



# Featherstone Town Council

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*Regenerating Supporting & Caring for our Community*

6<sup>TH</sup> January 2016

Dear Councillor

## TOWN COUNCIL MEETING

You are summoned to an ORDINARY MEETING of FEATHERSTONE TOWN COUNCIL to be held in the COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE on **WEDNESDAY 13<sup>th</sup> JANUARY 2016** commencing at **7.00 pm**.

*Sue Coles*  
TOWN CLERK

**Moment of Reflection by Rev J Grosu**

## AGENDA

### 1. WELCOME & APOLOGIES RECEIVED

### 2. PUBLIC PARTICIPATION

The meeting is to be opened for members of the public to address the Council on matters relevant to its business. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

### 3. MEMBERS' DECLARATIONS OF INTEREST

### 4. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from items which may be of a confidential nature of the business being transacted.

### 5. MINUTES OF THE ORDINARY COUNCIL MEETING

To receive the minutes of the Council meeting held on the 9<sup>th</sup> December at 7.00 pm, Minute numbers 277/15 to 291/15.

### 6. MAYOR'S REPORT

### 7. LEADER OF THE TOWN COUNCIL'S REPORT



**8. TO RECEIVE THE MINUTES OF THE COMMITTEE MEETINGS AS FOLLOWS:**

- a) To receive the minutes of the Administration & Finance Committee dated 9<sup>th</sup> December 2015.

**9. QUESTIONS MAY BE PUT TO THE CHAIR OF THE COMMITTEE/S**

**10. FEATHERSTONE IN BLOOM CONTRACT**

Members are asked to consider the **RECOMMENDATION** from the Markets and Featherstone in Bloom Committee held at 6pm this evening.

**11. NOTICE OF CASUAL VACANCY**

A casual vacancy exists in the office of Councillor for the Central Ward of Featherstone Town Council notices are to be displayed from 6<sup>th</sup> January 2016 to 27<sup>th</sup> January 2016. A further report will be made at the February meeting.

**12. PLANNING AND LICENSING MATTERS**

- a) WMDC Planning Applications and Decisions – Please see file for details  
b) Any other planning matters received after the date of this agenda.

**13. DATES AND TIMES OF MEETINGS 2016/17**

Please see lists attached for approval.

**14. COUNCIL TAX 2016/17**

Details of the Council Tax Impact has been received which shows that there is an increase in the Tax Base figures due to the two new housing developments. This therefore suggests that the Precept Demand to Wakefield Council can be increased to support the Town Councils administration without having a negative impact on residents. Due to this being a substantial change in circumstances the Council may wish to reconsider **MIN 234/15** with the following **RECOMMENDATION**: That the Precept is increased to £109,000.

**15. NATURALISATION OF GREENSPACE PROJECT**

Costings from WMDC have been received for the grounds maintenance for Priory play area, Purston Park, Lister Close for a total of 16 cuts each. The Tank Field is to be planted up with woodland as previously agreed.

**RECOMMENDATION**: That the mowing costs for 2016/17 of £4,275.00 be approved.

**16. REPORTS, IF ANY, FROM MEMBERS ATTENDING MEETINGS OF THE FOLLOWING ORGANISATIONS:**

- a) Town & Parish Council Liaison Group - none  
b) National Coal Mining Museum – Councillor C Tennant

(Members of these outside organisations have the opportunity to report on any relevant matters arising from meetings of such organisations).



## 17. CORRESPONDENCE RECEIVED

<b>Date</b>	<b>FROM</b>	<b>COMMENTS</b>
Jan 2016	West Yorkshire's Police and Crime Commissioner	Newsletter
10 <sup>th</sup> December	Email from Featherstone Rovers Foundation	To thank the Council for the grant and the super Christmas Light Switch On
January	Healthwatch Wakefield	Trustees wanted; applications by 31 <sup>st</sup> January 2016
<b>Any other correspondence received</b>		

