A notice will be posted on the Town Council's social media and website closer to the time.	

320/25 PLANNING APPLICATIONS	Action	Actioned By

APPLICATION NUMBER	ADDRESS	PROPOSAL	DECISION
25/01722/FUL	5 Carlton Street	Part single part two storey extension to rear	
25/01662/AGR	Grange Farm, New Road	Construction of roof over an existing concrete yard to create covered area between 2no. existing buildings.	
25/01717/TPO	Electrical Sub Station, Ackworth Road	Ash Tree T3 – Image 1 to Crown Reduce canopy over the neighbouring property by what appears to be 4meters (app no 25/01249/TPO was invalidated due to the portion of the work being vague and ambiguous, hence the officer has estimated this distance.	Application Refused
25/01452/FUL	91 Featherstone Lane	Garden Room	
25/01228/FUL	24 Huntwick Crescent	Construction of a new porch to the front and side elevations	Approved
25/01765/FUL	Council Farm, Cooksland Lane	Demolition of single storey wind and constriction of two storey granny annex on same footprint	

d) ANY OTHER PLANNING MATTERS RECEIVED AFTER THE DATE OF THIS AGENDA

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There had been a further 2 applications received:

25/01337/CPE – 183 Pontefract Road – Use of house in multiple occupation (use of C4) – Application refused.

25/01662/AGR – Grange Farm, New Road, Old Snydale – Construction of roof over an existing concrete yard to create covered area between 2no. existing buildings. – Prior approval not required.

Councillor Vickers wished to point out that a report on social media had provided inaccurate information in relation to his views on HMO's. Councillor Vickers wished to advise that he has always been against HMO's, this was not a new objection.

e) LICENSING MATTERS (IF ANY)

Admiral Taverns Ltd	Travellers Rest	Minor variation application	Application to change the layout of the premises plan	
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321/25 CORRESPONDENCE RECEIVED			Action	Actioned By
Date	FROM	COMMENTS		
30 th September 2025	Protect UK – Martyn’s Law Myth Buster	Pages 17-20		
29 th September	Wakefield East WYP Newsletter	Pages 21-30		
Any other correspondence received				

322/25 URGENT MATTERS FOR DISCUSSION NO DECISIONS CAN BE MADE	Action	Actioned By
Councillor Vickers welcomed the recent news that £2 million pounds has been awarded to Featherstone by Central Government. At the moment the workings are unclear, however the funds are to be administered by Wakefield Council. Councillor Belbin asked the area in which was covered by Featherstone. Councillor Vickers advised that the Ward 6 Featherstone which includes, Sharlston, Streethouse, Ackton and Old Syndale is covered. Councillor Isherwood advised that her understanding of the funds will be a panel will be set up and the MP will be instrumental in the decision making. Councillor Longley advised that on Friday 10th October he will be attending the Yorkshire Ambulance Star awards at Wakefield Cathedral. This invite has come about as when Councillor Longley was in attendance at the Carol Concert in December 2024 as Mayor of Featherstone, he, along with others performed lifesaving CPR on a member in attendance. Members wished Councillor Longley all the best for Friday.		

323/25 ITEMS FOR FUTURE AGENDAS TO BE ADVISED TO THE CLERK	Action	Actioned By
None		

324/25 CLOSURE AND NEXT MEETINGS	Action	Actioned By
The next meetings of the Town Council will be as follows: Events Committee – Thursday 9th October at 11.30am Grants Sub-Committee – Thursday 9th October 2025 to follow the Events Committee at 11.30am Administration & Finance Committee – Thursday 6th November 2025 at 11.30am Community Centre Management Committee – Thursday 6th November 2025 following the Administration & Finance Committee at 11.30am Communications Committee – Wednesday 12th November 2025 at 6.00pm Events Committee – Wednesday 12th November 2025 at 6.30pm Full Council – Wednesday 12th November 2025 at 7.00pm		

Closure: 7.36pm

MINUTES OF A MEETING OF ADMINISTRATION & FINANCE COMMITTEE MEETING OF FEATHERSTONE TOWN COUNCIL HELD IN THE COMMUNITY CENTRE, VICTORIA STREET, FEATHERSTONE ON THURSDAY 11TH SEPTEMBER 2025 AT 11.30AM.

