

MINUTES OF A MEETING OF FEATHERSTONE TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE ON WEDNESDAY 14TH FEBRUARY 2018 AT 7.00PM.

Present: Councillor G Isherwood, Councillor M Isherwood (Mayor), Councillor R Martindale, Councillor D Stapleton, Councillor R Taylor, Councillor C Tennant, Councillor M Tennant-King, Councillor S Vickers, Councillor C Woodhead and Councillor J Wright.

In Attendance: Mrs. Vicky Symons (Town Clerk) and a representative from Featherstone Food Bank.

330/18 WELCOME AND APOLOGIES

Apologies were received from Reverend Andrew Longshaw, Councillor A Lapish and Councillor K Hollis.

331/18 MEMBERS DECLARATIONS OF INTEREST

WMDC Councillors' G Isherwood, M Isherwood, Taylor, Tennant and Tennant-King.

332/18 PUBLIC PARTICIPATION

The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

333/18 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was **RESOLVED:** under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from items 14 Community Centre Lease, 15 Nomination for Civic Awards and 16 Hours of Employment and 17 Contract of Employment for Administration Assistant which may be of a confidential nature of the business being transacted.

334/18 MAYOR'S ANNOUNCEMENTS

The Mayor was delighted to present a laptop for the Food bank; this had been generously donated by Airedale Computers. The laptop is vital to the food bank as it allows them to keep up to date information safe and secure in line with data protection policies. The Mayor thanked the representative for their attendance this evening.

The Mayor reminded Members that on Friday 23rd February there will be a charity auction at Green Lane WMC. The Mayor wished to thank Councillor Vickers for his help in organising the event and thanked Members for the donations that had been received in the office.

There will also be a Charity Concert on Friday 9th March at Featherstone Methodist Church. Featherstone Male Voice Choir will be performing on the evening and also Castleford Youth Musicians will be joining in. Tickets are priced at £7.00 and the event will begin at 7.00pm. All Members are welcome to attend.

The Mayor added that she had attended All Saints Junior School last week to inform them of the poetry competition that is being held amongst all Junior Schools. The School were also very keen to be involved in the launch event for the War Horse. Streethouse School had also shown great interest in attending and have advised that they would be willing to walk to the site.

335/18 LEADERS REPORT

Due to urgent information received from Wakefield Council the Leader of the Council asked for item 14 Community Centre Lease to be brought forward.

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336/18 COMMUNITY CENTRE LEASE

An email had been received from Steven Hinchcliffe who is Commercial and Regulatory Law Manager at Wakefield Council. The email strongly advised that the Town Council seek independent legal advice. It was

RESOLVED: That the Clerk contacts Carter's Solicitors of Pontefract who were appointed in October 2016 (Minute Ref: 225/16) to act on behalf of the Town Council.

The Leader then went onto give a report on district matters.

337/18 MINUTES OF THE ORDINARY MEETING OF THE COUNCIL

It was

RESOLVED: That the Minutes of a meeting of Featherstone Town Council held on Wednesday 10th January 2018 (Minute Numbers 291/17 to 309/17) be received as a true record and the contents contained therein be approved.

338/18 MINUTES OF THE FOLLOWING COMMITTEES:

- a) To receive the minutes of the Administration & Finance Committee dated 10th January 2018 (MIN numbers 279/17 to 290/17) and approve the contents contained therein.

RESOLVED: to receive the Minutes above with the recommendations contained within.

339/18 GENERAL DATA PROTECTION REGULATION

The Town Clerk had circulated a report on the new GDPR regulations to ensure that members were aware of the implications of the new laws. The Administration and Finance Committee has already approved for training for the Town Clerk in relation to this matter. It was:

RESOLVED: That the report is received and contents noted and that a policy pack is obtained from the Local Council Public Advisory Service at a cost of £30.00 + vat

340/18 PLANNING AND LICENSING MATTERS

- a) WMDC Planning Applications and Decisions –

Application No.	Address	Proposal	Decision
17/02948/FUL	16 Wellgarth Road	Single storey rear and side extension	
18/00019/FUL	6 Kingsley Avenue	Single storey detached building as ancillary residence-granny flat	
17/02809/FUL	Kongsberg Auto Ltd, Foxbridge Way	Portable building 12m x 8m to be used as offices.	Approved.
17/02826/FUL	67 Ackworth Road	Two storey rear extension	Approved
17/03025/TPO	2 Stretton Close, Ackton	Tree Works: Revoke TPO ref: WMDC 88 and fell one Sycamore Tree	Application Refused
18/00163/FUL	97 Ackworth Road	Detached bungalow and detached garage	
17/03058/CPL	12 Westwinds, Ackworth	Installation of roof light to rear	Approved.

- b) Any other planning matters received after the date of the Agenda – None

- c) Licensing Matters – None

RESOLVED: To note the planning and licencing matters as above.

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341/18 REPORTS, IF ANY, FROM MEMBERS ATTENDING MEETINGS OF THE FOLLOWING ORGANISATIONS:

- a) Town & Parish Council Liaison Group – The last meeting was held on Wednesday 7th February. The Clerk was unable to attend, but has requested for any information to be sent via email.
- b) National Coal Mining Museum – Councillor C Tennant reported that a meeting was scheduled for 13th April.
- c) Dementia Friends – Councillor M Tennant-King advised that Councillor Woodhead's mum has been kind enough to knit some twiddle muffs. A friend of Councillor Tennant-King had seen the muffs and as her mum had Alzheimer's asked if she could take one. The home in which this lady was currently in had many residents with either Dementia or Alzheimer's and Councillor Tennant-King took the rest to the home for residents.

342/18 CORRESPONDENCE RECEIVED

Date	FROM	COMMENTS
January	Prince of Wales Hospice – Afternoon Tea	Noted
January	Poppy Appeal - £5.60 was raised in the collection tin at the Town Hall.	Noted

343/17 Urgent matters for information only no decisions can be made.

Councillor C Tennant advised that he had received a letter from Wakefield Council with regards to the new Glasshoughton Southern Link Road. Councillor Tennant requested that the Town Clerk writes a letter to the Highways department at Wakefield asking for an update on the Featherstone Link Road.

PRIVATE & CONFIDENTIAL

344/18 CONFIRMATION OF CIVIC SERVICE DATE AND NOMINATION FOR CIVIC AWARDS

The Town Clerk reported that only one nomination had been received and requested that that the award is presented at the next Council meeting in March. It was:

RESOLVED: That the nominations are agreed by the Council and the award will be presented at the next Council meeting.

345/18 HOURS OF EMPLOYMENT

At this point the Town Clerk left the room. It was

RESOLVED: That Mrs V Symons' contract of employment is altered to reflect the additional hours on a Monday and Friday.

346/18 CONTRACT OF EMPLOYMENT FOR ADMINISTRATION ASSISTANT

A verbal report with recommendations concerning Miss E Smith staff appraisal, future training, and permanent staff contract was given at the meeting.

RESOLVED: That Miss Smith's contract of employment, which originally was until 14th February is confirmed to her on a permanent basis. That also, upon successful completion of Introduction of Local Council Administration, she will be awarded a pay rise from £8.87 to £9.054 per hour.

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Closure and next meetings

Events Committee	Thursday 15 th February 2018 at 11.00am
Flowers & Lights Committee	Thursday 15 th February 2018 to follow Events
Administration & Finance	Wednesday 14 th March 2018 at 6pm
Full Council	Wednesday 14 th March 2018 at 7pm

Closure. The meeting closed at 7.45pm.