

MINUTES OF A MEETING OF THE ADMINISTRATION & FINANCE COMMITTEE OF FEATHERSTONE TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE ON 15th JANUARY 2015 at 10.30AM.

Present: Councillor M Isherwood (Chair), Councillor W Mulroe, Councillor J Power (Mayor), Councillor R Taylor, Councillor M Tennant-King, Councillor J Wright.

In Attendance: Sue Coles (Town Clerk), Councillor G Isherwood, Councillor R Martindale, Councillor Tennant, Councillor S Vickers.

288/15 WELCOME AND APOLOGIES

Councillor D Stapleton.

289/15 MEMBERS DECLARATIONS OF INTEREST

None

290/15 PUBLIC PARTICIPATION

The meeting is to be opened for the public to address Members on matters relevant to the business of the committee. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

291/15 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider, if thought fit, a resolution under the terms of the public bodies admission to meetings act that the press and public be excluded from any items relating to staff matters and the appointment of a website provider, plus at any part of the meeting by reason of the confidential nature of the business being transacted.

292/15 MINUTES OF PREVIOUS MEETINGS

- a) To receive the Minutes of the Administration & Finance Committee meeting held on the 10th December at 6pm. Minute numbers 242/14 to 254/14
- b) To receive the minutes of the Grants Sub Committee held on the 10th December 2014 at 5.45pm. Minute numbers 255/14 to 260/14.

It was

RESOLVED: That the minutes a) and b) be approved.

293/15 INTEREST RATES AND ACCOUNT BALANCES

There has been no notified increase in interest rates from the banks and the account balances were read to the meeting. It was

RESOLVED: That the Town Clerk reviews the interest rates being received.

294/15 BANK RECONCILIATION

Bank reconciliations with invoices and cheque book was available at the meeting for Members to view. Cheque 203179 had been issued at the carol concert to the organist and the Chair asked for this to be included in the next list of accounts.

295/15 FINANCE REPORTS

- a. List of Accounts totalling £3,290.23 was attached to the agenda
- b. List of income totalling £2,492.62 was also attached to the agenda.

It was

RESOLVED: That the payments be approved and income noted.

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296/15 BUDGET 2015/16

A budget comparison report from the 1st April 2014 to the 15th January 2015 was discussed. The sign for North Featherstone Church had been paid from WMDC Community Chest funding. It was

RESOLVED: The Town Clerk was asked to check the balance for Featherstone in Bloom and if all invoices had been received and paid that the balance of the budget be transferred to contingency reserves. Members approved the budget.

297/15 WEBSITE PRESENTATIONS

(This matter was delayed to this point of the agenda). Mr Paul Townend from On Screen attended the meeting to discuss his proposals for the Council's website and Mr Nigel Hillier from Vision ICT Skyped called the meeting to discuss his proposals. Both presentations were interesting and members were well informed of each contractors suggestions for the site.

298/15 Matters for Information or Discussion

None

PRIVATE & CONFIDENTIAL

299/15 APPOINTMENT OF WEBSITE PROVIDER

Further to MIN 297/15 above Members discussed the two presentations and as to how best the Council will be served by either contractor. It was

RESOLVED: That the contract be awarded to Mr Paul Townend from On Screen at a cost of £2,250.00 in the first year and £600 per annum thereafter for monthly assistance.

300/15 STAFFING MATTERS

A report was given to the meeting regarding staff holidays and noted.

The meeting was closed at 12 noon