



Featherstone Town Council

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Regenerating Supporting & Caring for our Community

2nd November 2016

Dear Councillor

TOWN COUNCIL MEETING

You are summoned to a **MEETING of FEATHERSTONE TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE** on **WEDNESDAY 9th NOVEMBER 2016** commencing at 7.00 pm.

Mrs V Symons
Deputy Town Clerk

Moment of reflection by Mrs Val Heaps

AGENDA

1. WELCOME & APOLOGIES RECEIVED

2. PUBLIC PARTICIPATION

The meeting is to be opened for members of the public to address the Council on matters relevant to its business. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

3. MEMBERS' DECLARATIONS OF INTEREST

4. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from items concerning Road Closure and Traffic Management and Community Centre Lease which may be of a confidential nature of the business being transacted.

5. MAYOR'S ANNOUNCEMENTS

6. LEADER OF THE TOWN COUNCIL'S REPORT

7. MINUTES OF THE ORDINARY COUNCIL MEETING

- a) To approve the minutes of the Ordinary Meeting of the Council MIN 207/16 to 225/16 held on the 12th October 2016.

8. MINUTES OF THE FOLLOWING COMMITTEES:

- a) To receive the minutes of the Administration & Finance Committee dated 12th October 2016 MIN numbers 192/16 to 206/16.
b) To receive the minutes of the Community Centre Management Committee dated 19th October 2016 MIN numbers 226/16 to 234/16.



9. STANDING ORDERS TERMS OF REFERENCE

Due to unexpected prolonged negotiations for the lease of the Community Centre Members may wish to defer the following item to the December meeting:

MIN 164/16 and 216/16 refers. It has been agreed to formally set up a Community Centre Management Committee to advise the Council on all matters in relation to the running of the Community Centre.

- a. The Terms of Reference for this new committee was distributed to Members.
- b. There is an amendment to the Terms of Reference for the Administration & Finance Committee in regards to the future handling of staffing matters by the appointment of a sub-committee as per standing orders.
- c. The first meeting of the Community Centre Management Committee (CCMC) was called on Wednesday 19th October at 6pm. (two minor amendments were highlighted – item 10 should read ‘room hire’ and item 24b should read his/her absence).

RECOMMENDATION: The Terms of Reference is part of the Standing Orders and therefore Members have been asked to consider and approve the changes to the Terms of Reference document.

10. PASG WORKING GROUP MEETING WITH PLANNING OFFICERS

The Council will receive a report from the PASG working party meeting with Wakefield planning officers on-site 28th October 2016.

11. PLANNING AND LICENSING MATTERS

- a) WMDC Planning Applications and Decisions – Please see file for details
- b) Any other planning matters received after the date of this agenda.
- c) Licensing matters:
 - i. Farmer Copley’s Ravensknowle Farm
 - ii. New Market Aro, 26 Station Lane
 - iii. Aldi Stores Ltd, Unit 1 Quora Retail Park,

12. REMEMBRANCE SERVICES’

Featherstone Royal British Legion parade will be held on the 13th November at 10.30am . There is to be a wreath laid at Mill Pond Meadows WW1 memorial on the 11th November at 11am. Everyone is invited to attend.

13. REPORTS, IF ANY, FROM MEMBERS ATTENDING MEETINGS OF THE FOLLOWING ORGANISATIONS:

- a) Town & Parish Council Liaison Group –Wednesday 2nd November.
- b) National Coal Mining Museum – Councillor C Tennant.

(Members of these outside organisations have the opportunity to report on any relevant matters arising from meetings of such organisations).

14. CORRESPONDENCE RECEIVED

Date	FROM	COMMENTS
25/10/2016	WMDC – City Fields Masterplan	
Any other correspondence received		

15. Urgent matters for information only no decisions can be made.

PRIVATE AND CONFIDENTIAL



16. ROAD CLOSURES AND TRAFFIC MANAGEMENT

An update will be given at the meeting by the Events & Markets Committee.

17. HEADS OF TERMS FOR COMMUNITY CENTRE LEASE

Any updates for discussion if received.

Closure, next meetings and Christmas Events

Administration & Finance	Wednesday 7 th December at 6pm
Council	Wednesday 7 th December at 7pm
Civic Carol Service	Wednesday 14 th December 6 for 6.30pm. The service will include a presentation to Miss Jaycee McPhail, winner of the Queen's Birthday Card Competition, by the Deputy Lord Lieutenant of West Yorkshire.

Please note the following dates for the office opening times over the Christmas period.

Monday 26 th and Tuesday 27 th	Closed due to Bank Holidays
Wednesday 28 th December	(open).
Thursday 29 th December	(open).
Friday 30 th December	(closed).
Monday 2 nd January 2017	Closed due to Bank Holiday
Tuesday 3 rd January 2017	Normal office opening times resume.