

MINUTES OF AN EXTRAORDINARY MEETING OF FEATHERSTONE TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE ON WEDNESDAY 31ST MAY 2017 AT 7.00 PM.

Present: Councillor K Hollis, Councillor G Isherwood, Councillor M Isherwood (Mayor), Councillor R Martindale, Councillor D Stapleton, Councillor R Taylor, Councillor C Tennant, Councillor M Tennant-King, Councillor C Woodhead and Councillor J Wright.

In Attendance: Sue Coles (Town Clerk).

39/17 WELCOME & APOLOGIES RECEIVED

Councillor A Lapish and Councillor S Vickers.

40/17 PUBLIC PARTICIPATION

No public were present.

41/17 MEMBERS' DECLARATIONS OF INTEREST

42/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from Staffing Matters which may be of a confidential nature of the business being transacted.

43/17 MAYOR'S ANNOUNCEMENTS

The Mayor reminded Members about the Committee meetings to be held on the 1st June 2017.

44/17 LEADER OF THE TOWN COUNCIL'S REPORT

None

45/17 MINUTES OF THE ORDINARY COUNCIL MEETING

It was **RESOLVED:** to approve and sign the minutes of the Ordinary Meeting of the Council **MIN** 01/17 to 15/17 held on the 10th May 2017.

46/17 YORKSHIRE INTERNAL AUDIT SERVICES

Mr T Flatters attended the Council offices on the 30th May undertake the internal audit. The section for internal audit page 5 of the return needs some clarification with Mr K Stephenson partner of Yorkshire Internal Audit Services (YIAS). It was

RESOLVED: that the return could be sent to YIAS for signature once agreed as below.

47/17 ANNUAL RETURN 2016/17

Section 1 of the Annual Return.

The Council must carry out a review of the effectiveness of the system of internal control and prepare the Annual Governance Statement (Section 1 of the Annual Return) at this meeting.

It was **RESOLVED:** the findings of the review by members' as a whole was approved and the annual Governance Statement signed.

a) Section 2 of the Annual Return

- I. To consider the Account Statements as a whole.
- II. It was **RESOLVED:** that the Accounting Statements be accepted and approved and that the Mayor to sign and date at this meeting.

48/17 RESIGNATION OF TOWN CLERK

It was **RESOLVED:** to accept the resignation of the Town Clerk.

49/17 TO CONSIDER THE APPOINTMENT OF INTERIM OFFICERS

It was **RESOLVED:** That the Deputy Town Clerk was to be appointed as Interim Town Clerk.

There being no further business the meeting closed at 7.35pm