

**MINUTES OF A MEETING OF FEATHERSTONE TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE ON WEDNESDAY 14<sup>TH</sup> SEPTEMBER 2016 COMMENCING AT 7.00 PM.**

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**Present:** Councillor K Hollis, Councillor G Isherwood, Councillor M Isherwood (Deputy Mayor), Councillor A Lapish, Councillor R Martindale, Councillor D Stapleton, Councillor R Taylor, Councillor C Tennant, Councillor M Tennant-King and Councillor J Wright,

**In Attendance:** Mrs V Heaps (Mayor's Chaplain) and Sue Coles (Town Clerk).

**145/16 WELCOME & APOLOGIES RECEIVED**

Councillor S Vickers (Mayor).

**146/16 PUBLIC PARTICIPATION**

The meeting is to be opened for members of the public to address the Council on matters relevant to its business. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

**147/16 MEMBERS' DECLARATIONS OF INTEREST**

MIN/136/16 & Agenda Item 12. Councillor Hollis, Councillor G Isherwood, Councillor M Isherwood, Councillor Taylor, Councillor Tennant and Councillor Tennant-King.

**148/16 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from item 19 Road Closure and Traffic Management and Item 20 Staffing, which may be of a confidential nature of the business being transacted.

**149/16 MAYOR'S ANNOUNCEMENTS**

The winner of the Balloon Race is Wakefield Councillor Mrs Yvonne Crewe and the ticket was found in Sweden.

**150/16 LEADER OF THE TOWN COUNCIL'S REPORT**

None.

**151/16 MINUTES OF THE ORDINARY COUNCIL MEETING**

The minutes of the Ordinary Meeting of the Council MIN 125/16 to 144/16 held on the 17<sup>th</sup> August 2016 contained some factual inaccuracies in MIN 136/16 CHARITABLE TRUST AND COMMUNITY CENTRE and it was

**RESOLVED:** that alterations should be made to the minutes to clarify the role of Wakefield Council and that the minutes are to be brought back to the next meeting for approval.

**152/16 MINUTES OF THE FOLLOWING COMMITTEES:**

**MIN138/16** refers, Councillor G Isherwood advised that a small group of residents have been looking around all the different churches which used to be in the town and would like a link to the APP when it is finished as an extra trail walk. Councillor Hollis will note this. It was

**RESOLVED:** To receive the minutes of the Administration & Finance Committee dated 17<sup>th</sup> August.

**153/16 PLANNING AND LICENSING MATTERS**

- a) WMDC Planning Applications and Decisions – No comments were made.
- b) Any other planning matters received after the date of this agenda. - None

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**154/16 ANNUAL RETURN FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

PKF Littlejohn LLP External auditor have issued their certificate and report 2015/16 in their opinion the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. The Notice of conclusion of audit has been placed on the notice board and website. It was

**RESOLVED:** That the Council approved and accepted the report from the external auditor.

**155/16 NEW NATWEST BANK ACCOUNT**

Members are asked to give some details to the Town Clerk before leaving the meeting this evening. It was

It was **RESOLVED:** that a banking relationship will be maintained with National Westminster Bank Plc (the **Bank**) in accordance with their mandate and that:

- The individuals identified as **authorised signatories** may, in accordance with the **signing rules**, sign cheques and give instructions for Standing Orders, Direct Debits, Electronic Payments, Banker's Drafts and other payments on the accounts even if it causes an account to be overdrawn or exceed any limit.
- Any **authorised signatory ( Councillor M Isherwood, Councillor J Wright, Sue Coles Town Clerk)** may give other instructions or requests for information to the Bank in relation to the accounts; opening accounts with the same **signing rules** and **authorised signatories**; closing accounts; or other banking services or products.
- The Bank may accept instructions that do not have an original written authorised signature provided the Bank is satisfied that the instruction is genuine and subject to any other agreement the Bank may require for those instructions.
- The Organisation will provide to the Bank a copy of its constitution (if it has one) and any amendment to the constitution, certified as correct by the Secretary.
- This mandate will continue until the Organisation gives the Bank a replacement mandate

**156/16 CHARITABLE TRUST AND COMMUNITY CENTRE**

**MIN 136/16 refers.** A report was given from the meeting held on 7<sup>th</sup> September between officers of WMDC, Nova, WMDC Members' and Town Councillors' concerning the acquisition of the Community Centre by the Town Council. However the minutes contained some inaccuracies and they are to be amended.

