



Featherstone Town Council

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Regenerating Supporting & Caring for our Community

1st June 2016

Dear Councillor

EVENTS AND MARKETS COMMITTEE

You are summoned to a meeting of the **EVENTS AND MARKETS COMMITTEE** of **FEATHERSTONE TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE** on **WEDNESDAY 8th JUNE** at 6pm

Sue Coles
TOWN CLERK

AGENDA

1. WELCOME & APOLOGIES

2. MEMBERS DECLARATIONS OF INTEREST

3. PUBLIC PARTICIPATION

The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

4. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any part of the meeting by reason of the confidential nature of the business being transacted.

5. MINUTES OF THE EVENTS COMMITTEE HELD ON THE 10TH FEBRUARY 2016

To receive the minutes of the Events Committee meeting held on the 13th April at 6pm, Minute numbers 407/16 to 416/16.

6. MINUTES OF THE EVENTS 2016 WORKING PARTY MEETINGS:

- a. 7th April, b) 28th April.

RECOMMENDATION: That the minutes of the Events 2016 Working Party meeting as above and the decisions and recommendations contained therein are approved and signed by the Chairman.

Town Clerk Ms Sue Coles MILCM



7. PARADE & ROAD CLOSURE

Two working party meetings have been held in connection with the parade and road closure. Please see working party minutes of those meetings held on 12th May and 26th May. A number of changes had to be made to the organisation of the parade to further ensure that there was enough security and qualified stewards to assist in the management of the event. Media Events will assist in the early morning opening of the park, site layout, road signage and road closure. Confirmation has been received from Media Events for the contract and costings will be sent for the meeting for approval.

RECOMMENDATION: that the minutes as above and the decisions contained therein be approved and signed by the Chairman.

8. RISK ASSESSMENT

Risk assessments are enclosed with the agenda for the Gala and Swimming Gala for Members approval and acceptance by the Council.

9. MARKET UPDATE

10. Urgent Business for Discussion.