

MINUTES OF A MEETING OF THE ADMINISTRATION & FINANCE COMMITTEE OF FEATHERSTONE TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE ON 9th OCTOBER 2014 at 10.30AM.

Present: Councillor M Isherwood, Councillor B Mulroe, Councillor J Power (Mayor) Councillor R Taylor, Councillor J Wright, and Councillor M Tennant-King.

In Attendance: Sue Coles (Town Clerk). Councillor G Isherwood, Councillor C Tennant and Councillor R Martindale.

177/14 WELCOME AND APOLOGIES

Councillor S Vickers.

178/14 MEMBERS DECLARATIONS OF INTEREST

Councillor C Tennant and Councillor M Tennant-King in item 7 of the agenda.

179/14 PUBLIC PARTICIPATION

There was no press and public at the meeting.

180/14 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

There was no press and public at the meeting.

181/14 MINUTES OF PREVIOUS MEETINGS

RESOLVED: That the Minutes of the meeting held on the 10th September 2014 at 6pm. Minute numbers 130/14 to 142/14 be approved.

182/14 TWINNING

The Parish Clerk at Blaenavon has been unable to respond to the Mayors request for Community Contacts due to their office being relocated. The Clerk will be in touch as soon as possible.

183/14 SCHOOL VISITS TO THE NATIONAL COAL MINING MUSEAM

The three Featherstone Junior Schools are arranging the trips to the NCMM at Wakefield for the school year. It was

RESOLVED: That the travel costs of £825.00 approx. for the three schools is approved and also the cost of the workshops which are in the region of £60.00 each.

184/14 PHOTOGRAPHS FOR TOWN COUNCIL EVENTS

It was

RESOLVED: That three local photographers be approached to see one of them could attend the Christmas Lights Switch On.

185/14 INTEREST RATES AND ACCOUNT BALANCES

There has been no increase in interest rates and the balances of the bank accounts totalling £202,901.87 were given to the meeting

186/14 BANK RECONCILIATION

Bank reconciliations with invoices and cheque book were available at the meeting. The Chairman verified several items.

187/14 BUDGET COMPARISON

A budget comparison report from the 1st April 2014 to the 2nd October 2014 was attached for approval. It was

RESOLVED: to approve budget comparison.

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188/14 CHRISTMAS TREE ORDER 2014

It was

RESOLVED That the order of five Christmas Trees from WMDC at a cost of £7500 plus the energy costs that is to be calculated from 26th Nov to 6th Jan and billed in the New Year be approved.

189/14 BUDGETS FOR 2015/16 FINANCIAL YEAR

It was

RESOLVED: That Members should consider projects and costs for the budget for 2015/16 and give their requests to the Chairman or Town Clerk for inclusion in the draft budget. The Chairman and the Mayor will meet with the Town Clerk before November's meeting of this committee to consider the budget and make a recommendation to this committee at the November meeting.

190/14 FINANCE REPORTS

- a). List of Accounts for £3,981.17 with a further £505.94 also submitted.
- b). List of income totalling £52,178.50 as attached.

It was

RESOLVED: Members approved payments and noted income.

PRIVATE & CONFIDENTIAL

191/14 STAFFING MATTERS

A report was made to the meeting of any matters which have arisen for Members attention.

192/14 CHRISTMAS OFFICE CLOSURE

It was

RESOLVED: That the Town Council office over the Christmas period from Monday 22th December 2014 to Friday 2nd January 2015 inclusive be closed.

193/14 STAFF APPRAISAL

The staff appraisal for the Town Clerk has now been completed.

Closure