## 18. Urgent matters for information only

**PRIVATE AND CONFIDENTIAL**

## 19. NOMINATIONS FOR CIVIC AWARDS

### **Closure and date of the next meetings of the Council.**

Events Committee Wednesday 10<sup>th</sup> February 2016 at 6pm

Council meeting Wednesday 10<sup>th</sup> February 2016 at 7pm

Administration & Finance Committee Thursday 11th February at 11am

**MINUTES OF AN ORDINARY MEETING OF FEATHERSTONE TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE, ON WEDNESDAY 9th DECEMBER 2015 AT 7PM.**

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**Present:** Councillor G Isherwood, Councillor M Isherwood, Councillor A Lapish, Councillor R Martindale, Councillor D Stapleton, Councillor R Taylor, Councillor C Tennant, Councillor M Tennant-King (Mayor), Councillor S Vickers and Councillor J Wright.

**In attendance:** Sue Coles (Town Clerk), Mr J Townend and family, PCSO M Dennison and colleagues, Mr C Jarvis of Featherstone Bowling Club and Mr A Barnes-White from Wakefield Dementia Action Alliance.

**277/15 WELCOME & APOLOGIES RECEIVED**

Councillor K Hollis.

**278/15 PUBLIC PARTICIPATION**

The meeting was opened for members of the public to address the Council on matters relevant to its business. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

**279/15 MEMBERS' DECLARATIONS OF INTEREST**

None were declared.

**280/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from items which may be of a confidential nature of the business being transacted.

**281/15 MINUTES OF THE ORDINARY COUNCIL MEETING**

It was

**RESOLVED:** That the minutes of the Council meeting held on the 11<sup>th</sup> November at 7.00 pm, Minute numbers 228/15 to 241/15 be approved.

**282/15 MAYOR'S REPORT**

Mr Jack Townend received his Civic Award for Sporting Achievement. The Mayor awarded funding to Yorkshire Police Community Support Officer M Dennison for £200 and Featherstone Bowling Club received a cheque for £400. An email to thank the Council from the St Nicolas Fund, which had received a donation of £200, was read to the Council.

The Mayor had attended the Cricket Club's Annual Dinner and Awards Evening, South Elmsall Town Council's Christmas Light Switch On with Pea and Pie Supper, SW Tara Group coffee morning and the opening of the NCMM memorial for which Featherstone was the only Town Council to purchase a memorial disk.

The Mayor asked everyone to join her for the Tea Dance on Thursday 10<sup>th</sup> December, the Civic Carol Service on Wednesday 16<sup>th</sup> December and the Colouring Competition, Best Dressed Window presentations on Saturday 19<sup>th</sup> December.

**283/15 DEMENTIA ACTION ALLIANCE**

Mr Adrian Barnes-White from Wakefield Dementia Action Alliance attended the meeting to raise the awareness of the group. Information was circulated to members and questions were raised and discussed. It was agreed that the Town Council would join the Alliance, draw up an action plan, and allow training groups to use the Council Chamber and facilities. The Council would also be willing to promote the Alliance through its social media. Mr Adrian Barnes-White was thanked by the Mayor and he will contact the Town Clerk to move things forward.

**MINUTES OF AN ORDINARY MEETING OF FEATHERSTONE TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE, ON WEDNESDAY 9th DECEMBER 2015 AT 7PM.**

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**284/15 LEADER OF THE TOWN COUNCIL'S REPORT**

The Leader Councillor G Isherwood thanked all those who had helped with Santa's Day. The remaining chocolates had been donated to Star House, Millennium House and the Faithnet food bank. Councillor G Isherwood and Councillor R Taylor put a funding bid into the union Unite for Faithnet foodbank and this has been given to them. Councillor A Lapish thanked the Leader and advised that this money has allowed families to come once a fortnight for food rather than once a month which will be a great help in the future.

He asked the office to send a letter of thanks to the Library staff with a gift for Christmas to thank them for all their support.

Councillor G Isherwood, Councillor M Isherwood, Councillor R Taylor and the Mayor attended Mission 2015 at the Featherstone Academy to see the youngsters' presentations on recycling and the elderly. The Academy came 2<sup>nd</sup> in a national challenge. The Academy also came 2<sup>nd</sup> in a national debating challenge. The office was asked to write a letter of congratulations on this success which comes on the back of the outstanding examination successes which featured on local t.v.news. Councillor G Isherwood also asked that the newsletter congratulate the school.

