

MINUTES OF A MEETING OF FEATHERSTONE TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE ON WEDNESDAY 13TH JUNE 2018 AT 7.00PM.

Present: Councillor G Isherwood, Councillor M Isherwood, Councillor A Lapish, Councillor R Taylor Councillor C Tennant, Councillor M Tennant-King, Councillor S Vickers, Councillor C Woodhead (Mayor) and Councillor J Wright.

In Attendance: Vicky Symons (Town Clerk), Emma Smith (Administration Assistant), Mr. Hutsby, Gala Queen for 2018 plus 3 Members of the Public

63/18 WELCOME AND APOLOGIES

Apologies were received from Councillor K Hollis and Councillor D Stapleton

64/18 MEMBERS DECLARATIONS OF INTEREST

WMDC Councillors' G Isherwood, M Isherwood, Taylor, Tennant and Tennant-King.

65/18 PUBLIC PARTICIPATION

The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

66/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any items which may be of a confidential nature of the business being transacted.

67/18 CO-OPTION OF COUNCILLOR ONTO THE NORTH WEST WARD

Notices have been placed in the noticeboards and website to advertise the vacancy on the North West Ward of the Council. There has only been one application received from Mr Jack Hutsby. It was:

RESOLVED: That Mr J Hutsby be co-opted onto the Council

Councillor Hutsby signed his Declaration of Acceptance of Office and will be appointed to all the Council committees. A copy of Standing Orders, Financial Regulations and Good Councillor Guide were handed to Councillor Hutsby at the meeting.

68/18 MAYOR'S ANNOUNCEMENTS

The Mayor introduced Miss Amiee Fox to the meeting. Aimee has been chosen by North Featherstone Junior & Infants School to be Gala Queen for 2018. Members congratulated Amiee on her appointment. Following this Amiee and her family members left the meeting.

The Mayor thanked everyone for their attendance at Mayor Making and advised that over £430.00 was raised for her charity on the evening.

On Saturday 9th June the Mayor had attended Wakefield Civic Parade. She had also been in attendance at South Kirkby & Moorthorpe Mayor Making. This weekend the Mayor was looking forward to attending Morley's Brass Band Marching Competition.

There has been a new Facebook page set up for the Mayor to advertise events, fundraising dates etc. The Mayor encouraged Members to "Like" and "Follow" the new page.

Faith's Miles has been now officially launched. Faith will be travelling, wearing her name badge with Councillors and staff to various corners of the globe. The competition will be to 'Guess the number of miles that Faith has travelled during her Civic Year' Each Member was given a couple of sheets to take away to allow residents to guess how many miles Faith will travel. Members were asked to take a photo of Faith at her destination so that updates could be produced for residents to view.

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68/18 MAYOR'S ANNOUNCEMENTS CONT....

On Sunday 22nd July the Mayor would be holding a Complete Madness Tribute Night at B&S Sports and Social Club in Featherstone. Tickets would be £6.00 with the event starting at 4.00pm. The Mayor would also be hosting a Garden Party on Saturday 18th August at her home. Details would be sent out closer to the time.

The Mayor finished her report by asking for any donations for raffle prizes and jars for the Gala stall. Members could drop any donations off in the office.

69/18 LEADERS REPORT

Councillor G Isherwood began his report by welcoming Councillor J Hutsby onto the Council. He added that Jack had long been a helper to the Town Council at various events and wanted to congratulate him on this new position.

Commemorative Wood New Posts – Councillor Isherwood had spoken with Street Scene at Wakefield Council in regards to obtaining new posts for the Commemorative Wood. The posts are made of recycled plastic and would have a plaque that would be engraved with each of the soldier's names. This is at no cost to the Town Council. Roger Parkinson is also involved in the new posts and would be at site to replace all of the wooden stakes with the new ones. He had insisted that he is the one who places them, as he does not want any damage to be done to the trees. The benches at Mill Pond are now in situ.

Community Centre – Councillor Isherwood had spoken to Kevin Fisher from Wakefield Council before the meeting this evening. He had advised Councillor Isherwood that the Capital Funds for the roller door and alarm system would not be released until the lease had been signed. There has been ongoing communication with the solicitor and Mr Fisher and he had advised Councillor Isherwood that within the next 4 weeks the lease would be ready to sign.

Mill Pond Meadow Grass Cutting – Councillor Isherwood and the Town Clerk had attended a meeting with Chris Curry and Nigel Malyan with regards to the hedge and grass cutting at Mill Pond Meadow. They advised that 12 cuts per year and 2 hedge cuttings would cost £554.00. This was for a 3 year contract.

War Horse Booklet – Councillor G Isherwood, Councillor M Isherwood and Councillor S Vickers are currently delivering the War Horse booklets to all of the School Children. They have already attended All Saints, Streethouse and Girnhill Lane.

The Leader reported that he is trying to organise a meeting with the Highways at Wakefield to see if any of the street signage can be removed so that the Town Council can place more hanging baskets.

Councillor G Isherwood finished his report by advising that the Town Council had been successful in obtaining funding for the Mobile App with the Heritage Lottery Fund. He wanted to pass on his congratulations to Councillor K Hollis on her work to ensure that the Town Council were able to secure this funding.

The Mayor wanted to thank Councillor G Isherwood on all of his efforts and passed on congratulations to all involved.

