



Featherstone Town Council

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Regenerating Supporting & Caring for our Community

7th April 2016

Dear Councillor

TOWN COUNCIL MEETING

You are summoned to an ORDINARY MEETING of FEATHERSTONE TOWN COUNCIL to be held in the COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE on **WEDNESDAY 13th APRIL 2016** commencing at **7.00 pm**.

In order to save on postage costs could Members' please collect their agenda papers from the office prior to the meeting.

Sue Coles
TOWN CLERK

Moment of Reflection by Rev J Grosu

AGENDA

1. WELCOME & APOLOGIES RECEIVED

2. PUBLIC PARTICIPATION

The meeting is to be opened for members of the public to address the Council on matters relevant to its business. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

3. MEMBERS' DECLARATIONS OF INTEREST

4. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from items which may be of a confidential nature of the business being transacted.

5. MAYOR'S REPORT

6. LEADER OF THE TOWN COUNCIL'S REPORT

7. MINUTES OF THE ORDINARY COUNCIL MEETING

To receive the minutes of the Council meeting held on the 9th March at 7.00 pm, Minute numbers 393/16 to 406/16.

Town Clerk Ms Sue Coles MILCM



8. TO RECEIVE THE MINUTES OF THE COMMITTEE MEETINGS AS FOLLOWS:

- a) To receive the minutes of the Grants Sub Committee dated 9th March 2016.
- b) To receive the minutes of the Administration & Finance Committee dated 9th March 2016.

9. PLANNING AND LICENSING MATTERS

- a) WMDC Planning Applications and Decisions – Please see file for details
- b) Community Infrastructure Levy Charging Schedule. Please see report from the meeting held on Tuesday 15th March at 2pm at Wakefield Council, County Hall as attached
- c) HGV traffic on Hall St. and Ackworth Road. District Councillors' concerns of the increase in HGV vehicles.
- d) Any other planning matters received after the date of this agenda.

10. SAFER COMMUNITIES FUND

Please see the attached email from Mark Burn-Williamson, Police and Crime Commissioner for West Yorkshire.

11. MR P D ROPER'S LETTER CONCERNING NHS CONSTITUTION

Further to MIN 404/16. An update will be given at the meeting concerning the claims that some patients are being denied FOC prescription items.

12. RURAL COMMUNITY DEFIBRILLATORS

Please see email attached from Mr M Baynham, Heartsafe Communities.

13. FINANCE REPORTS

- a) To consider grant application from Featherstone Cricket Club as referred from the Administration & Finance Committee held on 9th March 2016 for £500.
- b) List of Cheques to be paid up to the end of the financial year 2015/16.
- c) An order for Queen Elizabeth II coins has been placed. 1419 coins have been ordered at a cost of £3,397.57 as per MIN 387/16 with Tower Mint Limited. The distribution of coins to celebrate Her Majesties 90th birthday has been arranged for the 21st April 2016 and will be undertaken by the Mayor Cllr M Tennant-King.

14. ANNUAL REVIEW OF DOCUMENTS

The Town Councils documents listed below are due for review. These documents will be emailed to Members' and are available as hardcopy on request.

- a) Standing Orders
- b) Financial Standing Orders
- c) Health & Safety Policy
- d) Members Code of Conduct
- e) Town Council Complaints Procedure
- f) Information Security Policy
- g) Freedom of Information model publication scheme
- h) How to make an Information Request

RECOMMENDATION: Members are asked to review the documents and detail any suggested changes at the meeting. They will be adopted at the Annual Meeting on the 11th May 2016.



15. REPORTS, IF ANY, FROM MEMBERS ATTENDING MEETINGS OF THE FOLLOWING ORGANISATIONS:

- a) Town & Parish Council Liaison Group – See item 9.
 - b) National Coal Mining Museum – Councillor C Tennant
- (Members of these outside organisations have the opportunity to report on any relevant matters arising from meetings of such organisations).

16. CORRESPONDENCE RECEIVED

Date	FROM	COMMENTS
31.03.16	Healthwatch Wakefield	Healthwatch becomes Independent
05.04.16	Wakefield Together partnership	White Ribbon Statue (Violence against Women)
24.03.16	Dr Jackson's	AGM and Photograph
Any other correspondence received		

17. Urgent matters for information only no decisions can be made.

Closure and Next Meetings:

CIVIC SERVICE

Sunday 17th April at 9am All Saints Church, North Featherstone.

ANNUAL TOWN MEETING

Wednesday 27th April at 6.30pm at Methodist Church Hall, Wilson Street, Featherstone. Displays for the public will be from 4pm. Refreshments will be available.

MAYOR MAKING

The formal Mayor Making meeting will be held at the Old Town Hall on Wednesday 11th May at 6.30pm followed by a reception and dinner at The Green Lane Working Men's Club from 7pm.