



Featherstone Town Council

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Regenerating Supporting & Caring for our Community with Wisdom and Courage

4th July 2018

Dear Councillor

ADMINISTRATION & FINANCE COMMITTEE

You are summoned to a MEETING of the ADMINISTRATION & FINANCE COMMITTEE of FEATHERSTONE TOWN COUNCIL to be held in the COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE on **WEDNESDAY 11th JULY 2018 AT 6PM.**

Vicky Symons
TOWN CLERK

AGENDA

1. WELCOME AND APOLOGIES

2. MEMBERS DECLARATIONS OF INTEREST

3. PUBLIC PARTICIPATION

The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

4. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider, if thought fit, a resolution under the terms of the public bodies admission to meetings act that the press and public be excluded from any items relating to Staff Matters plus at any part of the meeting by reason of the confidential nature of the business being transacted.

5. MINUTES OF PREVIOUS MEETINGS

a) To receive and sign the Minutes of the Grants Sub-Committee meeting held on 7th June 2018, Minute number 16/18 to 24/18

b) To receive and sign the Minutes of the Administration & Finance Committee meeting held on the 7th June 2018, Minute numbers 25/18 to 38/18.

6. FINANCE REPORTS

a. List of payments with a total of £22,165.11 is attached for end of year 2018/19.

b. List of income for June/July is £23,859.01 being the final instalment from WREN, HMRC refund and Gala Trader fees.

c. Any other invoices which have been received prior to the meeting.

RECOMMENDATION: Members to approve payments list and note income.

Town Clerk Mrs Vicky Symons



7. BANK RECONCILIATION

Bank reconciliation with invoices and cheque book will be available at the meeting for Members to view.

8. BUDGET COMPARISON

Please see attached the budget comparison to the 30th June 2018

9. DEFIBRILLATOR FOR STREETHOUSE

The Town Council are currently applying for £500.00 funding; towards the cost of a new defibrillator for Streethouse to be located on the Community Centre on Whinney Lane There is further funding of £500.00 available from Public Health England. The total cost of the defibrillator is £1,639.50.

RECOMMENDATION: That the Town Council funds the remaining cost of £639.50 to order the new defibrillator

10. PICNIC ON THE BEACH IN PURSTON PARK

The Town Council are interested in running a Picnic on the Beach event in Purston Park on Saturday 1st September 2018. It is requested that the Committee agree to this date and set a budget for the event.

11. TO CONSIDER GRANT APPLICATION FROM FEATHERSTONE ROVERS FOUNDATION

An application has been received from Featherstone Rovers Foundation for £500.00 to assist with the purchase of t-shirts for 'Percy's Sky Try Festival'.

12. WEBSITE, FACEBOOK AND NEWSLETTER

Any further updates on the website, Facebook and the newsletter will be given to the meeting.

PRIVATE & CONFIDENTIAL

13. STAFF MATTERS

A report will be made to the meeting if any matters have arisen for Members attention.
i.e. Holidays, Sickness.

Closure