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70/18 MINUTES OF THE ANNUAL MEETING OF THE COUNCIL

It was

RESOLVED: That the Minutes of the Annual Meeting of the Council held on Wednesday 16th May 2018 (Minute Numbers 01/18 to 15/18) be received as a true record and the contents contained therein be approved.

71/18 MINUTES OF THE FOLLOWING COMMITTEES:

It was:

RESOLVED:

- a) To receive the minutes of the Administration & Finance Committee dated 7th June 2018 (MIN numbers 25/18 to 39/18) and approve and note the contents contained therein.
- b) To receive the minutes of the Grants Sub-Committee dated 7th June 2018 (MIN numbers 16/18 to 24/18) and approve and note the contents contained therein.
- c) To receive the minutes of the Flowers & Lights Committee dated 7th June 2018 (MIN numbers 40/18 to 48/18) and approve and note the content contained therein.

72/18 GROUNDS MAINTENANCE – MILL POND MEADOW

Following Councillor G Isherwood's report earlier in the meeting. It was

RESOLVED: To accept the quote from Street Scene of £554.00. This included the grass cutting on 12 occasions and to cut the hedge twice the first cut being carried out early July with a second cut taking place in October.

73/18 INTERNAL AUDIT REPORT

Members were asked to approve the attached report from Yorkshire Internal Audit Services following their visit to the office on 23rd May 2018. It was

RESOLVED: To accept the report. Members also wanted to congratulate the Town Clerk on completing her first Annual Return with the Council.

74/18 ANNUAL RETURN 2017/18

a) SECTION 1 OF THE ANNUAL RETURN 2017/18

The Council must carry out a review of the effectiveness of the system of internal control and prepare the Annual Governance Statement (Section 1 of the Annual Return) at this meeting. It was **RESOLVED:** the findings of the review by members' as a whole was approved and the annual Governance Statement signed.

b) SECTION 2 OF THE ANNUAL RETURN 2017/18

- I. To consider the Account Statements as a whole.
- II. It was **RESOLVED:** that the Accounting Statements be accepted and approved and that the Mayor to sign and date at this meeting.

75/18 PLANNING AND LICENSING MATTERS

a) WMDC Planning Applications and Decisions –

Application No.	Address	Proposal	Decision
18/00953/FUL	Vicarage Court Care Home	Proposed first floor extension	
18/00977/FUL	17 Chesnut Close	Single storey extension to rear/side	
17/00785/FUL	CMS Business Park	Erection of workshop/offices	Application Refused
17/02785/FUL	Unit 5 Phoenix Avenue	Erection of new high bat	Approved

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		warehouse.	
18/00420/FUL	2 Snydale Hall, New Road	Detached bungalow in adjacent garden	Application Withdrawn
18/00708/CPL	11 Lea Lane	Erection of single story extension	Approved
18/00790/NMC	16 Wellgarth Road	Non-material amendment to approved planning application 17/02948/FUL	Application Refused
18/00979/FUL	3 The Delph	Single storey extension to rear	
18/00760/FUL	2 Netheroyd, Streethouse	Proposed extension to rear	Approved.
18/00813/FUL	49 Meadway, Streethouse	Single storey extension to side	
17/03230/FUL	Unit 1, Innovation Square	Extention to side	Approved
18/00038/FUL	49 Cedar Grove	Erection of 1 dwelling	

- b) Any other planning matters received after the date of the Agenda – None
c) Licensing Matters – None

RESOLVED: To note the planning and licencing matters as above.

76/18 REPORTS, IF ANY, FROM MEMBERS ATTENDING MEETINGS OF THE FOLLOWING ORGANISATIONS:

- a) Town & Parish Council Liaison Group – Next meeting to be held on Wednesday 27th June 2018.
b) National Coal Mining Museum – Councillor C Tennant reported that he had attended a very interesting meeting on Friday 13th April. The Museum had seen an extra 15,000 visitors last year and around 57,000 visitors were children. The new play area was a huge attraction; he added that it was great to hear that the mining heritage would not be forgotten by the next generation.
c) Dementia Friends – Councillor M Tennant-King advised that the next meeting was scheduled for 11th July. Councillor Tennant-King also added that she had attended the Cupcake Coffee Morning at Normanton Town Council as Mayor of the Occasion, in aid of the Alzheimer’s Society.

77/18 CORRESPONDENCE RECEIVED

May 2018	Letter from Prince of Wales Hospice	
May 2018	Email from resident – War Horse	
May 2018	Live Well Wakefield – Expert Patient Programme Courses	
May 2018	West Yorkshire Police - Newsletter	
1 st June 2018	WMDC – Re-surfacing to Commons Lane	

78/17 Urgent matters for information only no decisions can be made.

Councillor C Tennant gave his apologies for the next Town Council meeting on Wednesday 11th July.

Councillor A Laphish asked if there was any drainage available at Featherstone Cricket Field as currently this looked an awful mess. Councillor G Isherwood advised that the Cricket Club would need to speak to Wakefield Council with regards to this matter.

79/18 PRIVATE & CONFIDENTIAL

None

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Closure and next meetings

The next meetings of the Town Council will be as follows:

Administration & Finance
Full Council

Wednesday 11th July at 6.00pm
Wednesday 11th July at 7.00pm

Closure. The meeting closed at 7.55pm.