



Featherstone Town Council

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Regenerating Supporting & Caring for our Community

6th February 2014

Dear Councillor

TOWN COUNCIL MEETING

You are summoned to an ORDINARY MEETING of FEATHERSTONE TOWN COUNCIL to be held in the COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE on **WEDNESDAY 12th February 2014** commencing at **7.00 pm**.

Sue Coles
TOWN CLERK

Moment of Reflection

AGENDA

1. WELCOME & APOLOGIES RECEIVED

2. PUBLIC PARTICIPATION

The meeting is to be opened for members of the public to address the Council on matters relevant to its business.

3. MEMBERS' DECLARATIONS OF INTEREST

4. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from item 15 & 16 Defamation and Nominations for Mayor 2014 which are a confidential nature of the business being transacted.

5. MAYOR'S ANNOUNCEMENTS

6. LEADER OF THE TOWN COUNCIL'S REPORT

Town Clerk Ms Sue Coles MILCM



7. MINUTES OF THE ORDINARY COUNCIL MEETING

To receive the minutes of the Council meeting held on the 15th January 2014 at 7pm.
Minute numbers 266/14 to 285/14.

8. MINUTES OF THE GRANTS COMMITTEE

To receive the minutes of the Grants Committee held on the 16th January 2014 at 11am.
Minute numbers 286/14 to 292/14

9. PLANNING AND LICENSING MATTERS

- a) WMDC Planning Applications and Decisions – Please see file for details
- b) Proposed stopping up of Highway at Hell Lane, Red Lane and Footpath No. 1 Warmfield, Wakefield WF1 Grid Ref E:437000-N:419805. Councillor G Isherwood to advise.

RECOMMENDATION: Members views are requested.

10. FINANCE REPORTS

- a) List of Accounts totalling £89,173.46 plus any other payments received before the meeting.
- b) Income received report from 7th January 2014 to 16th January 2014 totalling £139.48.
- c) Draft Legislative Reform (Payments by Parish Councils, Community Councils and Charter Trustees) Order 2013: this draft order, once in force, removes the requirement for every cheque or other order for the payment of money by a parish or community council to be signed by two members of the council. New guidelines will be issued to allow electronic methods of payment provided robust anti-fraud measures are in place.

RECOMMENDATION: To approve payments and income and note item c) for discussion.

11. BINDING OF COUNCIL MINUTES

Further to MIN134/13 at which time it was agreed at the Administration and Finance Committee are to investigate the costs of binding the Council Minutes for the years 1990 to 2013. Richard Reeve Restoration Ltd charges will be £130 per volume and it estimated that there are six volumes waiting to be bound.

RECOMMENDATION: That the Minutes are to be sent to Richard Reeve Restoration Ltd for binding at a total cost of £780.00.

12. WAKEFIELD COUNCIL

Please see letter attached from Wakefield concerning the Town Council's annual application to install hanging baskets on street lighting columns. The Council should submit the street name and column numbers, where it proposes to install the baskets, to Wakefield as soon as possible before the baskets are to be delivered. The Town Council is further asked to comply with July 2013 legislation that all attachments must comply with Construction Product Regulations.

RECOMMENDATION: To ascertain the lampposts numbers and regulation compliance for brackets.



13. REPORTS, IF ANY, FROM MEMBERS ATTENDING MEETINGS OF THE FOLLOWING ORGANISATIONS:

- a) Featherstone Regeneration Steering Group
- b) Town & Parish Council Liaison Group
- c) National Coal Mining Museum

(Members of these outside organisations have the opportunity to report on any relevant matters arising from meetings of such organisations).

14. CORRESPONDENCE RECEIVED

20.01.2014	Normanton Town Council	List of Civic dates and fundraising activities
28.01.2014	Mr I Dransfield	Invitation to Grand Charity Concert at Methodist Church to be held on the 26 th April 2014 at 7.15pm
28.01.2014	Wakefield Council	'Ramp up the Red' for the Mayors Charity

PRIVATE AND CONFIDENTIAL

15. DEFAMATION

Members are asked to agree the following resolution.

RECOMMENDATION:

- a. The matters previously raised by this particular complainant are resolved informally, in accordance with our complaints procedure. Such matters may not be re-opened. If the complainant wishes to raise any new complaint, he should do so directly to the Council in a single document, referring to all matters in relation to which it is said that this Council has acted inappropriately.
- b. If this particular complainant wishes to attend a formal meeting in accordance with our complaints procedure, he should set out his detailed complaint in a single written document, referring to all matters in relation to which it is said that this Council has acted inappropriately.

16. NOMINATIONS FOR MAYOR AND DEPUTY MAYOR 2014/15

Members are asked to agree the nominations for Mayor and Deputy Mayor 2014 and confirm that the date for Mayor Making as Wednesday 7th May 2014 at 6.30pm. Plus any other Civic dates which may need confirming at the meeting.

CLOSURE