



# Featherstone Town Council

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***Regenerating Supporting & Caring for our Community***

1<sup>st</sup> February 2017

Dear Councillor

## **TOWN COUNCIL MEETING**

You are summoned to a **MEETING of FEATHERSTONE TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE** on **WEDNESDAY 8<sup>th</sup> February 2017** commencing at **7.00 pm**.

*Sue Coles*  
Town Clerk

**Moment of reflection by Mrs Val Heaps**

## **AGENDA**

### **1. WELCOME & APOLOGIES RECEIVED**

### **2. YORKSHIRE AMBULANCE SERVICE DEFIBRILLATOR**

Mr John Spikings Community Defibrillation Officer will be in attendance to speak to members.

### **3. PUBLIC PARTICIPATION**

The meeting is to be opened for members of the public to address the Council on matters relevant to its business. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

### **4. MEMBERS' DECLARATIONS OF INTEREST**

### **5. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from items 17-18 which may be of a confidential nature of the business being transacted.

### **6. MAYOR'S ANNOUNCEMENTS**

### **7. LEADER OF THE TOWN COUNCIL'S REPORT**

### **8. MINUTES OF THE ORDINARY COUNCIL MEETING**

- a) To approve and sign the minutes of the Ordinary Meeting of the Council MIN 338/17 to 357/17 held on the 11<sup>th</sup> January 2017.

### **9. MINUTES OF THE FOLLOWING COMMITTEES:**

- a) To receive the minutes of the Administration & Finance Committee dated 11<sup>th</sup> January 2017 MIN numbers 321/17 to 337/17.  
b) To receive the minutes of the Flowers and Lights Committee dated 12<sup>th</sup> January 2017 MIN 357/17 to 362/17. See **RECOMMENDATION TO COUNCIL**.



**10. PASG WORKING GROUP MEETING AND WORKSHOPS**

To receive a report and recommendation from the Administration & Finance Committee held at 6pm this evening concerning the Wren application and any costs to further the ‘War Horse’ project.

**11. HEADS OF TERMS FOR COMMUNITY CENTRE LEASE.**

The revised Heads of Terms are attached to the agenda.

**RECOMMENDATION:** Members are asked to

- 1. Approve the lease in principle including the full repairing basis of the lease.
- 2. Send to the Council’s solicitors Carters Solicitors LLP

**12. STANDING ORDERS TERMS OF REFERENCE**

**MIN 164/16, 216/16 and 267/16 refers.** It has been agreed to formally set up a Community Centre Management Committee to advise the Council on all matters in relation to the running of the Community Centre.

- a. The Terms of Reference for this new committee is again distributed to Members.
- b. There is an amendment to the Terms of Reference for the Administration & Finance Committee in regards to the future handling of staffing matters by the appointment of a sub-committee as per standing orders.
- c. The first meeting of the Community Centre Management Committee (CCMC) was called on Wednesday 19<sup>th</sup> October at 6pm but abandoned due to the terms of the lease. (two minor amendments were highlighted – item 10 should read ‘room hire’ and item 24b should read his/her absence).

Due to unexpected prolonged negotiations for the lease of the Community Centre Members decided to defer the above items until such time as the lease has been amended.

**RECOMMENDATION:** to approve items a) to c) above and agree the date of the Community Centre Management Committee.

**13. PLANNING AND LICENSING MATTERS**

- a) WMDC Planning Applications and Decisions – Please see file for details.
- b) Any other planning matters received after the date of this agenda.
- c) Licensing matters (if any).
- d) WMDC Retail and Town Centre Local Plan and Leisure Recreation and Open Space Local Plan adoption statement 18<sup>th</sup> January 2017.
- e) Local Development Framework Supplementary Planning Documents Consultations can be viewed on line [www.wakefield.gov.uk/spds](http://www.wakefield.gov.uk/spds) comments by 8th February 2017.
  - i. Wakefield City Centre Urban Design Framework Consultation Draft.
  - ii. Wakefield District residential Design Guide Part 2: Guidance for Householders.
  - iii. Wakefield District Residential Design Guide Part 1: Guidance for Housebuilders.

**14. REPORTS, IF ANY, FROM MEMBERS ATTENDING MEETINGS OF THE FOLLOWING ORGANISATIONS:**

- a) Town & Parish Council Liaison Group – Meeting scheduled for 1<sup>st</sup> February.
- b) National Coal Mining Museum – Councillor C Tennant.

**15. CORRESPONDENCE RECEIVED**

Date	FROM	COMMENTS
January	Community Speed Watch – Volunteers required	
<b>Any other correspondence received</b>		



**16. Urgent matters for information only no decisions can be made.**

**PRIVATE AND CONFIDENTIAL**

**17. CONFIRMATION OF CIVIC SERVICE DATE AND NOMINATION FOR CIVIC AWARDS**

Civic Service provisional date is Sunday 23<sup>rd</sup> April at the Methodist Church.

**18. NOMINATION FOR MAYOR AND DEPUTY MAYOR 2017/18**

**Closure and next meetings**

The next meetings of the Town Council will be as follows:

Administration & Finance Committee	Wednesday 8 <sup>th</sup> March 2017 at 6pm
Full Council	Wednesday 8 <sup>th</sup> March 2017 at 7pm
Events & Markets Committee	Thursday 9 <sup>th</sup> March at 11am