



# Featherstone Town Council

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*Regenerating Supporting & Caring for our Community*

7<sup>th</sup> February 2018

Dear Councillor

## **TOWN COUNCIL MEETING**

You are summoned to a **MEETING** of **FEATHERSTONE TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE** on **WEDNESDAY 14<sup>th</sup> February 2018** commencing at **7.00 pm**.

*Vicky Symons*  
Town Clerk

**Moment of reflection by Andrew Longshaw**

## **AGENDA**

### **1. WELCOME & APOLOGIES RECEIVED**

### **2. PUBLIC PARTICIPATION**

The meeting is to be opened for members of the public to address the Council on matters relevant to its business. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

### **3. MEMBERS' DECLARATIONS OF INTEREST**

### **4. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from items 14-17 which may be of a confidential nature of the business being transacted.

### **5. MAYOR'S ANNOUNCEMENTS**

### **6. LEADER OF THE TOWN COUNCIL'S REPORT**

### **7. MINUTES OF THE ORDINARY COUNCIL MEETING**

- a) To approve and sign the minutes of the Ordinary Meeting of the Council MIN 291/17 to 309/17 held on the 10<sup>th</sup> January 2018 and approve the contents contained therein.

### **8. MINUTES OF THE FOLLOWING COMMITTEES:**

- a) To receive the minutes of the Administration & Finance Committee dated 10<sup>th</sup> January 2018 MIN numbers 279/17 to 290/17 and approve the contents contained therein.

### **9. GENERAL DATA PROTECTION REGULATION**

Please see attached report.

**RECOMMENDATION:** That the report is received with the contents noted and that the policy pack is obtained at a cost of £30.00.

*Town Clerk Mrs Vicky Symons*



## 10. PLANNING AND LICENSING MATTERS

### a) WMDC Planning Applications and Decisions

Application No.	Address	Proposal	Decision
17/02948/FUL	16 Wellgarth Road	Single storey rear and side extension	
18/00019/FUL	6 Kingsley Avenue	Single storey detached building as ancillary residence-granny flat	
17/02809/FUL	Kongsberg Auto Ltd, Foxbridge Way	Portable building 12m x 8m to be used as offices.	Approved.
17/02826/FUL	67 Ackworth Road	Two storey rear extension	Approved
17/03025/TPO	2 Stretton Close, Ackton	Tree Works: Revoke TPO ref: WMDC 88 and fell one Sycamore Tree	Application Refused/
18/00163/FUL	97 Ackworth Road	Detached bungalow and detached garage	
17/03058/CPL	12 Westwinds, Ackworth	Installation of roof light to rear	Approved.

b) Any other planning matters received after the date of this agenda.

c) Licensing matters (if any).

## 11. REPORTS, IF ANY, FROM MEMBERS ATTENDING MEETINGS OF THE FOLLOWING ORGANISATIONS:

- a) Town & Parish Council Liaison Group – Town Clerk.
- b) National Coal Mining Museum – Councillor C Tennant.
- c) Dementia Friends- Councillor M Tennant-King

## 12. CORRESPONDENCE RECEIVED

Date	FROM	COMMENTS
January	Prince of Wales Hospice – Afternoon Tea	
January	Poppy Appeal - £5.60 was raised in the collection tin at the Town Hall	
<b>Any other correspondence received</b>		

## 13. Urgent matters for information only no decisions can be made.

## PRIVATE AND CONFIDENTIAL

## 14. COMMUNITY CENTRE LEASE

At the time of producing this Agenda, the lease had not been received from WMDC. Any further updates will be given at the meeting.

## 15. CONFIRMATION OF CIVIC SERVICE DATE AND NOMINATION FOR CIVIC AWARDS

A report will be given by the Town Clerk.

## 16. HOURS OF EMPLOYMENT

The Town Clerk has requested that she carries on working Monday's and Friday's for the foreseeable future. A verbal report will be given at the meeting.

**RECOMMENDATION:** That Mrs V Symons' contract of employment is altered to reflect the change in hours.



## **17. CONTRACT OF EMPLOYMENT FOR ADMINISTRATION ASSISTANT**

A verbal report with recommendations concerning Miss E Smith staff appraisal, future training, and permanent staff contract will be given at the meeting.

**RECOMMENDATION:** That Miss Smith's contract of employment, which originally was until 14<sup>th</sup> February, is confirmed to her on a permanent basis.

### **Closure and next meetings**

The next meetings of the Town Council will be as follows:

Events Committee	Thursday 15 <sup>th</sup> February 2018 at 11.00am
Flowers & Lights Committee	Thursday 15 <sup>th</sup> February 2018 to follow Events Committee
Administration & Finance Committee	Wednesday 14 <sup>th</sup> March 2018 at 6pm
Full Council	Wednesday 14 <sup>th</sup> March 2018 at 7pm