It is now apparent that a Charitable Trust will not be the correct approach for the Town Council to follow and plans are being discussed under the Local Government Act 1972 S133 to acquire the building as a community centre and the offices of the Town Council. It was

**RESOLVED:** To amend the minutes and bring back to the next meeting for signing.

**157/16 NEW SIGNS FOR NORTH FEATHERSTONE & STREETHOUSE.**

A location has been identified for a new Welcome to Streethouse sign and WMDC and WDH have been approached for permissions but both have advised that it is not their land. Councillor Hollis suggested that a 'welcome to' sign could perhaps be placed where the planter is on the Highway and that have a window box feature for flowers. It was also agreed that a sign where the Christmas tree is erected at North Featherstone would be suitable and Councillor Stapleton will take a closer look. It was

**RESOLVED:** To discuss with Plantscape the purchase of one of their 'Welcome To' signs at these locations.

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**158/16 PLANTSCAPE**

A representative from Plantscape will be in attendance tomorrow at the Flowers and Lights Committee in order that Members can discuss the contract. Councillor M Isherwood was disappointed about the failure of the flowers through lack of watering and felt that the Council hadn't got what it paid for. Councillor Wright said that the ones which failed due to lack of watering didn't recover Councillor Hollis added that the ones which were replanted are just coming into their own. These comments would be passed onto Plantscape in the discussion with Mr Shaw tomorrow.

**159/16 WAKEFIELD DISTRICT TREE WARDENS**

Members are asked to consider a grant to the Wakefield District Tree Wardens group of which Mr R Parkinson is the Chairman. In his recent report he advised the following: *'Today we managed to get a large amount cut at the WW1 Memorial, Mill Pond Meadows. I realised that due to my recent operation I would not be able to do the cut myself so I was able to get the help of Hazelwood Conservation from Barnsley who had a mechanical scythe. They are Ecologists and have experience of working on sensitive sites like this, nature reserves etc.*

*The machine was ideal for cutting between the gaps between the trees and posts right down to ground level. We then raked off the cut material to the edges of the plot. We also collected two sack full of bottles and cans which have been recycled. I will be returning to the site over the next few weeks to cut closer to the trees and finish the job to a good standard, it should take approx. 10 hrs. A few trees need replacing but I have the stock and some posts need straightening'.*

Councillor M Isherwood advised that Mr Parkinson had done an amazing job even though he had been in hospital recently. All the wildflower plants have been grown by the learning disability group. It was

**RESOLVED:** That a grant of £500 be awarded to Wakefield District Tree Warden's group and that the Council contacts Streetscene for a litter bin for the site.

**160/16 REPORTS, IF ANY, FROM MEMBERS ATTENDING MEETINGS OF THE FOLLOWING ORGANISATIONS:**

- a) Town & Parish Council Liaison Group - none
  - b) National Coal Mining Museum – Councillor C Tennant
- (Members of these outside organisations have the opportunity to report on any relevant matters arising from meetings of such organisations).

**161/16 CORRESPONDENCE RECEIVED**

Date	FROM	COMMENTS
August	Mark Burns-Williamson Police & Crime Commissioner. Vacancy for Volunteer Third Sector Advocate	Email
<b>Any other correspondence received</b>		

**162/16 Urgent matters for information only no decisions can be made.**

**PRIVATE AND CONFIDENTIAL**

**163/16 ROAD CLOSURES AND TRAFFIC MANAGEMENT**

Please see attached report.

**164/16 STAFFING**

**Closure and next meetings**

Administration & Finance      Wednesday 12<sup>th</sup> October at 6pm  
Council                                      Wednesday 12<sup>th</sup> October at 7pm

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