



Featherstone Town Council

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Regenerating Supporting & Caring for our Community by Wisdom and Courage

4th April 2018

Dear Councillor

TOWN COUNCIL MEETING

You are summoned to a **MEETING** of **FEATHERSTONE TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE** on **WEDNESDAY 11th April 2018** commencing at **7.00 pm**.

Vicky Symons
Town Clerk

Moment of reflection by Reverend Andrew Longshaw

AGENDA

1. WELCOME & APOLOGIES RECEIVED

2. PUBLIC PARTICIPATION

The meeting is to be opened for members of the public to address the Council on matters relevant to its business. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

3. MEMBERS' DECLARATIONS OF INTEREST

4. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any items which may be of a confidential nature of the business being transacted.

5. MAYOR'S ANNOUNCEMENTS

6. LEADER OF THE TOWN COUNCIL'S REPORT

7. MINUTES OF THE ORDINARY COUNCIL MEETING

- a) To receive and sign the minutes of the Meeting of Featherstone Town Council held on Wednesday 14th March 2018 (MIN 381/18 to 396/18) and approve the contents contained therein.

8. MINUTES OF THE FOLLOWING COMMITTEES:

- a) To receive and note the minutes of the Administration & Finance Committee dated 14th March 2018 (MIN numbers 364/18 to 380/18) and approve the contents contained therein.
- b) To receive and note the minutes of the Administration & Finance Committee dated 5th April 2018 and approve the contents contained therein. Copies of these Minutes will be available at the meeting.

Town Clerk Mrs Vicky Symons



- c) To received and note the minutes of the Flowers and Lights Committee dated 5th April 2018 and approve the contents contained therein. Copies of these Minutes will be given at the meeting.

9. APPOINTMENT OF INTERNAL AUDITOR

The Council is asked to formally reappoint Yorkshire Internal Audit Services for the 2018/19 financial year.

10. ANNUAL REVIEW OF COUNCIL DOCUMENTS

- a) Health & Safety Policy
- b) Complaints Procedure
- c) Information Security Policy
- d) Freedom of Information model publication scheme
- e) How to make an Information Request
- f) Members Code of Conduct
- g) Data Protection Policy
- h) Social Media Policy

RECOMMENDATION: Members are asked to review the above documents and detail any suggested changes at the meeting. They will be adopted at the Annual Meeting on the 16th May 2018.

11. COMMUNITY CENTRE LEASE.

An update will be given if any further information has been received.

12. PLANNING AND LICENSING MATTERS

- a) WMDC Planning Applications and Decisions –

| Application No. | Address | Proposal | Decision |
|-----------------|------------------|---------------------------------|----------|
| 18/00019/FUL | 6 Kinsley Avenue | Single storey detached building | Approved |

- b) Any other planning matters received after the date of this agenda.
- c) Licensing matters (if any).

13. REPORTS, IF ANY, FROM MEMBERS ATTENDING MEETINGS OF THE FOLLOWING ORGANISATIONS:

- a) Town & Parish Council Liaison Group – no meeting
- b) National Coal Mining Museum – Councillor C Tennant.
- c) Dementia Friends – Councillor M Tennant-King

14. CORRESPONDENCE RECEIVED

| Date | FROM | COMMENTS |
|--|---------------------------------------|----------|
| March | Wakefield Open Country - newsletter | |
| April | Public Health – Development programme | |
| | | |
| Any other correspondence received | | |

15. Urgent matters for information only no decisions can be made.

PRIVATE AND CONFIDENTIAL



Closure and next meetings

The next meetings of the Town Council will be as follows:

PASG Working Party
Annual Town Meeting
Mayor Making

Thursday 12th April at 11.00am in the Town Hall
Wednesday 25th April at 6.30pm in the Town Hall
Wednesday 16th May at 6.30pm