

**MINUTES OF A MEETING OF FEATHERSTONE TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE ON WEDNESDAY 8<sup>TH</sup> FEBRUARY 2017 COMMENCING AT 7.00 PM.**

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**Present:** Councillor K Hollis, Councillor G Isherwood, Councillor M Isherwood, Councillor A Laphis, Councillor R Martindale, Councillor D Stapleton, Councillor R Taylor, Councillor C Tennant, Councillor M Tennant-King, Councillor S Vickers (Mayor), Councillor C Woodhead and Councillor J Wright.

**In attendance:** Sue Coles (Town Clerk) and Mrs Val Heaps (Mayors Chaplain).

One minutes silence was held for Mr Derek Buckingham (Dec'd).

**378/17 WELCOME & APOLOGIES RECEIVED**

None.

**379/17 YORKSHIRE AMBULANCE SERVICE DEFIBRILLATOR**

Mr John Spikings Community Defibrillation Officer attended the meeting to advise members on a defibrillators for the town. Defibrillators located in doctors surgeries and sports grounds are only available during working hours a defibrillator located at (for example) the Community Centre would be available 24/7. A member of the public phoning 999 will be given a code to release the defibrillator once it is ascertained it is a genuine call. There is a heating element which has to be plugging into an electric supply which costs a nominal sum to run. Consumables such as pads have to be changed every time they are used. The DefibSafe 2 is the latest model and costs £399.00 plus cabinet cost of £768.00 total £1167.00. They are easy to use and just have to be checked once per month. Mr Spikings will look at the locations and general area of Featherstone and advise the Council accordingly, he noted the current locations as advised by members and this item is to be placed on the next Council agenda for further discussion.

**380/17 PUBLIC PARTICIPATION**

The meeting is to be opened for members of the public to address the Council on matters relevant to its business. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

**381/17 MEMBERS' DECLARATIONS OF INTEREST**

Councillor G Isherwood, Councillor M Isherwood, Councillor C Tennant, Councillor M Tennant-King, Councillor R Taylor (WMDC Members) and Councillor K Hollis (WMDC employee) on agenda discussions of the Community Centre Lease, Planning, Newsletter and Featherstone Lions.

**382/17 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To consider a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from items 17-18 which may be of a confidential nature of the business being transacted.

**383/17 MAYOR'S ANNOUNCEMENTS**

The Mayor is to hold his Charity Auction night on the 17<sup>th</sup> February and welcomed donations.

**384/17 LEADER OF THE TOWN COUNCIL'S REPORT**

Councillor G Isherwood advised Members on the progress of the planning application for War Horse. He encouraged Members to consider the planning application of HMO/16/03068/FUL as being not suitable for the area.

Councillor G Isherwood asked that Civic Sporting Award is given to three Featherstone Lions players who have represented their Country in the recent tour of Fiji.

**385/17 MINUTES OF THE ORDINARY COUNCIL MEETING**

It was **RESOLVED:** to approve and sign the minutes of the Ordinary Meeting of the Council MIN 338/17 to 357/17 held on the 11<sup>th</sup> January 2017.

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**386/17 MINUTES OF THE FOLLOWING COMMITTEES:**

- a) To receive the minutes of the Administration & Finance Committee dated 11<sup>th</sup> January 2017 MIN numbers 321/17 to 337/17.
- b) To receive the minutes of the Flowers and Lights Committee dated 12<sup>th</sup> January 2017 MIN 357/17 to 362/17 with the **RECOMMENDATION TO COUNCIL** after discussions with TCL (Plantscape) concerning the difficulties and failure of the contract in 2016. It was

**RESOLVED:** to approve the minutes at a) and b) above with the recommendations contained within. To note that the TCL group (Plantscape) have not agreed the 50% credit note as yet.

**387/17 PASG WORKING GROUP MEETING AND WORKSHOPS**

To receive a report and recommendation from the Administration & Finance Committee held at 6pm this evening concerning the Wren application and any costs to further the 'War Horse' project. It was

**RESOLVED:** That Councillor M Isherwood is authorised to sign the on-line Wren application.

**388/17 HEADS OF TERMS FOR COMMUNITY CENTRE LEASE.**

The revised Heads of Terms were attached to the agenda and Members noted that the break clause had been modified as the Town Council requested to allow the Council to take over the Library should the need arise and also remain in the building. The Town Clerk further recommended that Members understand the nature of the full repairing basis of the lease and further recommended that the lease is sent to the Council's solicitors Carters Solicitors LLP. Members asked if it was really necessary to send the lease to the solicitors when WMDC was a trustworthy landlord and 50% of the Council was made up of WMDC Members. It was asked what can the solicitors tell the Council about WMDC. It was agreed that the best negotiations had been done and the Town Council had the best deal. Members acknowledged that it would be remiss of the Town Clerk not to advise the Council to make the recommendation it was:

**RESOLVED:** That the Heads of Terms be agreed and WMDC be notified and the lease be signed when received at a full Council meeting.