Present: Councillor S Haslam, Councillor M Isherwood, Councillor M Tennant-King and Councillor S Vickers.

In Attendance: Miss Leanne Murphy.

283/25 WELCOME AND APOLOGIES	Action	Actioned By
Apologies were received and accepted from Councillor P Belbin, Councillor D Longley, Councillor C Tennant, Councillor R Taylor and Councillor P McIntosh	Apologies were received and accepted.	

284/25 PUBLIC PARTICIPATION	Action	Actioned By
The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.		

285/25 MEMBERS DECLARATIONS OF INTEREST	Action	Actioned By
None		

286/25 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	Action	Actioned By
To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any agenda item, by reason of the confidential nature of the business being transacted.	There were no items of a confidential nature.	

287/25 MINUTES OF THE PREVIOUS MEETING	Action	Actioned By
It was RESOLVED: That the Minutes of the Administration & Finance Committee meeting held on Wednesday 13 th August 2025 (Minute Numbers 176/25 to 188/25) are approved as a true record and signed by the chairman.	To be placed on the Town Council website	LM

288/25 FINANCE REPORTS	Action	Actioned By

a) List of payments for August totalling £19,666.46 was attached to the agenda for members this included card payments. b) List of income for August 2025 totalling £6,666.77 being community centre hire payments It was: RESOLVED: That the payments as listed above in a) are approved for payment and that the income is noted by members. Members signed the invoices and payment listings at the meeting.	Payments to be sent to organisations.	VS
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289/25 BANK RECONCILIATION	Action	Actioned By
The bank reconciliation up to 30th August 2025 was presented to members at the meeting. This was checked and signed by the Chairman, Councillor M Isherwood and the Vice-Chairman, Councillor S Vickers. The balances of the accounts currently stand at: The Co-Operative Current Account - £11,345.57 The Co-Operative Savings Account - £602.92 Virgin Savings Account – £95,356.56 Natwest Account - £897.11		

290/25 ASSERTION 10- ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR YEAR END 31 MARCH 2026	Action	Actioned By
Members to note that to comply with the new provision that is being introduced in Section 1 of the Annual Governance Statement all Town Councillors should have their own Council email address. Attached to the agenda was a report on the information received. Members to review the information and make a decision on if to approve the costs for new councillor email addresses. A discussion took place and further information regarding the security of devices is to be sought before a decision is to be made.	To be placed on a future agenda when further information has been received.	VS

291/25 COMMUNITY INFRASTRUCTURE LEVY (CIL)	Action	Actioned By
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Councillor M Isherwood was due to attend a seminar at Wakefield Council in relation to this matter and this was cancelled. Councillor Vickers would like to know if the CIL could be used for the 2 buildings at North Featherstone Cemetery and access to the Pit Wheel or crossings. Councillor M Isherwood would like the office to invite a member from Wakefield Council to discuss this matter in more detail.	Invite a member from Wakefield Council to discuss this matter in more detail.	VS

292/25 ITEMS FOR FUTURE AGENDAS TO BE ADVISED TO THE CLERK	Action	Actioned By
Buildings at North Featherstone Cemetery	Place on next agenda	VS

293/25 CLOSURE	Action	Actioned By
Meeting was closed at 11.57		

**MINUTES OF A MEETING OF AN ADMINISTRATION AND FINANCE COMMITTEE
MEETING OF FEATHERSTONE TOWN COUNCIL HELD IN THE COMMUNITY CENTRE,
VICTORIA STREET, FEATHERSTONE ON WEDNESDAY 8TH OCTOBER 2025 AT 6.30PM.**

Present: Councillor P Belbin, Councillor S Haslam, Councillor J Hutsby, Councillor M Isherwood, Councillor K Law, Councillor D Longley, Councillor P McIntosh, Councillor H Symons, Councillor R Taylor, Councillor C Tennant (6.41pm), Councillor M Tennant-King and Councillor S Vickers.

