



Featherstone Town Council

Old Town Hall, Wakefield Road, Featherstone, West Yorkshire, WF7 5WW
Tel: 01977 722654.

Email: towncouncil@featherstone-tc.gov.uk www.featherstone-tc.gov.uk

Regenerating Supporting & Caring for our Community

10th April 2014

Dear Councillor

TOWN COUNCIL MEETING

You are summoned to an ORDINARY MEETING of FEATHERSTONE TOWN COUNCIL to be held in the COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE on **WEDNESDAY 16th April 2014** commencing at **7.00 pm**.

Sue Coles
TOWN CLERK

Moment of Reflection

AGENDA

1. WELCOME & APOLOGIES RECEIVED

2. PUBLIC PARTICIPATION

The meeting is to be opened for members of the public to address the Council on matters relevant to its business.

3. MEMBERS' DECLARATIONS OF INTEREST

4. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any item which may be of a confidential nature of the business being transacted.

5. MAYOR'S ANNOUNCEMENTS

6. LEADER OF THE TOWN COUNCIL'S REPORT

Town Clerk Ms Sue Coles MILCM



7. MINUTES OF THE ORDINARY COUNCIL MEETING

To receive the minutes of the Council meeting held on the 12th March 2014 at 7pm. Minute numbers 309/14 to 325/14.

8. MINUTES OF THE ADMINISTRATION & FINANCE COMMITTEE

To receive the minutes of the Administration & Finance Committee held on 6th February 2014. Minute numbers 326/14 to 336/14.

9. PLANNING AND LICENSING MATTERS

- a) WMDC Planning Applications and Decisions – Please see file for details
- b) Wakefield Planning & Highways Committee meeting held on 27th March to consider application 13/00006/MIN for mining operations of 1.16 million tonnes of coal and 100,000 tonnes of fireclay at Deanfield Surface Mine Scheme New Sharlston.
- c) The Planning Inspectorate – application by Knottingley Power Limited for an Order Granting Development Consent for the Knottingley Power Project.
<http://infrastructure.planningportal.gov.uk/projects/yorkshire-and-the-humber/knottingley-power-project/>.
- d) Department of Transport Town & Country Planning Act 1990 stopping up of Highway at 11 Acton Lane, Featherstone.
- e) Post Office North Featherstone changes to services from a separate screened counter to a till at the retail counter. More details will be available at the meeting.
- f) Resolve Public Affairs Public Exhibition for Five Towns Park.
- g) WSP Consultation of the proposal to extend the operations of the Yorkshire Common Permit Scheme.

RECOMMENDATION: Members views are requested.

10. CASUAL VACANCY ON NORTH WEST WARD

Vacation of office by failure to attend meetings LGA 1972 c.70 if a member of a local authority fails throughout a period of six consecutive months from the date of his last attendance to attend any meeting of the authority they shall unless the failure was due to some reason approved by the authority before the expiry of that period, cease to be a member of the authority. Under the direction of the Leader the Town Clerk has already contacted Wakefield Electoral Services Office to announce the casual vacancy on the North West Ward.

RECOMMENDATION: The details of the process to fill the vacancy will be given to Members at the meeting.

11. TERMS OF REFERENCES FOR COMMITTEES

MIN 319/14 refers. The Council received a report from Councillor G Isherwood with a proposal to change the arrangements and structure of the current committee arrangements. A copy of the new Reservation of Powers of the Town Council 2014/15 with Committee Membership and working party terms of reference are attached.



RECOMMENDATION: That the Reservation of Powers of the Town Council 2014/15 with Committee Membership and working party terms of reference are approved.

12. STANDING ORDERS AND FINANCIAL REGULATIONS

RECOMMENDATION: The Council is asked to approve the current standing orders and financial regulations for the forthcoming year which are available on email, website and hardcopy.

13. POLICY FOR REMEMBRANCE SERVICE

RECOMMENDATION: Members are asked to approve the attached policy for guidance on the arrangements for Remembrance Service each year.

14. CIVIC SERVICE & CIVIC AWARDS

RECOMMENDATION: In order to ensure the smooth running of the Civic Events through the Civic Year Members' are asked to approve the attached policy.

15. FINANCE REPORTS

- a) List of Accounts totalling £3,693.39 plus any payments received before the meeting.
- b) Income received report from 13th March to 31st March 2014 totalling £NIL.

RECOMMENDATION: To approve payments and income.

16. GRANTS APPLICATIONS

The Council has received two applications for Grants which cannot be dealt with by the Grants Committee nor the Administration and Finance Committee.

- a) Featherstone Rovers Foundation have applied for a grant of £485.68 to assist with the purchase of new equipment for their successful parent and toddler group.
- b) Featherstone Lions ARLFC have applied for a grant of £480.00 for new kit for players representing the town.
- c) Normanton Police application, if received, at the meeting.

17. WAKEFIELD COUNCIL – WORKING TOGETHER

Please see letter from Joanne Roney CEO requesting support and discussion topics on ways that Wakefield and the Town Council could deliver future services.

18. REPORTS, IF ANY, FROM MEMBERS ATTENDING MEETINGS OF THE FOLLOWING ORGANISATIONS:

- a) Featherstone Regeneration Steering Group
- b) Town & Parish Council Liaison Group – next meeting 23rd April 2014
- c) National Coal Mining Museum

(Members of these outside organisations have the opportunity to report on any relevant matters arising from meetings of such organisations).

19. NO CORRESPONDENCE RECEIVED - up to 8th April 2014

20. Closure of meeting