**389/17 STANDING ORDERS TERMS OF REFERENCE**

**MIN 164/16, 216/16 and 267/16 refers.** It has been agreed to formally set up a Community Centre Management Committee to advise the Council on all matters in relation to the running of the Community Centre.

- a. The Terms of Reference for this new committee is again distributed to Members.
- b. There is an amendment to the Terms of Reference for the Administration & Finance Committee in regards to the future handling of staffing matters by the appointment of a sub-committee as per standing orders.
- c. The first meeting of the Community Centre Management Committee (CCMC) was called on Wednesday 19<sup>th</sup> October at 6pm but abandoned due to the terms of the lease. (two minor amendments were highlighted – item 10 should read 'room hire' and item 24b should read his/her absence).

Due to unexpected prolonged negotiations for the lease of the Community Centre Members decided to defer the above items until such time as the lease has been amended.

It was

**RESOLVED:** that this item be deferred until the Lease had been signed.

**390/17 PLANNING AND LICENSING MATTERS**

- a) WMDC Planning Applications and Decisions
  - i. 16/03068/FUL -This application had been presented to January's meeting but it was later highlighted to Councillors' as an application of multiple occupancy and lack of

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parking facilities. Members objected to the application as unsuitable for the site and lack of car parking.

- ii. – Applications received for February file available for details. Application 17/00067/OUT Ross Travel Allison Street. Residential development for the erection of detached three story building comprising of 3 no. two bedroom apartments and associated car parking. Members objected to the application as not in keeping with the Streetscene but had concerns about objecting when the full application hadn't been received.
- b) Any other planning matters received after the date of this agenda. None.
- c) Licensing matters (None).
- d) WMDC Retail and Town Centre Local Plan and Leisure Recreation and Open Space Local Plan adoption statement 18<sup>th</sup> January 2017.
- e) Local Development Framework Supplementary Planning Documents Consultations can be viewed on line [www.wakefield.gov.uk/spds](http://www.wakefield.gov.uk/spds) comments by 8th February 2017.
  - i. Wakefield City Centre Urban Design Framework Consultation Draft.
  - ii. Wakefield District residential Design Guide Part 2: Guidance for Householders.
  - iii. Wakefield District Residential Design Guide Part 1: Guidance for Housebuilders. It was

**RESOLVED:** to note the planning and licensing matters as above.

**391/17 REPORTS, IF ANY, FROM MEMBERS ATTENDING MEETINGS OF THE FOLLOWING ORGANISATIONS:**

- a) Town & Parish Council Liaison Group – Meeting held on 1<sup>st</sup> February, Town Clerk attended. The group reports received concerned Environmental Health, Kirkgate Scheme update, Rishworth Street Car Park.
- b) National Coal Mining Museum – Councillor C Tennant no further report.

**392/17 CORRESPONDENCE RECEIVED**

Date	FROM	COMMENTS
January	Community Speed Watch – Volunteers required	
Feb	Citizens Advise Bureau letter to report on the use of the service and request further funding in 2017.	Agreed
February	Consultation on West Yorkshire Polices use of Stop and Search.	Noted
January	Community Speed Watch Volunteers Required.	Noted
7 <sup>th</sup> February	Town and Parish Representation on Local Area Action Groups – Wakefield request that the Town Council appoints one or two representatives for this group.	All 5no.Wakefield Councillors will be the representatives on the group.
<b>Any other correspondence received</b>		

**393/17 Urgent matters for information only no decisions can be made.**

Councillor M Tennant-King advised memebtrs that she had been to Blue Beard Care for Dementia patients where Twiddle Quilts were being displayed by the Dementia Friends. She asked if the Council would agree to her being a Dementia Friend on behalf of the Council – no objections were raised.

**PRIVATE AND CONFIDENTIAL**

**394/17 CONFIRMATION OF CIVIC SERVICE DATE AND NOMINATION FOR CIVIC AWARDS**

The Civic Service date will be Sunday afternoon on 30<sup>th</sup> April 2017 in the Methodist Church. The nominations were agreed by the Council.

**395/17 NOMINATION FOR MAYOR AND DEPUTY MAYOR 2017/18**

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It was **RESOLVED**: Mayor 2017/18 will be Councillor M Isherwood and Deputy Mayor Councillor C Woodhead.

The meeting was closed at 8.20pm