In Attendance: Mrs. Vicky Symons (Town Clerk) and Miss Leanne Murphy (Town Council Administrator)

294/25 WELCOME AND APOLOGIES	Action	Actioned By
All members were present so no apologies had been received.		

295/25 PUBLIC PARTICIPATION	Action	Actioned By
The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.		

296/25 MEMBERS DECLARATIONS OF INTEREST	Action	Actioned By
None		

297/25 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	Action	Actioned By
To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any agenda item, by reason of the confidential nature of the business being transacted.	There were no items of a confidential nature.	

298/25 MINUTES OF THE PREVIOUS MEETING	Action	Actioned By
It was RESOLVED: That the Minutes of the Administration & Finance Committee meeting held on Thursday 11th September 2025 (Minute Numbers 283/25 to 293/25) are approved as a true record and signed by the chairman.	To be placed on the Town Council website	LM

299/25 FINANCE REPORTS	Action	Actioned By
c) List of payments for September totalling £18,850.28 was attached to the agenda for members this included card payments. d) List of income for September 2025 totalling £100,656.75 being the 2nd precept instalment, community centre hire payments and Christmas Fair payment. It was: RESOLVED: That the payments as listed above in a) are approved for payment and that the income is noted by members. Members signed the invoices and payment listings at the meeting.	Payments to be sent to organisations.	VS

300/25 BANK RECONCILIATION	Action	Actioned By
The bank reconciliation up to 22nd September 2025 was presented to members at the meeting. This was checked and signed by the Chairman, Councillor M Isherwood and the Councillor K Law. The balances of the accounts currently stand at: The Co-Operative Current Account - £93,577.67 The Co-Operative Savings Account - £602.92 Virgin Savings Account – £95,356.56 Natwest Account - £897.11		

301/25 COMMUNITY INFRASTRUCTURE LEVY (CIL)	Action	Actioned By
There are numerous projects that the Town Council would like to look at spending the CIL funds on. The Town Clerk has received confirmation from Wakefield Council that noticeboards, tarmac footpath at the Pit Wheels and information boards would all be valid use of the funds under the relevant regulation <u>59C: Application by Local Councils</u> “A local council must use CIL receipts passed to it in accordance with Regulation 59A and 59B to support the development of the local Councils are or any part of that area, by funding –	The office are to obtain quotes and permissions to install a new tarmac footpath at the Pit Wheels and to order the noticeboards using the CIL funds.	VS

a. The provision, improvement, replacement, or maintenance of infrastructure or b. (b) anything else that is concerned with addressing the demands that development places on an area” There have been other ideas members have put forward such as the buildings at North Featherstone Cemetery., however confirmation on this project needs further information from Wakefield before they can advise on if CIL funding can be spent. Members are to agree on what projects they would like to move forward with. Members to note the total amount of CIL is in earmarked reserves and totals £29,621.12. Councillor P Belbin felt that the accessibility path at the Pit Wheels was a must and that this should be a priority. It was: RESOLVED: That the tarmac footpath and noticeboards are the first projects to be completed out of the Community Infrastructure funds.		
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301/25 ASSERTION 10- ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR YEAR END 31 MARCH 2026	Action	Actioned By
The Town Clerk is awaiting further information from Yorkshire Local Councils Association in relation to the new information on Assertion 10. The YLCA are to attend a meeting with the External Auditors to seek further clarification on what is required for Assertion 10. Once this meeting has taken place then the clerk will be notified and will place this on an agenda for members.	To be placed on a future agenda when further information has been received.	VS

