



Featherstone Town Council

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Regenerating Supporting & Caring for our Community by Wisdom and Courage

11th April 2017

Dear Councillor

TOWN COUNCIL MEETING

You are summoned to a **MEETING** of **FEATHERSTONE TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE** on **WEDNESDAY 19th April 2017** commencing at **7.00 pm**.

Sue Coles
Town Clerk

Moment of reflection by Mrs Val Heaps

AGENDA

1. WELCOME & APOLOGIES RECEIVED

2. PUBLIC PARTICIPATION

The meeting is to be opened for members of the public to address the Council on matters relevant to its business. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

3. MEMBERS' DECLARATIONS OF INTEREST

4. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any items which may be of a confidential nature of the business being transacted.

5. MAYOR'S ANNOUNCEMENTS

Presentation of grant cheques to Mrs M Townend, Friends of Purston Park, Mr R Parkinson, Wakefield Tree Wardens, Mrs S Butler of St Thomas Church Gardens.

6. LEADER OF THE TOWN COUNCIL'S REPORT

7. MINUTES OF THE ORDINARY COUNCIL MEETING

- a) To approve and sign the minutes of the Ordinary Meeting of the Council MIN 420/17 to 435/17 held on the 8th March 2017.

8. MINUTES OF THE FOLLOWING COMMITTEES:

- a) To receive and approve the minutes of the Administration & Finance Committee dated 8th March 2017 MIN numbers 401/17 to 419/17.
b) To receive and approve the minutes of the Events and Markets Committee dated 9th March 2017 MIN 436/17 to 445/17.



- c) To receive and approve the minutes of the Administration & Finance Committee dated 6th April 2017 MIN numbers 446/17 to 457/17. To include a **RECOMMENDATION TO COUNCIL** concerning the grass mowing contract with WMDC.
- d) To received and approve the minutes of the Flowers and Lights Committee dated 6th April 2017 MIN numbers 458/17 to 464/17.

9. STANDING ORDER TERMS OF REFERENCE

MIN392/16 refers to a Working Party appointed by the Finance and Administration Committee to create a Mobile APP for walks around Featherstone. This working party was not included in the Standing Order Terms of Reference document at the meeting of March. Please can members note the amendment. The Standing Orders Terms of Reference document will be formally adopted at Mayor Making.

10. APPOINTMENT OF INTERNAL AUDITOR

The Council is asked to formally reappoint Yorkshire Internal Audit Services for the 2017/18 financial year.

11. ANNUAL REVIEW OF COUNCIL DOCUMENTS

- a) Health & Safety Policy
- b) Complaints Procedure
- c) Information Security Policy
- d) Freedom of Information model publication scheme
- e) How to make an Information Request
- f) Data Protection Policy

RECOMMENDATION: Members are asked to review the above documents and detail any suggested changes at the meeting. They will be adopted at the Annual Meeting on the 10th May 2017.

12. COMMUNITY CENTRE LEASE.

An update will be given if any further information has been received.

13. PLANNING AND LICENSING MATTERS

- a) WMDC Planning Applications and Decisions –

Application No.	Address	Proposal	Decision
17/00457/FUL	9 Jardine Avenue	Two Storey extension to the rear	
17/00632/FUL	33 Westerman Close	First floor rear and side extension	
17/00499/FUL	226 Priory Road	Single storey extension to front and dropped kerb	
17/00861/FUL	49 Leatham Crescent	Two storey extension to side	
17/00647/FUL	2 Westwinds Ackworth Rd	Single storey side extension	
17/00132/FUL	Premier Way North	Milk processing facility	Approved
16/02356/FUL	10 George Street	Change of use to residential	Approved

- b) Any other planning matters received after the date of this agenda.
- c) Licensing matters (if any).



14. REPORTS, IF ANY, FROM MEMBERS ATTENDING MEETINGS OF THE FOLLOWING ORGANISATIONS:

- a) Town & Parish Council Liaison Group – no meeting
- b) National Coal Mining Museum – Councillor C Tennant.
- c) Dementia Friends – Councillor M Tennant-King

15. CORRESPONDENCE RECEIVED

Date	FROM	COMMENTS
April	Healthwatch Wakefield - newsletter	
March & April	Mark Burns-Williams - newsletter	
March	C.A.B, Debt Advice newsletter	
Any other correspondence received		

16. Urgent matters for information only no decisions can be made.

PRIVATE AND CONFIDENTIAL

16 CIVIC AWARDS AND CIVIC SERVICE

For the approval of an additional Civic Award/s and for Members' to note the date of the service to be held in the Methodist Church on Sunday 30th April at 6pm.

Closure and next meetings

The next meetings of the Town Council will be as follows:

Annual Town Meeting	Wednesday 26 th April at 6.30pm in The Methodist Church Hall
Civic Service	Sunday 30 th April at 6pm in The Methodist Church
Mayor Making	Wednesday 10 th May at 6.30pm in the Community Centre