



# Featherstone Town Council

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*Regenerating Supporting & Caring for our Community*

7<sup>th</sup> September 2016

Dear Councillor

## TOWN COUNCIL MEETING

You are summoned to a **MEETING of FEATHERSTONE TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE** on **WEDNESDAY 14<sup>TH</sup> SEPTEMBER 2016** commencing at **7.00 pm**.

*Sue Coles*  
Town Clerk

**Moment of reflection by Mrs Val Heaps**

### AGENDA

#### 1. WELCOME & APOLOGIES RECEIVED

#### 2. PUBLIC PARTICIPATION

The meeting is to be opened for members of the public to address the Council on matters relevant to its business. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

#### 3. MEMBERS' DECLARATIONS OF INTEREST

#### 4. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from item 19 Road Closure and Traffic Management which may be of a confidential nature of the business being transacted.

#### 5. MAYOR'S ANNOUNCEMENTS

To include an announcement of winners of the Balloon Race.

#### 6. LEADER OF THE TOWN COUNCIL'S REPORT

#### 7. MINUTES OF THE ORDINARY COUNCIL MEETING

- a) To approve the minutes of the Ordinary Meeting of the Council MIN 125/16 to 144/16 held on the 20<sup>th</sup> July 2016.

#### 8. MINUTES OF THE FOLLOWING COMMITTEES:

- a) To receive the minutes of the Administration & Finance Committee dated 17<sup>th</sup> August.

#### 9. PLANNING AND LICENSING MATTERS

- a) WMDC Planning Applications and Decisions – Please see file for details

*Town Clerk Ms Sue Coles MILCM*



b) Any other planning matters received after the date of this agenda.

#### 10. ANNUAL RETURN FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016

PKF Littlejohn LLP External auditor have issued their certificate and report 2015/16 in their opinion the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The Notice of conclusion of audit has been placed on the notice board and website

**RECOMMENDATION:** That the Council approves and accepts the report as attached.

#### 11. NEW NATWEST BANK ACCOUNT

Members are asked to give some details to the Town Clerk before leaving the meeting this evening. Members are also asked to **RESOLVE** as follows:

*It was resolved that a banking relationship will be maintained with National Westminster Bank Plc (the **Bank**) in accordance with this mandate and that:*

- *The individuals identified as **authorised signatories** may, in accordance with the **signing rules**, sign cheques and give instructions for Standing Orders, Direct Debits, Electronic Payments, Banker's Drafts and other payments on the accounts even if it causes an account to be overdrawn or exceed any limit.*
- *Any **authorised signatory** ( **Councillor M Isherwood, Councillor J Wright, Sue Coles Town Clerk**) may give other instructions or requests for information to the Bank in relation to the accounts; opening accounts with the same **signing rules** and **authorised signatories**; closing accounts; or other banking services or products.*
- *The Bank may accept instructions that do not have an original written authorised signature provided the Bank is satisfied that the instruction is genuine and subject to any other agreement the Bank may require for those instructions.*
- *The Organisation will provide to the Bank a copy of its constitution (if it has one) and any amendment to the constitution, certified as correct by the Secretary.*
- *This mandate will continue until the Organisation gives the Bank a replacement mandate*

#### 12. CHARITABLE TRUST AND COMMUNITY CENTRE

**MIN 136/16 refers.**

A report will be given from the meeting held on 7<sup>th</sup> September between officers of WMDC, Nova, WMDC Members' and Town Councillors' concerning the acquisition of the Community Centre by the Town Council.

It is now becoming apparent that a Charitable Trust will not be the correct approach for the Town Council to follow and plans are being discussed under the Local Government Act 1972 S133 to acquire the building as a community centre and the offices of the Town Council.

**RECOMMENDATION:** To approve the discussions and the way forward as detailed in the report.

#### 13. NEW SIGNS FOR NORTH FEATHERSTONE & STREETHOUSE.

A location has been identified for a new Welcome to Streethouse and this has been forwarded to street scene for their advice and/or permission.

#### 14. PLANTSCAPE

A representative from Plantscape will be in attendance tomorrow at the Lights & Flowers Committee in order that Members can discuss and reach a suitable agreement with the company.



**15. WAKEFIELD DISTRICT TREE WARDENS**

Members are asked to consider a grant to the Wakefield District Tree Wardens group of which Mr R Parkinson is the Chairman. In his recent report he advised the following: *Today we managed to get a large amount cut at the WW1 Memorial, Mill Pond Meadows. I realised that due to my recent operation I would not be able to do the cut myself so I was able to get the help of Hazelwood Conservation from Barnsley who had a mechanical scythe. They are Ecologists and have experience of working on sensitive sites like this, nature reserves etc.*

*The machine was ideal for cutting between the gaps between the trees and posts right down to ground level. We then raked off the cut material to the edges of the plot. We also collected two sack full of bottles and cans which have been recycled. I will be returning to the site over the next few weeks to cut closer to the trees and finish the job to a good standard, it should take approx. 10 hrs. A few trees need replacing but I have the stock and some posts need straightening.*

**RECOMMENDATION:** Given that Mr Parkinson has will spent at least 10 hours on site and the cost of replacing stock and posts Members’ may like to suggest a suitable donation to the Wakefield District Tree Wardens.

**16. REPORTS, IF ANY, FROM MEMBERS ATTENDING MEETINGS OF THE FOLLOWING ORGANISATIONS:**

- a) Town & Parish Council Liaison Group - none
- b) National Coal Mining Museum – Councillor C Tennant

(Members of these outside organisations have the opportunity to report on any relevant matters arising from meetings of such organisations).

**17. CORRESPONDENCE RECEIVED**

Date	FROM	COMMENTS
August	Mark Burns-Williamson Police & Crime Commissioner. Vacancy for Volunteer Third Sector Advocate	Email
Any other correspondence received		

**18. Urgent matters for information only no decisions can be made.**

**PRIVATE AND CONFIDENTIAL**

**19. ROAD CLOSURES AND TRAFFIC MANAGEMENT**

Please see attached report.

**20. STAFFING**

**Closure and next meetings**

Administration & Finance      Wednesday 12<sup>th</sup> October at 6pm

Council      Wednesday 12<sup>th</sup> October at 7pm