**285/15 TO RECEIVE THE MINUTES OF THE COMMITTEE MEETINGS AS FOLLOWS:**

- a) To receive the minutes of the Events Committee dated 11<sup>th</sup> November 2015.
- b) To receive the minutes of the Administration & Finance Committee dated 12<sup>th</sup> November 2015.
- c) To receive the minutes of the Grants Sub-Committee dated 27<sup>th</sup> November 2012.

It was

**RESOLVED:** That the minutes a) to c) above and the resolutions contained within them be received by the Council.

**286/15 QUESTIONS MAY BE PUT TO THE CHAIR OF THE COMMITTEE/S**

None were raised.

**287/15 PLANNING AND LICENSING MATTERS**

- a) WMDC Planning Applications and Decisions – were noted.
- b) Application at Park Lodge Farm, Park Lane, Pontefract. 15/01875/FUL for emergency standby electricity generation facility comprising: modern modular diesel generator units (up to 50 in total) – Application withdrawn.
- c) Application at New Road, Featherstone, Pontefract. 15/02078/FUL for the construction and operation of a 20MW embedded Short Term Operating Reserve and Peak Power (STOR) generating plant and auxiliary equipment and access. Application withdrawn.
- d) SELRAG – meeting notes from the 3<sup>rd</sup> November are attached for information. Councillor M Isherwood had some concerns about the proposed route of SELRAG which should be amended in order that it does not conflict with the Mill Pond Meadows Commemorative Site.
- e) Wakefield Council Speeding Traffic at Green Lane. A letter of reply has been received to the Town Council's request that the area is looked at with view to make residents parking bays and a chicane. WMDC said that a consultation was held with residents and there had been no objections, it was now too late to take any further action because the enforcement is now in place. Wakefield Council have no proposal to introduce a chicane since there are no accident records to support the need for casualty reduction measures and Wakefield Council are now now in a position to provide any further.
- f) Licensing application for Your Local, 46 Green Lane, from 8am to 9pm. Member's had no objections.

**MINUTES OF AN ORDINARY MEETING OF FEATHERSTONE TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE, ON WEDNESDAY 9th DECEMBER 2015 AT 7PM.**

**288/15 NATURALISATION OF GREENSPACE PROJECT**

A letter from Wakefield Council concerning the Naturalisation of Green Spaces in Featherstone was attached to the agenda. The Town Clerk has raised a request for costings to be received so that the Town Council has the full information and this will be brought to another meeting of the council when received.

**289/15 REPORTS, IF ANY, FROM MEMBERS ATTENDING MEETINGS OF THE FOLLOWING ORGANISATIONS:**

- a) Town & Parish Council Liaison Group - none
- b) National Coal Mining Museum – Councillor C Tennant had no further information.

**290/15 CORRESPONDENCE RECEIVED**

<b>Date</b>	<b>FROM</b>	<b>COMMENTS</b>
27.11.15	Helping Handbags	Donation of items for women in need
24.11.15	Prince of Wales Hospice	Light up a Life service
November	Healthwatch News	newsletter

**291/15 Urgent matters for information only**

Members noted that a small Christmas Tree had gone missing and that Plantscape has been informed. It was also noted that one tree in Station Lane was not working.

It was also noted that there was a lot of new football kit in a lock up at Purston Park.

**The meeting closed at 8.10pm**

**MINUTES OF A MEETING OF THE ADMINISTRATION & FINANCE COMMITTEE OF FEATHERSTONE TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE ON THE 9<sup>TH</sup> DECEMBER 2015 AT 6PM**

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**Present:** Councillor M Isherwood (Chair), Councillor R Martindale, Councillor M Tennant-King (Mayor), Councillor R Taylor, and Councillor J Wright.

**In attendance:** Sue Coles (Town Clerk), Councillor G Isherwood.

**263/15 WELCOME AND APOLOGIES**

Councillor K Hollis.

**264/15 MEMBERS DECLARATIONS OF INTEREST**

Councillors' M Isherwood and M Tennant-King in item 10.

