

MINUTES OF A MEETING OF THE EVENTS COMMITTEE OF FEATHERSTONE TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE ON THURSDAY 2ND NOVEMBER FOLLOWING THE PRECEPT WORKING PARTY

Present: Councillor G Isherwood, Councillor M Isherwood, Councillor R Taylor, Councillor S Vickers (Chair) and Councillor J Wright.

In Attendance: Vicky Symons (Town Clerk) and Emma Smith (Administration Assistant)

244/17 WELCOME & APOLOGIES

Councillor K Hollis, Councillor C Tennant, Councillor M Tennant-King and Councillor C Woodhead.

245/17 MEMBERS DECLARATIONS OF INTEREST

None.

246/17 PUBLIC PARTICIPATION

The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors. No public were present.

247/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any part of the meeting by reason of the confidential nature of the business being transacted.

248/17 MINUTES OF THE EVENTS COMMITTEE HELD ON THE 14TH JUNE 2017

It was:

RESOLVED: that the minutes of the Events Committee meeting held on the 14TH June 2017 at 6pm, Minute numbers 91/17 to 101/17 be approved.

249/17 MINUTES OF THE EVENTS 2017 WORKING PARTY MEETINGS:

a) 28th September, b) 5th October, c) 26th October. It was

RESOLVED: That the minutes of the Events 2017 Working Party meeting as in a) to c) above and the decisions and recommendations contained therein are approved and signed by the Chairman.

250/17 EVENTS AT THE COMMUNITY CENTRE

The handover of the Community Centre from Wakefield to the Town Council has been delayed. Wakefield Council has confirmed the Town Council's Christmas bookings however the Town Council needs to consider the arrangements for the keys, cleaning, opening and closing the building. The Library Manager is liaising with the Town Clerk to ensure availability and has confirmed that she will be in attendance at Santa's Day to lock up. The current caretaker has also confirmed that he will be available for the Christmas Lights Switch On. It was:

RESOLVED: That the caretaker is paid by the Town Council for the hours which he works at the Christmas Lights Switch On.

251/17 RISK ASSESSMENT

Risk assessments were available at the meeting for the Christmas Lights Switch On and Santa's Day. The Clerk had requested risk assessments from Jason King, unfortunately he was unable to attend the meeting, but has confirmed that he will send his risk assessments to the Clerk before the event. It was

RESOLVED: that the Risk Assessments be approved.

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252/17 Urgent Business for Discussion

Market Update – A resident had approached a member of the committee and requested that the Town Council look into re-inventing the market on a Thursday. Members of the Committee discussed this issue at length. Councillor G Isherwood advised that the Town Council could re-apply if the need was there from residents, however reminded members that the previous traders had found other markets to attend. Councillor M Isherwood advised that the market was costing the Town Council money to try and run, she added that Members had not received any complaints once the market ceased to run. Members were all in agreement not to re-apply for the market licence at the moment, but would look into the matter again should there be a number of requests from residents.

The meeting closed at 12.05pm