



Featherstone Town Council

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Regenerating Supporting & Caring for our Community

25th February 2015

Dear Councillor

TOWN COUNCIL MEETING

You are summoned to an ORDINARY MEETING of FEATHERSTONE TOWN COUNCIL to be held in the COUNCIL CHAMBER, OLD TOWN HALL, FEATHERSTONE on **WEDNESDAY 4th MARCH 2015** commencing at **7.00 pm**.

Sue Coles
TOWN CLERK

Moment of Reflection by Rev J Grosu

AGENDA

1. WELCOME & APOLOGIES RECEIVED

2. PUBLIC PARTICIPATION

The meeting is to be opened for members of the public to address the Council on matters relevant to its business. However residents cannot take part in the main proceedings of the meeting, this is strictly limited to Councillors.

3. MEMBERS' DECLARATIONS OF INTEREST

4. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider, if thought fit, a resolution under the terms of the Public Bodies Admission to Meetings Act 1960 that the press and public be excluded from items 19 and 20 which may be of a confidential nature of the business being transacted.

5. MILLPOND MEADOWS COMMEMORATIVE PROJECT UPDATE

MIN 342/15 refers. Ms K Watson, Project Manager, Beam Wakefield will attend the meeting to answer any questions Members may have about this project. The Administration & Finance Committee have made a **RECOMMENDATION** to the Council that Beam Wakefield be commissioned to undertake the Featherstone Gateway Public Art project and that a Working Party is formed with Councillor's G Isherwood, M Isherwood, S Vickers and the Town Clerk to hold discussions with Ms K Watson and submit monthly reports back to the Council.

Town Clerk Ms Sue Coles MILCM



6. MAYOR'S ANNOUNCEMENTS

7. LEADER OF THE TOWN COUNCIL'S REPORT

8. MINUTES OF THE ORDINARY COUNCIL MEETING

To receive the minutes of the Council meeting held on the 21st January at 7pm. Minute numbers 315/15 to 333/15.

9. TO RECEIVE THE MINUTES OF THE COMMITTEE MEETINGS AS FOLLOWS:

- a) To receive the minutes of the Administration & Finance Committee dated 15th January.
- b) To receive the minutes of the Markets and Featherstone in Bloom Committee dated 15th January 2015.
- c) To receive the minutes of the Events Committee dated 21st January 2015
- d) To receive the minutes of the Administration & Finance Committee dated 11th February 2015

10. QUESTIONS MAY BE PUT TO THE COMMITTEE CHAIRMAN

11. ELECTION DETAILS AND INFORMATION

Advice and information on the elections which take place on the 8th May 2015 can be obtained from the following websites: <http://www.electoralcommission.org.uk/> or <http://www.wakefield.gov.uk/about-the-council/elections>. The Town Council will receive further information as the process of the elections progresses.

12. PLANNING AND LICENSING MATTERS

- a) WMDC Planning Applications and Decisions – Please see file for details
- b) Any other planning matters received after the date of this agenda.
- c) Local Development Framework Consultation from 12th February to 25th March. Please see attached details the documents are in the office to view or www.wakefield.gov.uk/cil comments should be made on the WMDC website <http://consult.wakefield.gov.uk/portal>. Please note that the CIL charging schedule proposals for Featherstone are LOW - £0 per sq m.
- d) Deanfield Surface Mine Scheme notification of withdrawal of appeal 14/00078/REF

RECOMMENDATION: Members views are requested.

13. FINANCE REPORTS

- a) List of Accounts will be presented at the meeting.
- b) Wakefield Council has advised the rate for the Featherstone tax base shows a reduction of 2.1% on individual bills.

RECOMMENDATION: To approve payments

14. ANNUAL REVIEW OF DOCUMENTS

The Town Councils documents listed below are due for review. These documents will be emailed to Members and are available as hardcopy on request.

- a) Standing Orders
- b) Financial Standing Orders
- c) Health & Safety Policy
- d) Members Code of Conduct
- e) Town Council Complaints Procedure



- f) Information Security Policy
- g) Freedom of Information model publication scheme
- h) How to make an Information Request

RECOMMENDATION: Members are asked to review the documents and detail any changes to the meeting. They will be adopted at the Annual Meeting on the 20th May 2015.

15. REPORTS, IF ANY, FROM MEMBERS ATTENDING MEETINGS OF THE FOLLOWING ORGANISATIONS:

- a) Town & Parish Council Liaison Group – The Town Clerk attended a meeting at Wakefield with Sandra Hardy Elections Officer and other Council representatives on 18th February 2015.
- b) National Coal Mining Museum

(Members of these outside organisations have the opportunity to report on any relevant matters arising from meetings of such organisations).

16. ALLOTMENTS WITHIN TOWN COUNCILS AREA

Streetscene have been asked for clarification of the Allotment Act 1908 and 1973 Property Order.

RECOMMENDATION: Awaiting copies of the legislation from Streetscene to prove the claim that the Town Council should be responsible for running the allotment sites in Featherstone Parish.

17. CORRESPONDENCE RECEIVED

Date	FROM	COMMENTS
January 2015	Healthwatch Wakefield	Newsletter
Any other correspondence received		

18. Urgent matters for information only

Next meeting of the Council will be Wednesday 15th April 2015 at 7pm