**265/15 PUBLIC PARTICIPATION**

The meeting was opened for the public to address Members on matters relevant to the business of the committee. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

**266/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

To consider, if thought fit, a resolution under the terms of the public bodies admission to meetings act that the press and public be excluded from any items relating to Staff Matters plus at any part of the meeting by reason of the confidential nature of the business being transacted.

**267/15 MINUTES OF PREVIOUS MEETINGS**

It was

**RESOLVED:**

- a) That the Minutes of the Administration & Finance Committee meeting held on the 12<sup>th</sup> November 2015, Minute numbers 242/15 to 256/15 be approved.
- b) That the Minutes of the Grants Sub Committee meeting held on the 27<sup>th</sup> November 2015, Minute number 257/15 to 262/15 be approved.

**268/15 CIVIC REGALIA**

The resolution of the Council **MIN 236/15** refers. **RESOLVED:** *that when the Deputy Town Mayor is not using their chain of office then it will be available to the Mayor's Consort. That nothing be granted to consorts in future at Mayor Making.*

The Council has requested that this committee review the insurance of the Civic Regalia. In the recent budget review it was considered that the purchase of a new medallion for the Deputy Mayor may be considered for which quotations have been sought and it was agreed that this matter is to be placed on the January Council meeting agenda. It has been identified that the current Deputy Mayor's Chain is in need of repairs. It was

**RESOLVED:** That the chains of office are sent away for valuation and repairs and the purchase of a new medallion is considered by the full Council in January.

**269/15 MILLPOND MEADOWS COMMEMORATIVE PROJECT**

The first meeting of Public Art Project Group was held on Friday 4<sup>th</sup> December in the Library at 1.30pm when Ms K Watson from Beam, Mrs Sue Lipscombe from Codsteaks and members of the newly formed project group met to discuss the terms of reference for the project and the consultation which will take place during Santa's Day on the 5<sup>th</sup> December. The minutes of that meeting were distributed to the meeting and approved.

The Arts Council Grant application for up to £9,000 was distributed to the Committee for approval and the Town Clerk advised that one or two items needs reviewing with Beam and

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**269/15 MILLPOND MEADOWS COMMEMORATIVE PROJECT Cont'd....**

she was waiting for Ms Watson to contact her. The Town Clerk also pointed out the projected costings of the whole project and queried whether the PASG needs to review any financial risk to the Council. The Committee was assured by Councillor G Isherwood and Councillor M Isherwood that the application to WREN for £50,000 would be successful and that there was no need to consider the financial risk to Council should the funding streams alter as the project progresses. Members noted.

**270/15 DISABLED ACCESS TO MILLPOND MEADOWS WOODLAND**

A member of the public has raised a query regarding the disability access to the area through the swing gate off Wakefield Road and an enquiry was sent to Streetscene to establish the type of key required for access. Members asked for Disabled Access to be brought to the attention of the PASG meetings in order that this be discussed further.

**271/15 BANK RECONCILIATION**

Bank reconciliation with invoices and cheque book was available at the meeting for Members to view. Members noted.

**272/15 FINANCE REPORTS**

- a. List of Accounts totalling £4,531.05 was substituted with list totalling £7,260.49.
- b. List of income for November and December were also given to the Chair.

It was

**RESOLVED:** That the payments listed were approved and income noted.

**273/15 BUDGET COMPARISON 2015/16**

The budget comparison report to the 1<sup>st</sup> December was attached to the agenda. Members are asked to consider the Mayoral allowance and it was agreed to increase this by £200.00 from the Civic Expenditure budget.

**274/15 DATES AND TIMES OF MEETINGS 2016**

Members are asked to consider whether an August meeting of the Council and its Committees should be introduced since August is no longer considered to be a 'closedown' month and would allow the Council business to continue without breaks. It was

**RESOLVED:** that when the list of dates is drawn up for approval and that August be included for the Council to consider.

**275/15 WEBSITE, FACEBOOK AND NEWSLETTER**

Information on the website, facebook and the newsletter was given to the meeting.

**PRIVATE & CONFIDENTIAL**

**276/15 STAFF MATTERS**

A report was made to the meeting of any matters which have arisen for Members attention regarding holidays and sickness.

*The meeting closed at 6.55pm*