



# Featherstone Town Council

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*Regenerating Supporting & Caring for our Community*

3<sup>rd</sup> June 2015

Dear Councillor

## EVENTS COMMITTEE

You are summoned to a meeting of the EVENTS COMMITTEE of FEATHERSTONE TOWN COUNCIL to be held in the COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE on **WEDNESDAY 10<sup>th</sup> June 2015 at 6pm**

*Sue Coles*  
TOWN CLERK

## AGENDA

### 1. ELECTION OF CHAIRMAN

### 2. ELECTION OF VICE CHAIRMAN

### 3. WELCOME & APOLOGIES

### 4. MEMBERS DECLARATIONS OF INTEREST

### 5. PUBLIC PARTICIPATION

The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

### 6. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from any part of the meeting by reason of the confidential nature of the business being transacted.

### 7. MINUTES OF THE EVENTS COMMITTEE HELD ON THE 4<sup>TH</sup> MARCH 2015

To receive the minutes of the Events Committee meeting held on the 4<sup>th</sup> March 2015 at 6pm. Minute numbers 354/15 to 360/15.

### 8. MINUTES OF THE EVENTS 2015 WORKING PARTY MEETINGS:

a) 2<sup>nd</sup> April 2015, b) 30<sup>th</sup> April 2015, c) 14<sup>th</sup> May 2015 d) 28<sup>th</sup> May 2015

**RECOMMENDATION:** That the minutes of the Events 2015 Working Party meeting a) to d) above and the decisions and recommendations contained therein are approved and signed by the Chairman of this Committee

*Town Clerk Ms Sue Coles MILCM*



## **9. GALA TENT**

A quotation from Gala tent has been received to purchase replacement tent/s which will allow ease of setting up the Gala site on the day of the Gala. Please see attached quotation based on the success of the tent purchased last year from this company.

**RECOMMENDATION:** To purchase one or two tents.

## **10. PHOTOGRAPHS FOR I.D. BADGES**

Members are asked to have an up-to-date photograph taken for their I.D. badges.

## **11. RISK ASSESSMENTS**

a) Gala b) Swimming Gala c) Tea Dance's for 2015 d) Balloon Race

Please see all the attached risk assessment for the Gala which has all the contact details for Members and outside organisation.

## **12. ALLOCATION OF DUTIES TO MEMBERS FOR THE GALA**

### **13. ROAD CLOSURE**

The road closure for the Gala has been applied for, WMDC will process our request in the usual way by circulating details to the police, fire service etc at the beginning of June and if no objections are received the order should be sealed on the 29<sup>th</sup> June 2015. If the Safety Advisory Group have any concerns with our application they will contact us direct.

### **14. POLICING FOR THE PARADE**

Sgt Alex Macleod has confirmed by email that Normanton Neighbourhood Policing Team will endeavour to attend and is subject to operational requirements on the day and as such a contingency should be put into place by the Town Council.

### **15. LICENCES**

a) Bucket collection, b) TENS, c) Park Licence. All have been approved.

### **16. SWIMMING GALA TUESDAY 9<sup>th</sup> JUNE AT 1.30PM**

All four schools will be taking part this year whilst there is no suitable room for Members and parents to watch the races the awards will be presented in the sports hall where there will be plenty of opportunity for Councillors, friends and family to attend at 3pm.

### **17. TEA DANCE THURSDAY 16<sup>TH</sup> JULY AT 4PM**

Please note the date, tickets will be on sale shortly at £3.00 and Mr & Mrs Herries have been booked for the music.

### **18. EVENTS 2016**

It has been recently announced that the Queen's 90 birthday celebrations will be held between Thursday 12<sup>th</sup> May and Sunday 15<sup>th</sup> May 2016. Members may wish to mark the occasion with an event?

### **19. FEATHERSTONE TRAIL**

The Website is now up and running. It has been suggested that a list of walks around the area would be a good idea to promote Featherstone.

### **20. Urgent Business for Discussion.**