

**MINUTES OF A MEETING OF THE EVENTS COMMITTEE OF FEATHERSTONE TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE ON WEDNESDAY 29<sup>th</sup> OCTOBER 2014 AT 6PM**

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**Present:** Councillor G Isherwood, Councillor W Mulroe, Councillor J Power (Mayor), Councillor S Vickers (Chair), Councillor J Wright.

**In attendance:** Sue Coles (Town Clerk), Councillor R Martindale

**194/14 WELCOME & APOLOGIES**

Apologies were received from Councillor C Tennant.

**195/14 MEMBERS DECLARATIONS OF INTEREST**

None received.

**196/14 PUBLIC PARTICIPATION**

The meeting was opened for the public to address Members on matters relevant to the business of the committee. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors. No public were in attendance.

**197/14 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**RESOLVED:** To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any part of the meeting by reason of the confidential nature of the business being transacted.

**198/14 MINUTES OF THE EVENTS COMMITTEE HELD ON THE 30<sup>th</sup> JULY 2014**

**RESOLVED:** That the minutes of the Events Committee meeting held on the 30<sup>th</sup> July 2014 at 6pm, Minute numbers 100/14 to 109/14 be approved.

**199/14 MINUTES OF THE EVENTS 2014 WORKING PARTY MEETINGS:**

a) 11<sup>th</sup> September b) 25<sup>th</sup> September c) 9<sup>th</sup> October d) 23<sup>rd</sup> October  
(The minutes of the 25<sup>th</sup> September needs to add the presence of Councillor G Isherwood).

Councillor Mulroe queried the number of tables to be provided to charities on Santa Day and was advised by Councillor G Isherwood that he had been allocated two tables for his charity. It was

**RESOLVED** That the minutes of the Events 2014 Working Party meeting a) to d) above and the decisions and recommendations contained were approved and signed by the Chairman of this Committee

**200/14 ROAD CLOSURE**

The road closure application to Wakefield Council for the Christmas Light Switch On was presented to the Committee for approval. It was

**RESOLVED:** That the application be approved and signed by the Chairman on behalf of the Council and this was witnessed by the Mayor.

**201/14 STREET COLLECTION PERMIT**

Members were informed that the street Collection for Christmas Light Switch On had been applied for from WMDC. Members noted.

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**202/14 RISK ASSESSMENTS FOR CHRISTMAS EVENTS**

The Town Clerk presented the risk assessments for the Christmas Light Switch On, Santa Day, Tea Dances, Mayor's Youth Disco and Christmas Carols to the Committee at the meeting. Members asked that the location of the North Featherstone School Choir singing in the Methodist Church at 5.20 be amended to the Community Centre.

The Town Clerk also presented the train times to the Committee for the 26<sup>th</sup> November and it was asked that these be given to the Parade Marshal Councillor C Tennant.

Councillor Mulroe asked about a notice for the residents along the parade and the Clerk advised that there was a letter compiled in the office for him to view.

The Mayor and Chair complimented the Town Clerk on the Risk Assessments.

It was

**RESOLVED:** That the Risk Assessments for all the Christmas Events be approved.

The meeting was closed at 6.33pm