302/25 PROJECT FOR 2026-2027	Action	Actioned By
Members are asked to put forward any projects that will require a budget for 2026 – 2027 This will help the Clerk prepare an accurate budget proposal to put forward to the Precept working party once the date has been agreed. Members are to email the Town Clerk with any ideas for projects they would like to see in the next financial year.	Any members with proposals should email the Town Clerk prior to the Precept Working Party.	All Councillors

303/25 PRECEPT WORKING PARTY	Action	Actioned By
Members are to agree on a date for the Precept Working Party. Suggested dates are: 13th November 2025 – 11.30am 20th November 2025 – 11.30am Members requested Thursday 20th November however this is to be confirmed by the Chairman of the Administration and Finance Committee.	Clerk will inform members of the date once this has been confirmed with the Chairman of the committee.	VS

304/25 ITEMS FOR FUTURE AGENDAS TO BE ADVISED TO THE CLERK	Action	Actioned By
None		

305/25 CLOSURE	Action	Actioned By
Meeting was closed at 6.45pm		

MINUTES OF A MEETING OF AN EVENTS COMMITTEE MEETING OF FEATHERSTONE TOWN COUNCIL HELD IN THE COMMUNITY CENTRE, VICTORIA STREET, FEATHERSTONE ON THURSDAY 4TH SEPTEMBER 2025 AT FOLLOWING THE ADMINISTRATION AND FINANCE COMMITTEE AT 11.30AM.

Present: Councillor S Haslam, Councillor H Symons (Vice Chairman), Councillor P Belbin and Councillor J Hutsby.

In Attendance: Miss L Murphy (Town Council Administrator).

222/25 WELCOME AND APOLOGIES FOR ABSENCE	Action	Actioned By
Apologies were received from Councillor K Law, Councillor R Taylor and Councillor P McIntosh.		

223/25 MEMBERS DECLARATIONS OF INTEREST	Action	Actioned By
None we declared.		

224/25 PUBLIC PARTICIPATION	Action	Actioned By
The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.		

225/25 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	Action	Actioned By
To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any part of the meeting by reason of the confidential nature of the business being transacted.		

226/25 MINUTES OF THE EVENTS COMMITTEE HELD ON WEDNESDAY 11TH JUNE 2025 AT 6.30PM	Action	Actioned By
It was RESOLVED: That the Minutes of the Events Committee meeting held on Wednesday 11 th June 2025 at 6.30pm (MIN 42/25 to 54/25) be received as a true record and the contents contained therein be approved.	To be placed on the Town Council website	LM

227/25 NORTHS FUN FAIR – GALA 2026	Action	Actioned By
Unfortunately a representative from Norths Fun Fair wasn't able to attend therefore this item was deferred to a future meeting.	To place this item onto the next agenda.	LM

228/25 PANTOMIME 2026	Action	Actioned By
Members were made aware that the office staff had contacted 2 pantomime providers and had only received a response from one. Touring Pantos are available for one day only this being Saturday 10th January 2026 for 2 showings at a cost of £1500. It was: RECOMMENDED: That the quote received be approved.	To contact Touring Pantos and confirm the booking.	LM

229/25 CAR SHOW	Action	Actioned By
Councillor Symons provided members with an update regarding this agenda item. A discussion took place and members agreed the provisional date of Saturday 1st August 2026. Councillor Symons will find out if there are any other similar events taking place on this date and continue to gather information regarding this event and report back at the next events meeting.	To continue making enquiries.	HS

230/25 VJ DAY - DEBRIEF	Action	Actioned By
An overview of the event feedback forms was attached to the agenda for members to view. Members were asked to provide any feedback received regarding this event. Councillor Hutsby informed members that a couple of comments had been received regarding a general 1940s event as members of the public have thoroughly enjoyed this event.	To place a 1940s event onto the next agenda.	LM

