

**MINUTES OF THE ANNUAL MEETING (MAYOR MAKING) OF FEATHERSTONE TOWN COUNCIL HELD IN THE OLD TOWN HALL, FEATHERSTONE ON 20<sup>th</sup> MAY 2015 AT 6.30PM.**

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**Present:** Councillor K Hollis, Councillor G Isherwood, Councillor M Isherwood, Councillor R Martindale, Councillor D Stapleton, Councillor R Taylor, Councillor C Tennant, Councillor M Tennant-King, Councillor S Vickers, Councillor J Wright.

**In attendance:** Mrs J Power (Mayor), Mr B Power, Father J Grosu, Mrs E Vickers and Mr T. King

**1/15 ELECTION OF MAYOR**

The Mayor Mrs Jan Power called for nominations for Mayor for the year 2015/6. Councillor G Isherwood nominated Councillor M Tennant-King which was seconded by Councillor M Isherwood. There being no further nominations it was

**RESOLVED:** That Councillor M Tennant-King to be appointed as Mayor for the ensuing year.

**2/15 SIGNING THE DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Tennant-King signed her declaration of acceptance of office.

**3/15 WELCOME AND APOLOGIES RECEIVED**

The Mayor Councillor Tennant-King welcomed everyone to the meeting especially new Councillor K Hollis and thanked Members for her appointment. Apologies were received from Councillor D Dufton, Councillor A Lapish, and WMDC Councillor J Cliffe.

**4/15 ELECTION OF DEPUTY MAYOR**

The Mayor Councillor Tennant-King called for nominations of the Deputy Mayor for the year 2015/16. Councillor M Isherwood nominated Councillor S Vickers which was seconded by Councillor J Wright. There being no further nominations it was

**RESOLVED:** That Councillor S Vickers to be appointed as Deputy Mayor for the ensuing year.

**5/15 SIGNING THE DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor S Vickers signed his declaration of acceptance of office.

**6/15 ELECTION OF COUNCIL LEADER**

It was proposed by Councillor C Tennant seconded by Councillor J Wright and

**RESOLVED:** that Councillor G Isherwood is appointed Council Leader for 2015.

**7/15 MEMBER'S DECLARATION OF INTERESTS**

No declarations were received.

**8/15 RENEWAL OF THE POSITION OF MAYOR OF THE OCCASION**

It was

**RESOLVED:** that for the forthcoming year the position is offered by the Town Mayor to any Members of the Council on the occasion of the Mayor or Deputy Town Mayor being unable to attend a Civic function.

**9/15 APPOINTMENT OF MAYOR'S CHAPLAIN**

The Mayor appointed Father J Grosu as her Chaplain for the ensuing year.

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**10/15 MINUTES OF THE ORDINARY MEETING HELD ON 15<sup>TH</sup> MARCH 2015**

It was

**RESOLVED:** That the minutes of the Ordinary Meeting of the Town Council held on the 15<sup>th</sup> March 2015 at 7pm, Minute numbers: 425/15 to 444/15 be approved.

**11/15 ELECTION AND TERMS OF REFERENCE FOR EACH COMMITTEE.**

- a. The Terms of Reference of the Administration and Finance Committee was altered to enable the Grants Sub-Committee to meet and be fully quorate at all meetings. At (9a) the alteration were changed from: Terms of Reference: The quorum number is 3. to *Terms of Reference: The quorum number is 3 drawn from any members of the main Committee.*
- b. Members had been allocated to form three committees of the Council and one sub-committee. And lists were distributed with the agenda. Councillor Martindale asked to be removed from the Markets & Featherstone in Bloom Committee.
- c. The Chairman and Vice Chairman of each committee are to be properly appointed at the first meeting of their committee.

It was

**RESOLVED:**

- a) That the amendment to the Terms of Reference for the Administration and Finance Committee were agreed.
- b) The Council confirmed that it had reviewed the Terms of Reference for each Committee and that they be formed with the removal of Councillor Martindale from the Markets & Featherstone in Bloom Committee.
- c) It was noted that all Councillors are deemed to be active Members of the Events 2015 Working Party.

**12/15 TOWN COUNCIL'S STANDING ORDERS, FINANCIAL REGULATIONS AND COMPLAINTS PROCEDURE**

These documents were distributed at the April meeting of the Council. It was

**RESOLVED:** The Council confirms that it has reviewed the current Standing Orders, Financial Regulations and Complaints' Procedure.

**13/15 TOWN COUNCIL'S FREEDOM OF INFORMATION MODEL PUBLICATION SCHEME AND 'HOW TO MAKE AN INFORMATION REQUEST' DOCUMENT.**

These documents were distributed at the April meeting of the Council. It was

**RESOLVED:** That the Council confirms it has reviewed the current Freedom of Information Model Publication Scheme and Information Request documents.

**14/15 REPRESENTATION ON EXTERNAL BODIES**

It was

**RESOLVED:** That the following representatives are to serve on the External Bodies

- i. Town & Parish Council Liaison Group – one Councillor will be appointed later and the Town Clerk
- iii National Coal Mining Museum – Councillor C Tennant

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**15/15 DATES AND TIMES OF MEETINGS 2015/16**

It was

**RESOLVED:** That the dates of Town Council meetings for the following year be approved.

**16/15 LIST OF ACCOUNTS FOR PAYMENT**

Two lists were attached to the agenda for approval totalling £8,598.22 and one further list given to the meeting for £1,455.72. It was

**RESOLVED:** That the payments be made.

**17/15 CHANGES TO BANK ACCOUNT SIGNATORIES**

It was

**RESOLVED:** That Councillor B Mulroe is removed from the Co-op bank signatories. That Councillors' Taylor and Vickers are in addition to G Isherwood and Tennant and that any two Members are to sign with either the Town Clerk or Deputy Town Clerk.

The meeting closed at 6.45pm