It was agreed to place this onto the next agenda for further discussion.		
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231/25 CHRISTMAS LIGHT SWITCH ON	Action	Actioned By
Members were presented with the following quotes for this event – Barrier hire - a) £1026 b) £1290 It was: Agreed: That quote A is approved. Members were made aware that the provider for quote A are on the Town Councils approved supplier list. MC – a) £1200 b) £1200 It was: Agreed: That quote B is approved. Donkeys - £400 It was: Approved	To inform those who have provided quotes of the decisions made.	LM

232/25 SANTA DAY	Action	Actioned By
Members were provided with the following quotes – Face painting – Quote a) £270 Quote B) £320 A discussion took place and it was: agreed to approve quote B. Rapide Bro - £250 for 3 hours as not available all day. A discussion took place and it was: agreed not to have these at this event.	To contact Councillors.	LM

233/25 SANTA DAY - SANTA	Action	Actioned By
Members were asked to discuss the role of Santa for Santa day. A discussion took place and the Town Council Administrator was asked to contact 3 Councillors regarding this item.	To contact Councillors.	LM

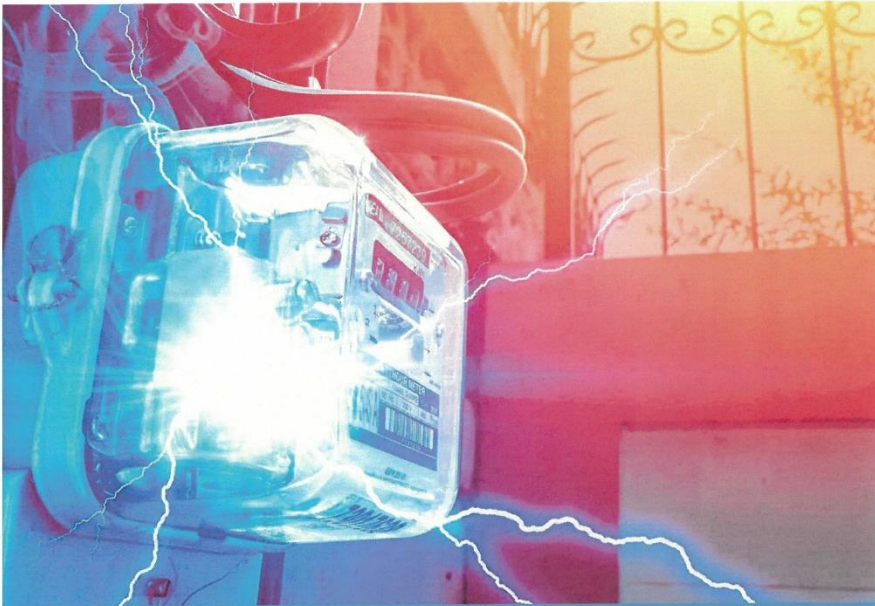
234/25 ANY OTHER QUOTES RECEIVED TO BE DISCUSSED AND AGREED	Action	Actioned By

Inflatables for Gala 2026 £5830+VAT - Approved West Yorkshire Autos – Steam engine, tow the sleigh and provide a Santa for £250 - Approved NVRLND – Same package as 2024 at the same cost - £3620 + vat - Approved Limo for Santa - £300 – Deferred to next meeting.	To inform providers of the decisions made.	LM
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235/25 ANY OTHER MATTERS TO BE DISCUSSED NO DECISIONS CAN BE MADE	Action	Actioned By
Councillor Hutsby informed members that himself, Councillor Vickers and Councillor Isherwood were going to commemorate the anniversary of the Featherstone Massacre by placing flowers on the graves of James Gibbs and James Dugan.		

236/25 ITEMS FOR FUTURE AGENDA'S TO BE ADVISED TO THE CLERK/ADMINISTRATOR.	Action	Actioned By
Christmas Cards and Gifts.		LM

CLOSURE	Action	Actioned By
The meeting was closed at 12.56PM		



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